

REGULAR MEETING

AUGUST 20, 2024



2024 CALENDAR

January-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
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July-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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7	8	9	10	11	12	13
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September-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
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29	30					

November-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
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February-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
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April-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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23	24	25	26	27	28	29
30						

August-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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October-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
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22	23	24	25	26	27	28
29	30	31				

Holidays
 Meetings
 Conferences

Regular Meeting Agenda

Florida Keys Mosquito Control District
Marathon Office
503 107TH Street, Marathon, FL

August 20th, 2024 3:00 pm (approximate)

1.) Call to Order

2.) Roll Call

3.) Community Input:

Community Input shall be heard prior to each specified agenda item.

The Board adheres to, and conducts each meeting in accordance with, Robert's Rules of Order. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to any Commissioner, the Executive Director, Executive Assistant, or any other District employee during a Board meeting will be placed into the record but will not additionally be read into the record at the meeting.

The Board welcomes public input but also must maintain order. Thus, community input is not a time for open dialogue between the Board and the speaker. Speakers should direct their comments to the Board and not to District staff or other audience members. Speakers should not expect Commissioners or staff to answer or respond to questions during community input. If appropriate, the Board may request the issue be added as a discussion item at a future District Board meeting. Furthermore, all speakers agree to abide by FKMCD's Code of Conduct Policy and Procedures Governing Meetings, Hearings, and Community Input, as adopted through Resolution 2021-02.

Any person who wishes to make public comment during this meeting may be heard by the Board, through the Board Chair, on any proposition before the Board by either (1) complete and provide the supplied community input card or inform the Clerk/Executive Assistant to the Board, specifying the agenda item; or (2) when remote means for input is allowed by the Board, calling 305-292-7190 or emailing the Clerk/Executive Assistant (currently ddarias@keysmosquito.org) no later than 11:00 am on August 20th, 2024. If attending remotely, you must remain available by phone from the hours of 1:00pm to 4:00pm.

4.) Consent Agenda

All items listed as Consent Agenda items are considered routine and non-controversial by the FKMCD Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

a.) **Minutes** of the July 23, 2024 Budget Workshop

b.) **Minutes** of the July 23, 2024 Regular Meeting

5.) Approval of Agenda

6.) (3:00 pm) Invited Speaker: Fitima Garcia, Biological Scientist, Epidemiology Program; Florida Department of Health

7.) Treasurer's Report

8.) Attorney's Report

9.) Director's Report Pgs. 15-25

10.) Items for Board Discussion

- a.) 75th Anniversary Update (Huff) **Pg. 26**
- b.) Service Milestone Policy (Behrend) **Pgs. 28-29**

11.) Items for Board Review and Action:

- a.) Financial Reports (Holden)
 - I. Budget Analysis **Pgs. 31-35**
 - II. District Finances **Pg. 36**
 - III. Cash Disbursements through July 2024 **Pgs. 37-40**
- b.) Resolution 2024-17 ITN 2024-05 Medical, Dental, Vision, Life and Disability Benefits (Holden) **Pgs. 42-51**
- c.) Resolution 2024-18 RFP 2024-06 Auditor (Holden) **Pgs. 53-57**
- d.) Resolution 2024-19 RFP 2024-07 Truck Mount Gas ULV Sprayers (Holden) **Pgs. 59-63**
- e.) Resolution 2024-20 Performance Measures (Leal) **Pgs. 65-69**

12.) Good of the Order

13.) Meeting Adjourned

Item 4

Approval of Minutes

Budget Workshop Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

July 23rd, 2024 1:15 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Budget Workshop on July 23, 2024, at the FKMCD Marathon Office.

Present Were: Phillip Goodman, Chairman; Bette Brown, Secretary/Treasurer; Jill Cranney, Commissioner; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Dr. Stanley Zuba, Vice-Chair, was absent.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Edgar Delacerda, Director of Aerial Operations; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved.

Community Input: None

Chairman Goodman stated that this workshop has been called to discuss the Budget for the Fiscal Year 2024-2025.

Discussion: Bruce Holden, Director of Finance, presented the Board with a budget of approximately 9.87% over rollback and a maximum millage of .4344, which he feels can be attainable, and if we need to take it down, we can.

Mr. Holden then went into reviewing the detailed workplan budget; the green line items indicated a change since the last meeting. The second airplane sale dropped in price to \$390,000; this was due to reviewing other sales currently on the open market. They are also looking into selling the plane parts or the entire aircraft. Moving onto the expenditures, Mr. Holden explained that the items highlighted in blue were the new items that were presented last month. The Board approved adding the Education Coordinator position that Director Leal asked to be added to the district. Chairman Goodman expressed that he felt the Board was under the impression that as we changed the way that we operate, it would reduce the need for additional staff. Director Leal explained that we are doing a lot more with the same number of staff, including a large increase in larviciding. Our mission has changed over the last 10–15 years to focus on vector control due to Dengue outbreaks; however, we still must focus on nuisance mosquitoes. She plans to focus on this during the Strategic Plan Summit later this year. She feels this education coordinator position will make a big difference in educating the public.

The next line items that were new were service milestones, housing allowances, and entry-level salary adjustments. Chairman Goodman advised we will be having a salary review discussion during the Regular Board meeting today, and that will be decided next month after the review.

Chairman Goodman expressed that he is not ready to start a housing allowance right now and thinks it would be best to move that money into performance compensation, salary adjustment, or COLA, depending on what they feel is best. These will be addressed again at the August workshop. The life and health insurance will be finalized by next month once we get the numbers from Cigna. We have a bid opening on August 8th for the new CPA auditor, which will give us a better idea of the cost of line item 32 after that meeting is complete.

Director Leal is still doing research to see if it makes sense to have a lobbyist represent us fully in Tallahassee this year. She will have more information next month. The \$25,000 in the Strategic Planning line is to hold a summit in the next fiscal year, as we have not done one in 10 years. Mr. Holden will keep these items and the board meeting security in the budget. There was a slight increase in live streaming costs, per Mr. Holden. Chairman Goodman asked if we would be able to advertise live streaming in the future to reach a larger audience. We also had to increase the garbage budget due to additional pickups from increased garbage due to the packing from the WDG drums the product comes in. Chairman Goodman recommended that we talk to the contact suppliers about more responsible packaging and disposal to lessen the concern about garbage.

Mr. Holden advised that he put money in the budget for the 75th Anniversary open house that will take place in October. The reserve funds increased from \$2.2 million to \$3.4 million due to grant funds we received from the State of Florida for WDG chemicals and a new trailer. If all goes well, we are hoping to purchase the additional helicopter in 2026. Mr. Holden then reviewed the budgeted changes since the June workshop and the graph he handed out to the board showing the budget from previous years. The increase in the budget is mainly due to the increasing cost of chemicals and the reserves for the additional helicopter, which are all necessary costs. With this millage rate, property taxes would increase by around \$20.00 a year for each \$500,000 in home value.

