

Regular Meeting Agenda

Florida Keys Mosquito Control District
Marathon Office
503 107TH Street, Marathon, FL

December 15, 2023 10:15 am (approximate)

1.) Call to Order

2.) Moment of Silence to Recognize District Five Commissioner Tom McDonald

3.) Roll Call

4.) Community Input:

Community Input shall be heard prior to each specified agenda item.

The Board adheres to, and conducts each meeting in accordance with, Robert's Rules of Order. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to any Commissioner, the Executive Director, Executive Assistant, or any other District employee during a Board meeting will be placed into the record but will not additionally be read into the record at the meeting.

The Board welcomes public input but also must maintain order. Thus, community input is not a time for open dialogue between the Board and the speaker. Speakers should direct their comments to the Board and not to District staff or other audience members. Speakers should not expect Commissioners or staff to answer or respond to questions during community input. If appropriate, the Board may request the issue be added as a discussion item at a future District Board meeting. Furthermore, all speakers agree to abide by FKMCD's Code of Conduct Policy and Procedures Governing Meetings, Hearings, and Community Input, as adopted through Resolution 2021-02.

Any person who wishes to make public comment during this meeting may be heard by the Board, through the Board Chair, on any proposition before the Board by either (1) complete and provide the supplied community input card or inform the Clerk/Executive Assistant to the Board, specifying the agenda item; or (2) when remote means for input is allowed by the Board, calling 305-292-7190 or emailing the Clerk/Executive Assistant (currently ddarias@keysmosquito.org) no later than 11:00 am on December 15, 2023. If attending remotely, you must remain available by phone from the hours of 10:00am to 12:00pm.

5.) Consent Agenda

All items listed as Consent Agenda items are considered routine and non-controversial by the FKMCD Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

a.) Minutes of the November 7, 2023 Audit Committee Meeting

b.) Minutes of the November 7, 2023 Liquid and Granular Larvicide (*Bti*) Workshop

c.) Minutes of the November 7, 2023 Regular Meeting

6.) Approval of Agenda

7.) Treasurer's Report

8.) Attorney's Report

9.) Director's Report

10.) Items for Board Discussion

a.) FKMCD Administrative Policies Manual (Leal)

b.) Board Visionary Plans (Leal)

11.) Items for Board Review and Action:

a.) Financial Reports (Holden)

I. Budget Analysis

II. District Finances

III. Cash Disbursements through November 2023

b.) Resolution 2023-34: District Emails (Leal)

c.) Resolution 2023-35: Amend Resolution 2023-27 Voluntary Employee Leave Distribution (Leal)

d.) Resolution 2023-36: Amend Employee Policy Manual (Leal)

e.) Resolution 2023-37: Approving the Award of RFP 2023-06 (Holden)

f.) Resolution 2023-38: Approving the Award of RFP 2023-07 (Holden)

g.) District Holiday Schedule (Cranney)

12.) Good of the Order

13.) Meeting Adjourned