

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

September 19, 2023 3:00 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on September 19, 2023 at the FKMCD Marathon office.

Present Were: Dr. Stanley Zuba, Vice-Chair; Tom McDonald, Secretary/Treasurer; Jill Cranney, Commissioner; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Phillip Goodman, Chairman was present virtually.

Employees Present Were: Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: Chip Kasper, NOAA

Community Input: None

Approval of Consent Agenda: A motion was made by Commissioner Cranney, seconded by Commissioner McDonald to allow Chairman Goodman full participation in the regular meeting via video conference. Vice-Chairman Zuba asked the Board if there were any corrections or additions to the agenda, having none a motion was made by Commissioner Cranney, seconded by Commissioner Pinder and passed unanimously to approve the consent agenda.

Approval of Agenda: Vice-Chairman Zuba asked the Board if there were any corrections or additions to the agenda. Chairman McDonald requested to amend the agenda by removing item 10b Audit Committee Charter Review as he will be having a workshop next month and will cover this topic. A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously to approve the amended agenda.

Invited Speaker: Chip Kasper, NOAA: Chairman Goodman introduced Chip Kasper from the NOAA, whom he invited to come discuss the type of climate the Florida Keys experience and the effect that has on mosquito control. Mr. Kasper gave a presentation on weather patterns and explained the type of climate we have here in the Keys.

Treasurer's Report: The Monroe County Circuit Court Clerk, Kevin Madok, will be invited to a workshop next month, according to Tom McDonald, Secretary and Treasurer. The responsibilities of the treasurer and the audit procedure will be reviewed by Mr. Madok.

Attorney's Report: None

Director's Report: Director Leal began by updating the commissioners on the rise in mosquito-borne illnesses in Florida and noted that the Keys have only had four (4) travel-related dengue cases and Miami Dade has had 18 local cases, and the travel-related cases continue to rise. We'll remain on high alert because this pattern is reminiscent of last year. Director Leal reviewed the operations report and noted that August was a low-key month with fewer service requests than usual and no aerial adulticide flights. All around the Keys, we keep expanding our larvicide operations. On September 13, Chad Huff, PEIO, and Mikki Coss, Director of Operations, delivered a presentation to the Marathon Rotary Club. On September 28, Chad will take part in the Key West Business Trade Show. Chairman Goodman spoke about dengue fever at the FMCA Forum on Mosquito-Borne Disease. The lifting of the malaria alert for Sarasota and Manatee counties was a major talking point during this press conference. The Airbus Customer Support Symposium and a visit to HSI to view the progress of the new helicopter build, which is anticipated to be ready for pickup in October, were among the recent Texas travel that Director Leal discussed. She continued by giving an update on the recently finished Leading Edge UAS applications in the Upper Keys. Within the next months, they will perform one more treatment. Bruce Holden, Director of Finance, reviewed the FLCLASS account summary and account statement and noted that we have a balance of \$7.5 million in the account and that we will need to transfer \$2.5 million back into our Centennial account to pay invoices in September. This will leave us with \$5 million to begin the following fiscal year, and after the ad valorem tax payment is made on November 5th, he will carry out a wire transfer to put the money into the FLClass account in order to increase the interest generated during the following fiscal year. In the month of August, we generated an average interest rate of 5.4301% and earned \$39,447.

Items for Board Discussion:

11a.) Performance Review, The Balmoral Group - Director Leal advised we should receive the final report on October 2nd, and she will share it with the board members. A press release may also be completed, and it will be shared with everyone who supported us through this review.

11b.) ~~Audit Committee Charter Annual Review~~

11c.) Landing Site Memorandum of Understanding - Director Leal expressed her gratitude to Commissioner Pinder for having reached out to his contacts in Islamorada to help obtain landing zones for us. She has a memorandum of understanding being drawn up for two (2) potential landing zones: Founders Park with the Village of Islamorada and Island Community Church. This will also be on the agenda with the Village of Islamorada at their September 28th meeting. Director Leal will present both memoranda of understanding for approval at the next board meeting.

Items for Board Review and Action:

12a.) Financial Reports – The Director of Finance, Bruce Holden, delivered an update on the monthly budget analysis and reviewed the state and local accounts. *A motion was made by Commissioner Pinder, seconded by Commissioner McDonald, and passed unanimously, confirming the Board received the financial information from August of 2023 and the Board requests it be submitted for audit at the appropriate time.*

Good of the Order:

- Chairman Goodman discussed the next meeting of the Board to be held on October 10th, 2023 at 1pm, and advised the Board there would be an OPEB Meeting, Regular Meeting and Workshop.

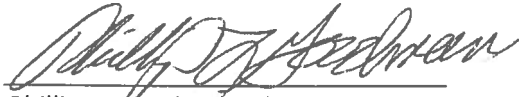
There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

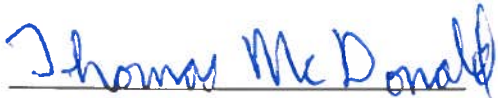


Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phillip L. Goodman, Chairman



Thomas McDonald, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.