Good of the Order: The next budget workshop will be held on August 20th.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

July 23rd, 2024 2:10 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on July 23rd, 2024 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Bette Brown, Secretary/Treasurer; Jill Cranney, Commissioner; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Dr. Stanley Zuba, Vice-Chair, was absent.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Edgar Delacerda, Director of Aerial Operations; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Consent Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved.

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was approved.

Treasurer's Report: Bette Brown, Secretary/Treasurer, stated she had nothing to report.

Attorney's Report: Dirk Smits, Board Attorney, advised of a housing project going on in Monroe County called "Project Trumbo," and essential personnel will have the first opportunity to apply for housing. They are considering creating a category for government workers, which would benefit our staff.

Director's Report: First, Director Leal recognized fleet mechanic technician Robert McGregor for five years of exceptional service and gave him a Certificate of Achievement. He has set the standard for how we should be taking care of our vehicles and does a great job! Meredith Kruse, Field Inspector, who was chosen as FKMCD's employee of the quarter, was acknowledged by Director Leal. He has been with the district since 2020. He is very dedicated to his job, has a very difficult area, and consistently covers other areas when people are out. He went on the weekly radio show earlier this year and talked about what it's like to be an inspector.

Director Leal gave an update on mosquito-borne diseases, stating that in Monroe County, we have had two (2) confirmed local cases of Dengue and one (1) travel-related case. Miami-Dade has seen two (2) additional locally acquired cases this week, so the virus is still circulating. We have been sweeping the area of the Dengue on a weekly basis, and we have seen the trap numbers coming down. We are adulticiding and larviciding the area and applying liquid larvicide on a weekly basis. She then provided an operations summary, stating that we had a very busy June, including six (6) aerial adulticide missions and one hundred and twenty-three (123) truck adulticide missions throughout the Keys. We had 1,186 service requests, which is the most we have ever received in one month. This was a result of heavy rains followed by high winds, limiting our ability to treat the areas. She gave an update on the CDC Grant, and we have received reimbursement for the A-1 mist sprayers and WDG so far. The NAS KW bid solicitation has opened, and we are working on preparing our bid for the August 12th deadline. Director Leal then gave an update on the Wolbachia project that is ongoing. Michael Behrend, Director of Human Resources, updated the Board

about a meeting he had with the City of Key West and the housing programs they offer in Key West. They do offer a few options for Monroe County residents, and we will continue exploring options for employee housing. After that, Bruce Holden provided an update on our FLClass account, showing we earned just over \$52,000 in interest income for the month of June, with an average yield of 5.38%. We did utilize \$600,000 for operations and expect to continue utilizing funds for the remainder of the fiscal year, with no further deposits going into the account. The account balance is currently around \$11.4 million.

Items for Board Discussion:

9a.) 75th Anniversary Update – The public education and information officer, Chad Huff, provided an update on the 75th anniversary events and mentioned that he will be soliciting current and former employees to get stories of their experiences with FKMCD, which he will add to the timeline. He did receive the large inflatable mosquito, which turned out great. They discussed the date of the open house and decided to move the October 8th Board meeting to 12 p.m. and have the FKMCD 75th Anniversary open house the same day from 4 p.m. to 7 p.m.

9b.) Salary Review – Michael Behrend, Director of Human Resources, gave a detailed evaluation of the Salary Review he provided to the board. He started by reviewing the district's pay plan, Monroe County demographics, and the Alice Report. The last time we updated our salaries was in September 2021. He compared our salaries to those of our competition with other mosquito control agencies and other local agencies. Our current entry-level salary for field inspectors is \$46,737 per year, or \$22.47 per hour. After a long discussion, the board asked Michael to present his suggestions for the salary changes next month at the board meeting for them to vote on. Chairman Goodman asked Michael to obtain the 2024 Key West Chamber of Commerce Wage and Benefits Report and utilize that as a tool when preparing his recommendations to bring back to the Board.

9c.) Performance Measures – Director Leal presented the Performance Measures that the district will be required to put on our website due to recent legislative updates. She wanted to discuss these items before presenting them to the board next month to be approved. It will need to be posted on our website by October 1st, 2024. These performance measures lay out the baseline of what we use to make our operational decisions.

Items for Board Review and Action:

10a.) Financial Reports – The Director of Finance, Bruce Holden, highlighted the larger variances in our year-over-year report. We are basically \$2 million ahead of where we were last year, and he feels we should be good the rest of the year, depending on rain. A motion was made by Commissioner Brown, seconded by Commissioner Cranney, and passed unanimously, confirming the Board received the financial information from June of 2024 and the Board requests it be submitted for audit at the appropriate time.

10b.) Resolution 2024-16: Set Maximum Millage Rate - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA DETERMINING THE PROPOSED MAXIMUM MILLAGE RATE, THE CURRENT YEAR ROLLED-BACK RATE, AND SETTING THE DATES, TIMES AND PLACES FOR THE FIRST AND SECOND BUDGET PUBLIC HEARINGS AS REQUIRED BY LAW; DIRECTING FINANCE TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF MONROE COUNTY PURSUANT TO THE REQUIREMENTS OF FLORIDA STATUTES AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF REVENUE OF THE STATE OF FLORIDA; AND PROVIDING AN EFFECTIVE DATE. A motion was made by Commissioner Cranney, seconded by Commissioner Pinder, and passed unanimously to adopt Resolution 2024-16 as stated.

Good of the Order:

Chairman Goodman discussed the next meeting of the Board to be held on August 20th, 2024, at 1 p.m. and advised the board that there would be a Salary Review Workshop, Budget Workshop and Regular Meeting.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

DRAFT

Item 6

Invited Speaker:

Fitima Garcia;

Biological Scientist,

Epidemiology

Program, Florida

Department of Health

Item 7

Treasurer's
Report

Item 8

Attorney's
Report

Item 9

Director's Report

August 2024 Director's Report

Employee Milestone Recognition

1. Matthew Jolley: 10 years

State of Florida Mosquito-Borne Disease Update (as of 07/13/2024)

1. Oropouche Virus Update: Dr. Larry Hribar
 - a. 11 travel-related
2. Monroe County (2024)
 - a. Dengue: 3 local, 1 travel-related
3. All of Florida (2024)
 - a. Dengue: 18 local (2 Hillsborough, 12 Miami-Dade, 3 Monroe, Pasco), 334 travel-related
 - b. Zika: 0 local, 0 travel-related
 - c. Chikungunya: 0 local, 4 travel-related
 - d. West Nile Virus: 2 human cases, 2 asymptomatic blood donors
 - e. Eastern Equine Encephalitis: 0 human cases
 - f. Malaria: 0 local, 31 travel-related
 - g. Alachua, Bay, Duval, Holmes, Madison, Nassau, Pasco and Walton counties are currently under a mosquito-borne illness advisory. Hillsborough, Marion, Miami-Dade and Monroe counties are currently under a mosquito-borne illness alert.

