

## Regular Meeting Minutes

Florida Keys Mosquito Control District  
Marathon Office  
503 107<sup>th</sup> Street Marathon, FL 33050

August 22, 2023 1:28 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on August 22, 2023 at the FKMCD Marathon office.

**Present Were:** Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Tom McDonald, Secretary/Treasurer; Jill Cranney, Commissioner; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

**Employees Present Were:** Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Edgar Delacerda, Director of Aerial Operations; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

**Invited Guests Present:** Tina Wyatt, FBMC & Eugene Martinez, Cigna

**Community Input:** None

**Approval of Consent Agenda:** A motion was made by Commissioner Cranney, seconded by Commissioner McDonald and passed unanimously to approve the consent agenda.

**Approval of Agenda:** Chairman Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was approved.

**Cigna Award Presentation:** Cigna representatives presented the Board with an award recognizing the District's longevity as a client and our 13 year relationship with them. This is the first award that Cigna has presented to a client in this category.

**Treasurer's Report:** Tom McDonald, Secretary/Treasurer, met with Kevin Maddox regarding other entities reviewing each other's performance standards. He would like to focus on the Board's responsibilities within the District. The Board will remain informed of Commissioner McDonald's progress.

**Attorney's Report:** None

**Director's Report:** Director Leal began by alerting the commissioners of the rise in mosquito-borne illnesses in Florida as well as the occurrence of numerous West Nile cases and dengue fever in Miami-Dade and neighboring counties. According to Director Leal, there haven't been any locally acquired diseases in the Keys, but we have increased the number of WDG treatments. Due to the recent strong winds that prevented us from doing treatments, she requested the commissioners to help spread awareness about water dumping. Due to a dry month, two aerial adult sprays and 46 operations using fog trucks were carried out in July. Service requests fell sharply in July, from 915 the previous month to just 186. Chad Huff, PEIO, presented to the Ocean Reef Community Association and also participated in World Mosquito Awareness Day at John Pennekamp Park in Key Largo. Bruce Stevens, an Upper Keys field inspector who retired after 15 years of service, was recognized by Director Leal. She continued by providing an update on the Leading Edge UAS applications that had just been carried out in the Upper Keys. Miami Dade Solid Waste Unit visited our facility because they sought guidance as they build their own facility. The District is actively trying to pursue additional landing zones in the Upper Keys and they are currently looking at two locations; she will keep the Board updated on the issue. Director Leal gave an update on the sale of the

N / UFK Airplane which has been delayed a few months. Bruce Holden, Director of Finance gave an update on the FLClass account which has earned \$275,000 in interest for this fiscal year.

**Items for Board Discussion:**

**10a.) Performance Review, The Balmoral Group** - Director Leal advised they sent back the review after the team made multiple corrections which she also sent to the commissioners. OPPAGA will now receive the final report from Balmoral, which so far seems to be quite complimentary of FKMCD, its personnel, and the operation as a whole.

**Items for Board Review and Action:**

**11a.) Financial Reports** – The Director of Finance, Bruce Holden, delivered an update on the monthly budget analysis and reviewed the state and local accounts. *A motion was made by Commissioner Cranney, seconded by Commissioner Pinder, and passed unanimously, confirming the Board received the financial information from July of 2023 and the Board requests it be submitted for audit at the appropriate time.*

**10b.) Resolution 2023-19 Budget Amendment #6** - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA AMENDING THE DISTRICT'S BUDGET FOR FISCAL YEAR 2022-2023; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner McDonald, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2023-19 as written.*

**10c.) Resolution 2023-20 Budget Amendment #7**- A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA AMENDING THE DISTRICT'S BUDGET FOR FISCAL YEAR 2022-2023; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2023-20 as written.*

**Good of the Order:**

- Chairman Goodman discussed the next meeting of the Board to be held on September 19<sup>th</sup>, 2023 at 3pm, and advised the Board there would be a Regular Meeting and Final Budget Workshop.

There being no further business to come before the Board the meeting was adjourned.

*Respectfully submitted,*

  
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Andrea Leal  
Executive Director

Board of Commissioners  
Florida Keys Mosquito Control District

  
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Phillip L. Goodman, Chairman

  
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Thomas McDonald, Secretary-Treasurer