Operations Summary

1. Adult Mosquitoes
 - a. Salt Marsh mosquito numbers were below the historical average throughout the Keys in July.
 - b. No aerial adulticide missions were conducted in July.
 - c. Thirty-seven (37) truck adulticide missions were conducted in July throughout the Keys, treating approximately 16,000 acres.
 - d. *Aedes aegypti* numbers did not exceed our adulticide action thresholds in July.
2. Larval Mosquitoes
 - a. Twenty (20) aerial granular larvicide missions were completed in July, treating approximately 6,200 acres; this is below the historical average for July.
 - b. Ten (10) aerial liquid larvicide missions were conducted in July, treating approximately 6,000 acres.
 - c. Twenty-nine (29) ground liquid larvicide missions were conducted in July, treating approximately 2,600 acres throughout the Keys.
3. Service Requests received (270) were lower than the historical average for July, majority of which requesting a fog truck or inspection.
4. Dengue Response continued throughout July.

Community Outreach/Education

1. Community Events/Outreach/Speaking Engagements
 - a. Upper Keys Health to You: 7/25/24
 - b. Ocean Reef Community Association: 8/16/24
2. Media/News Releases
 - a. Dengue in the Florida Keys. CGTN America (News Story): Shot 8/8/24. Air Date TBA
 - b. Dengue in the Florida Keys (News Story). CBS News. Scheduled to shoot 8/21 or 8/22. TBA.
 - c. Dengue in the Florida Keys (News Story). Florida Trend. TBD.
 - d. Weekly Radio, US 1
3. Website Renovation underway
4. 75th Anniversary Update

- a. Open House Date and Planning
- b. Timeline Research, on website, ongoing
- c. FKMCD Alumni (Retiree) Outreach

Human Resources

1. Resignations
 - a. Paul Pignataro, Chief Pilot (5 years)
2. Current Openings
 - a. Chief Pilot: Interviews Ongoing
 - b. Middle Keys Field Inspector: Accepting Applications
 - c. Lower Keys Field Inspector: Final Candidate Selection Underway

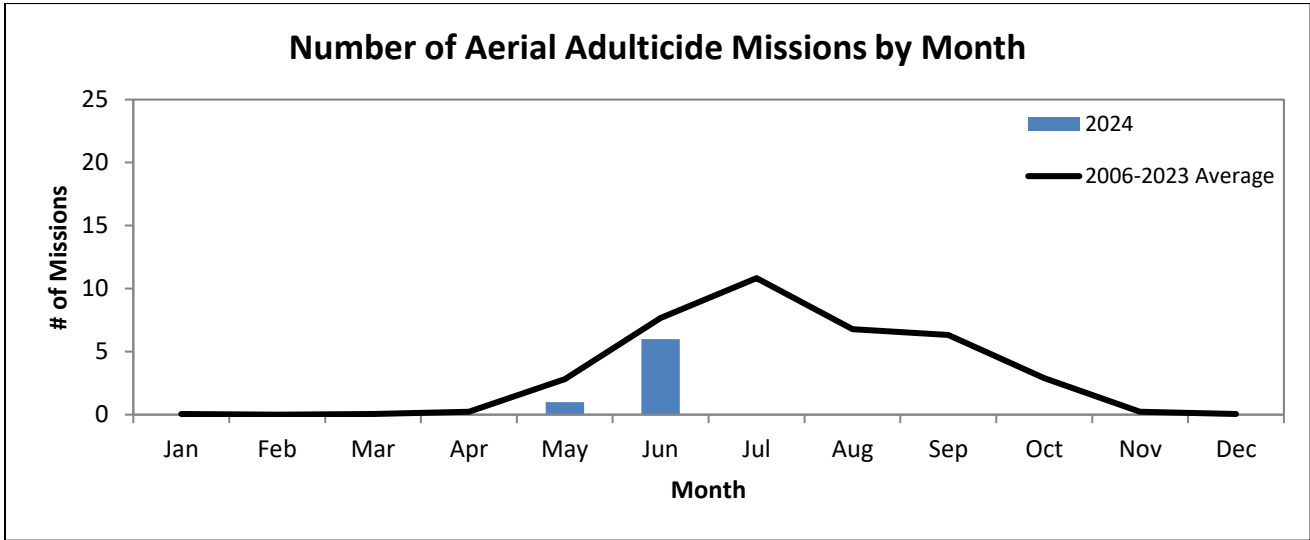
Other Items

1. Travel/Training
 - a. Oropouche Fever Overview for Mosquito Control (Webinar): 8/8/24
 - b. Environmental Management and Chemical Spill Response Training (Key West, FL): 8/19/24 – 8/22/24
 - Rosalina Rivera and Rob Lee attending.
2. CDC Grant Update: Final Report and Reimbursements Submitted
3. Update on Irradiated Male Mosquitoes
4. Water Quality Protection Program Steering Committee Meeting: 7/30/24
5. Tour of NOAA/NWS: 8/1/24
6. Emergency Management Coordinating Call, TS Debby: 8/2/24
7. ASU NSF Research Interview: 8/7/24
8. NASKW Bid Submission Complete: 8/9/24
9. Investment Update
10. After Action Items/Future Board Items
 - a. ITN for Banking
 - b. Audit Committee Charter Annual Review, October 2024
 - c. Administrative Policy Manual Annual Review, December 2024
 - d. Budgetary Process Annual Review, May 2025

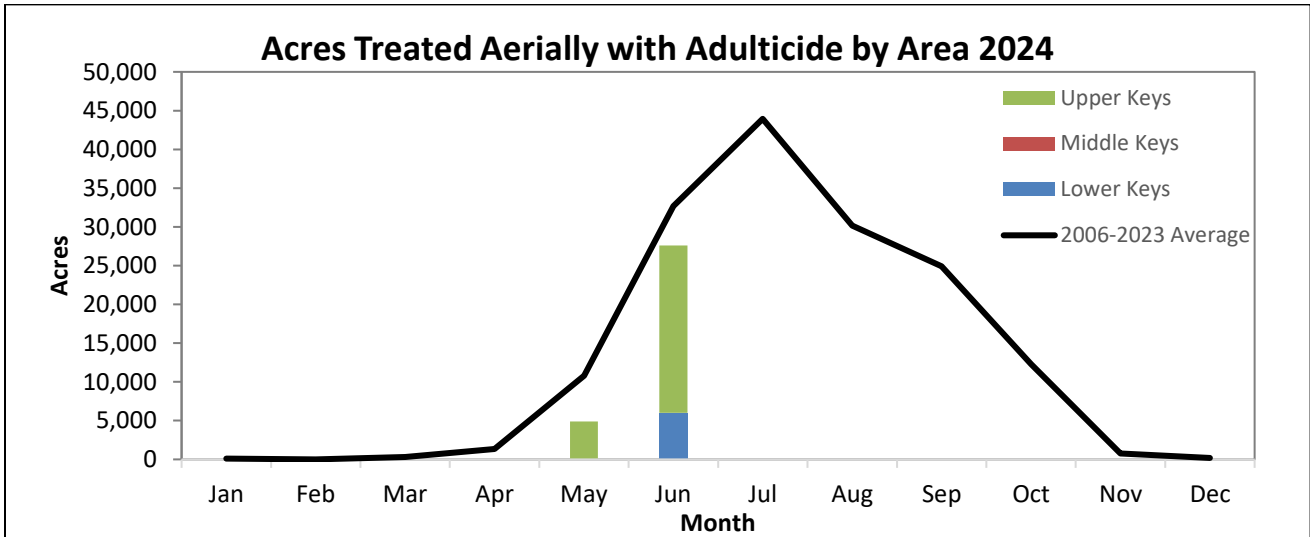
Florida Keys Mosquito Control Operations Report

(Adjusted through July 31, 2024)

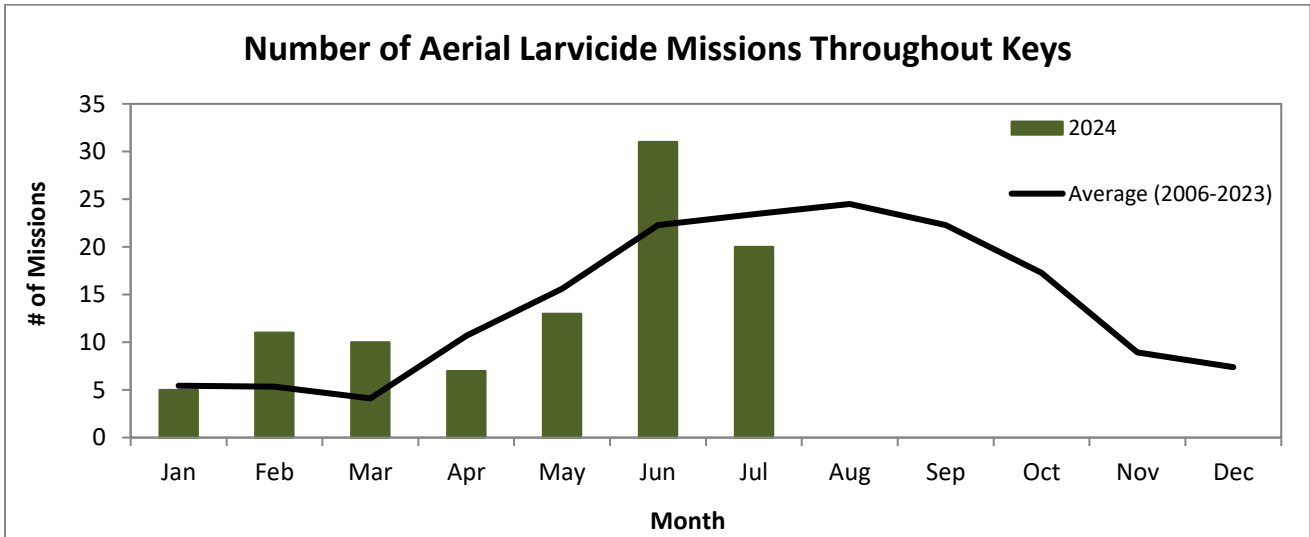
Aerial Adulticiding Missions in July 2024: 0



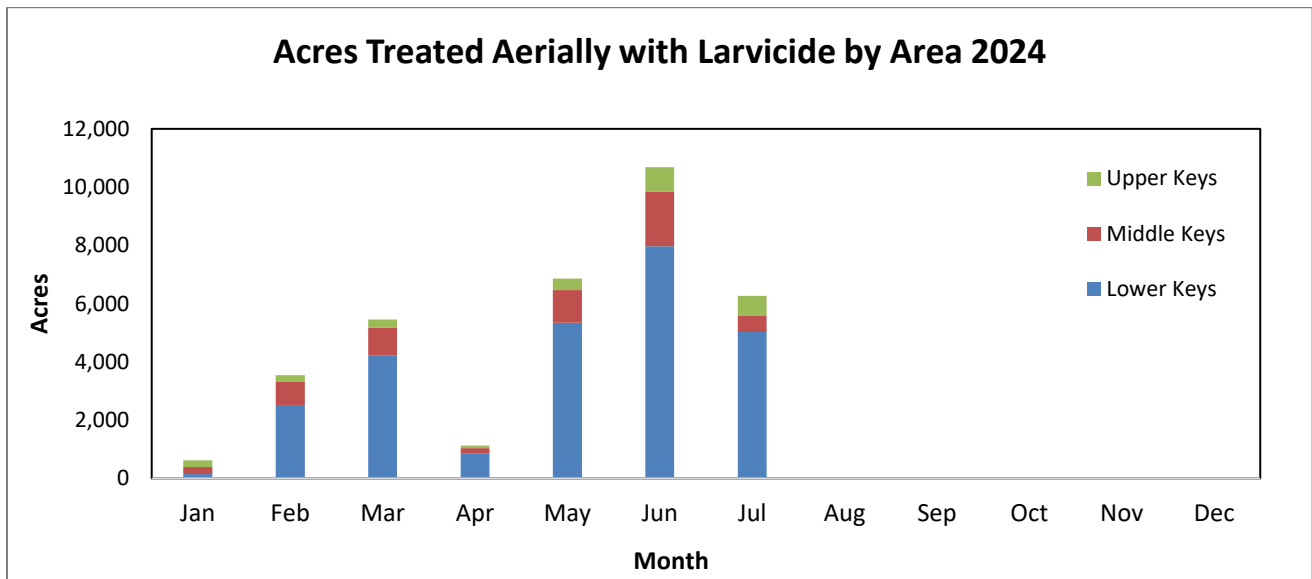
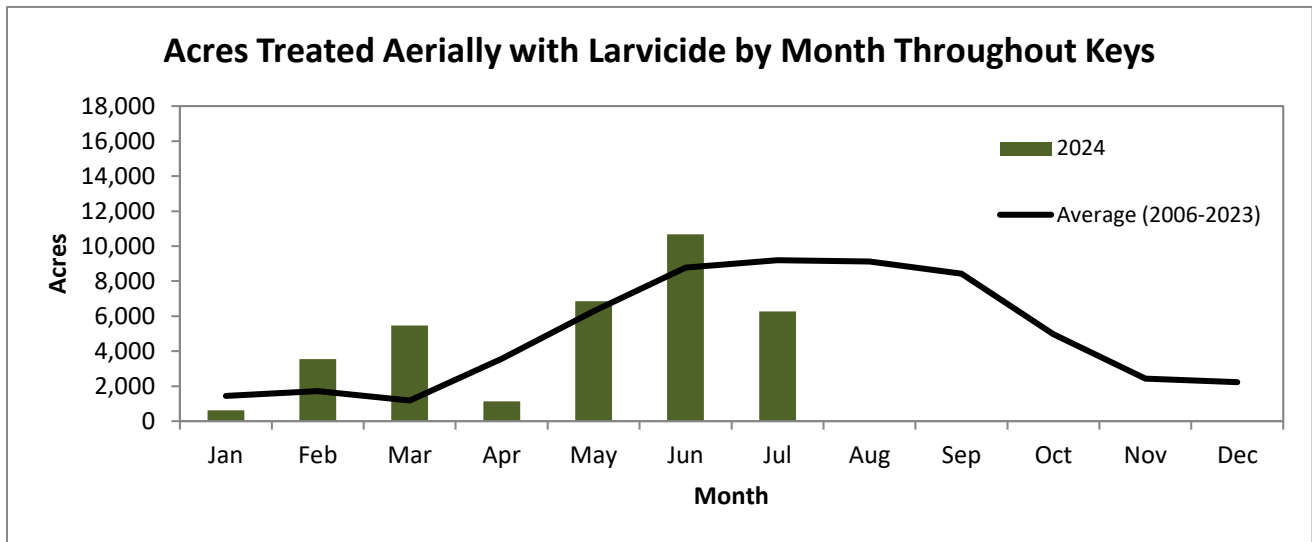
Aerial Adulticiding Acreage in July 2024: 0



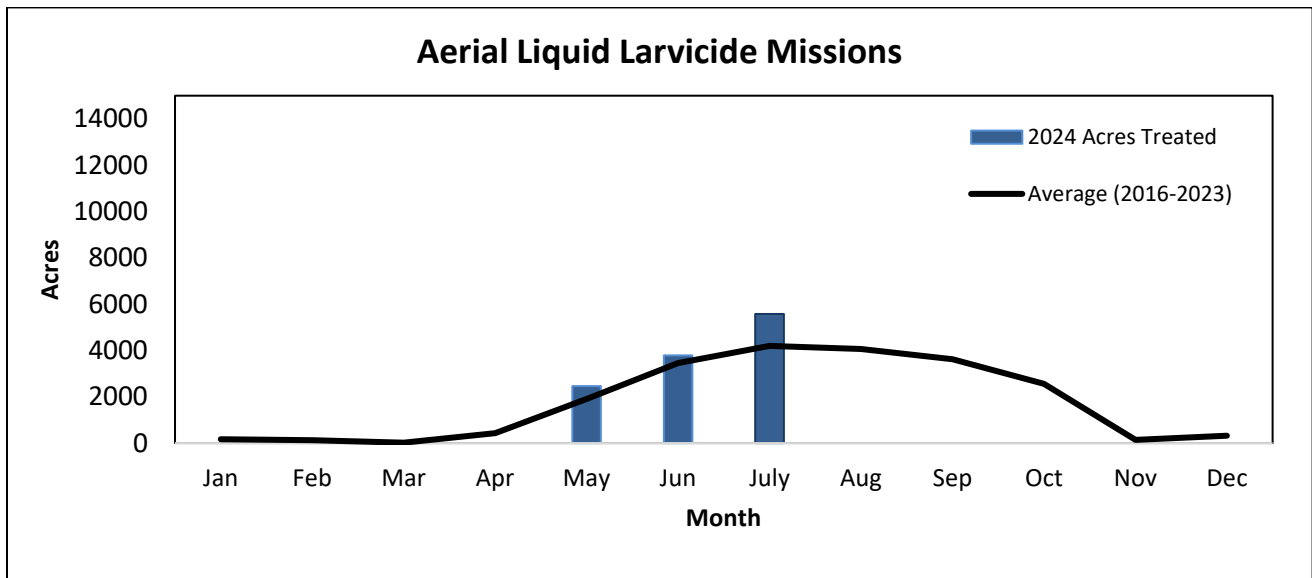
Aerial Granular Larviciding Missions in July 2024: 20



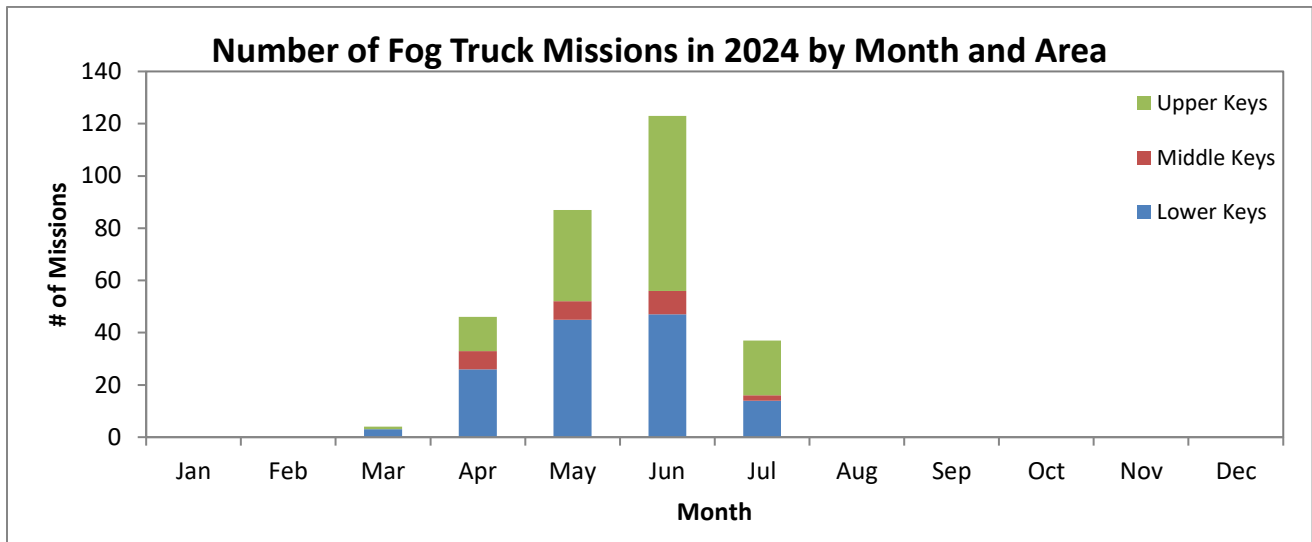
Aerial Granular Larviciding Acreage in July 2024: 6,271



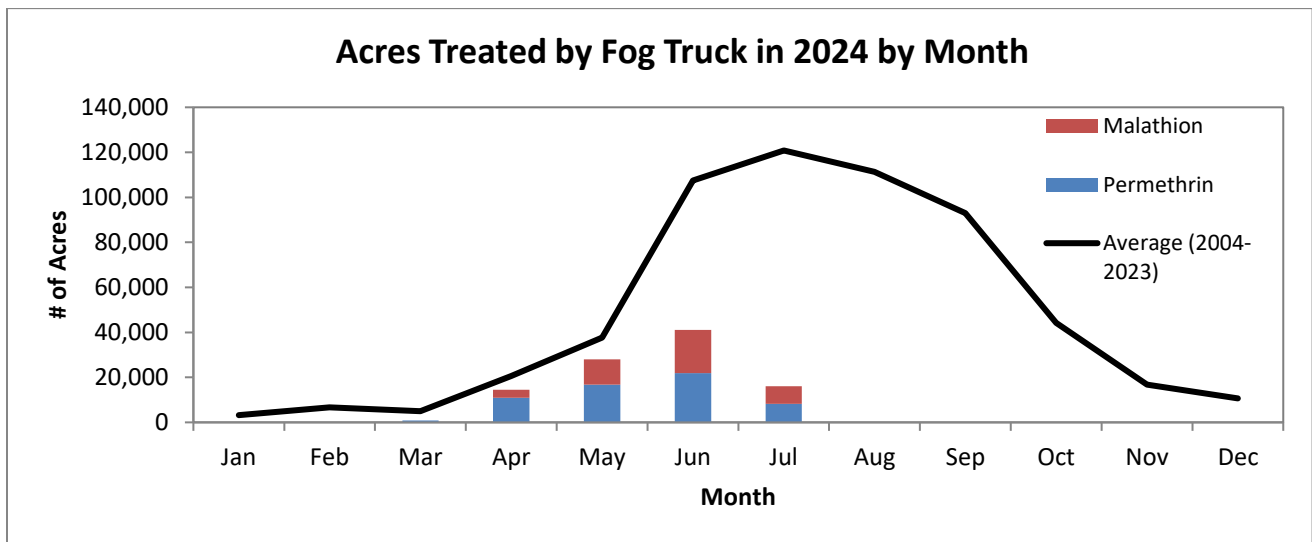
Number of Aerial Liquid Larviciding Missions in July 2024: 10



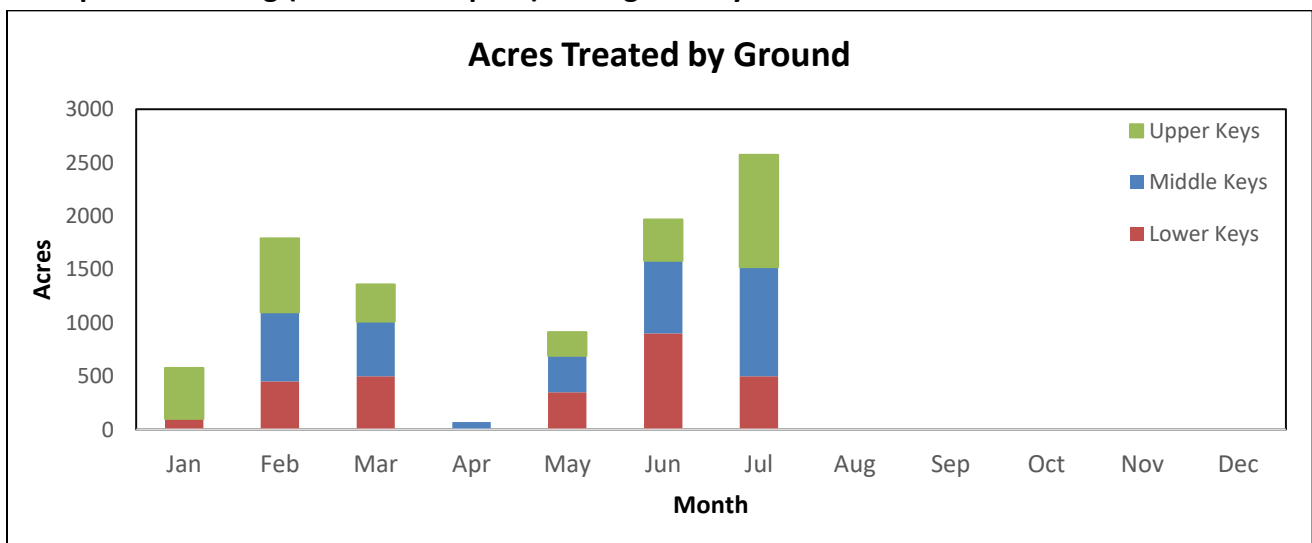
Ground Adulticiding (Trucks) Missions in July 2024: 37



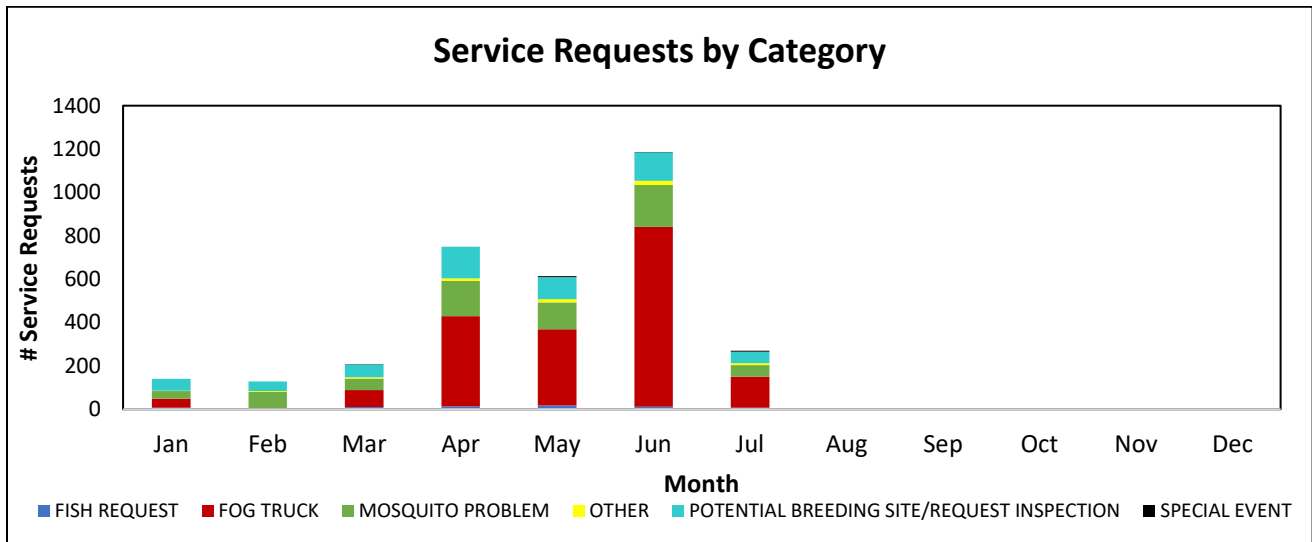
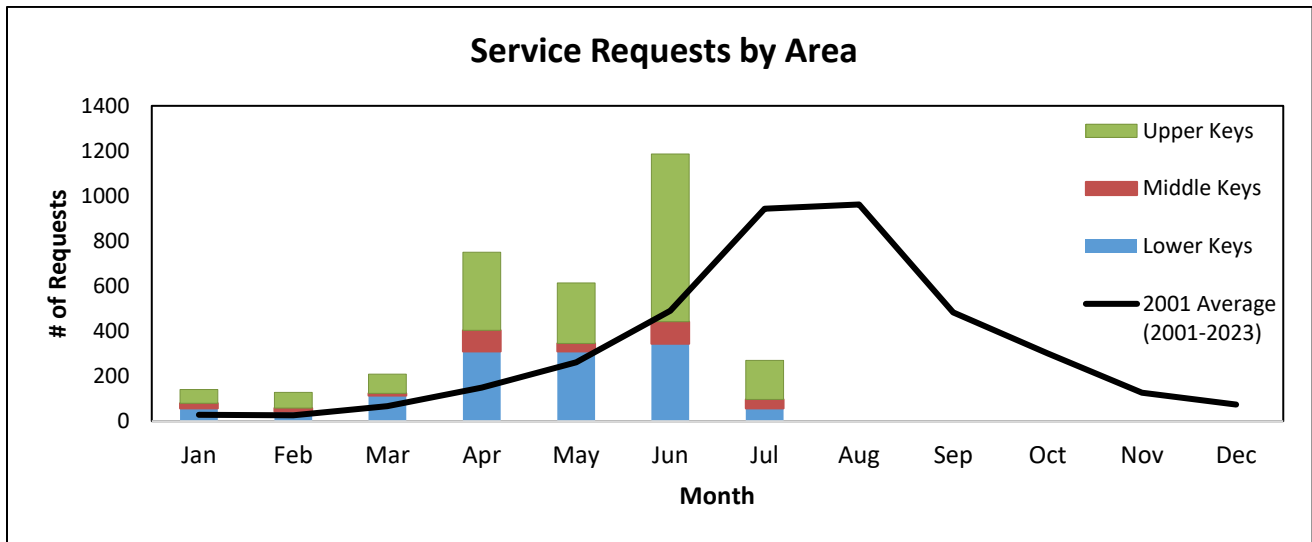
Ground Adulticiding (Trucks) Acreage in July 2024: 16,052



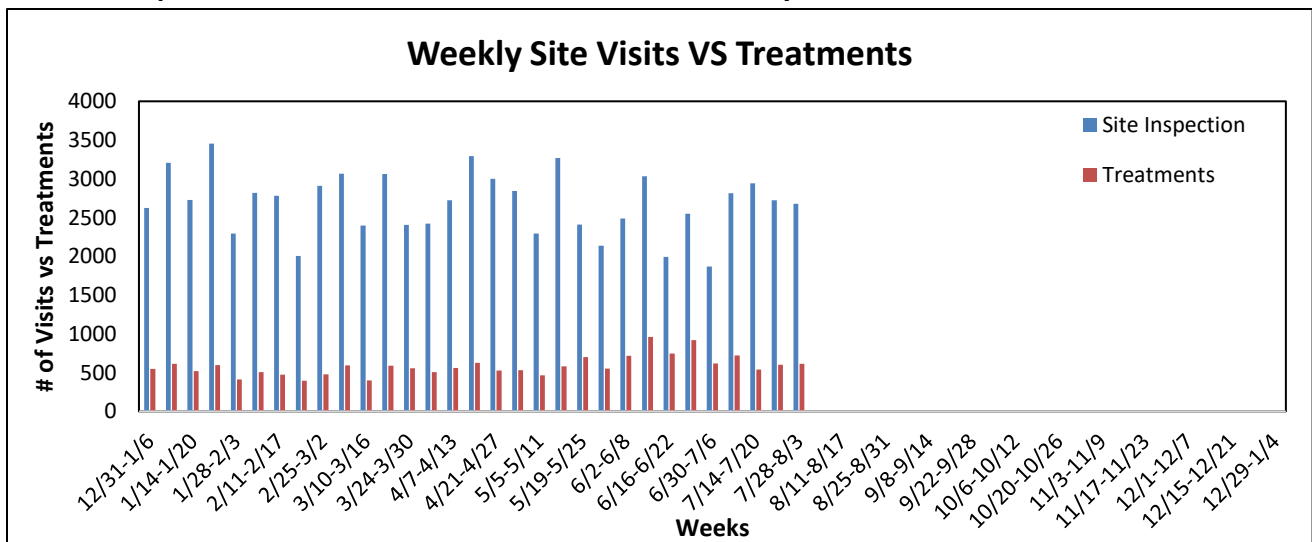
Ground Liquid Larviciding (Truck & Backpack) Acreage in July 2024: 29 Trucks



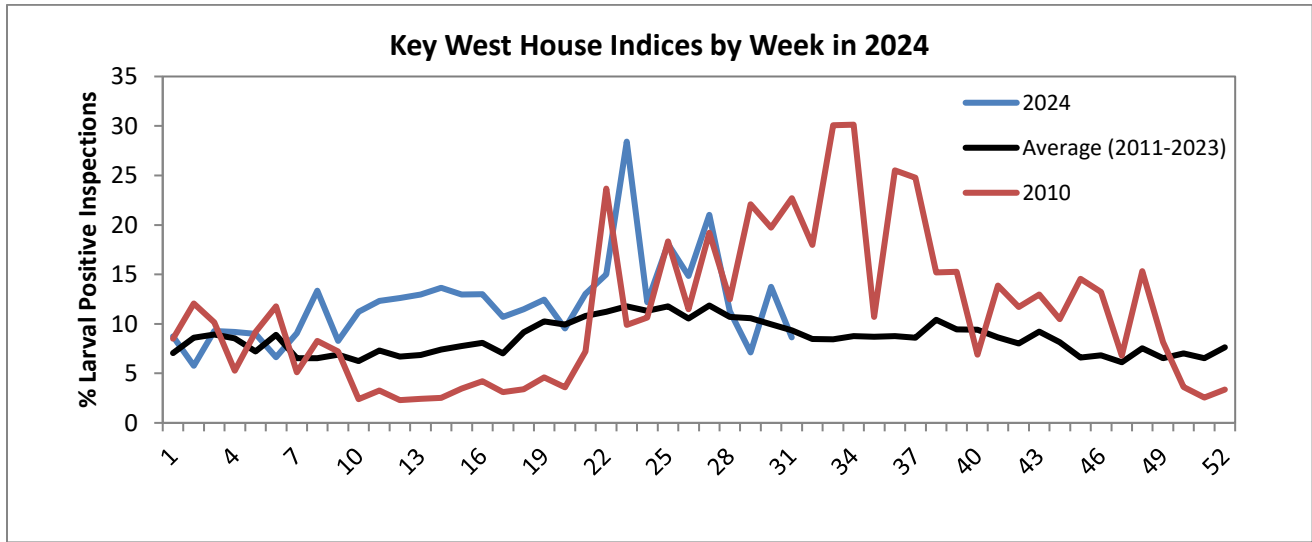
Total Service Requests for July 2024: 270



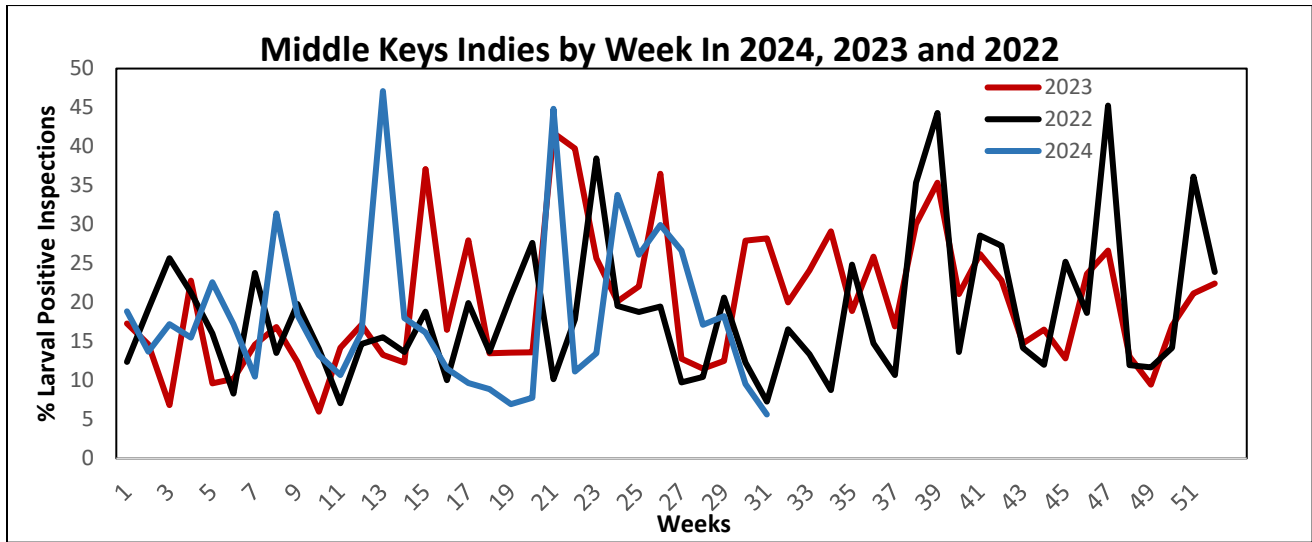
Total Service Inspections/treatments and Count Stations for July 2024



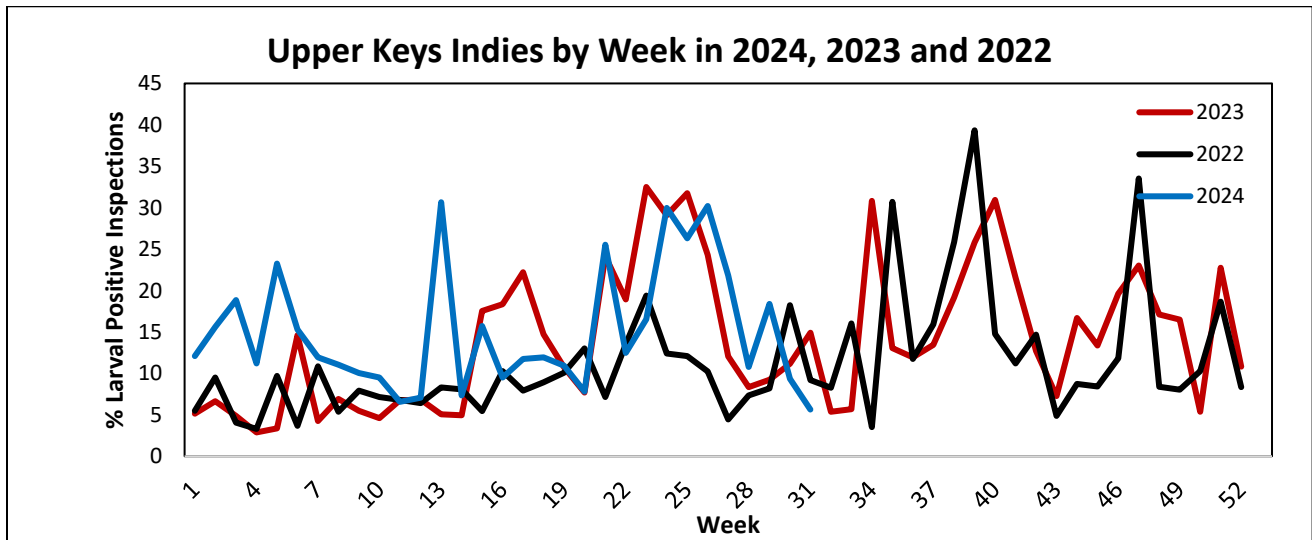
Key West *Aedes aegypti* Larval Information:



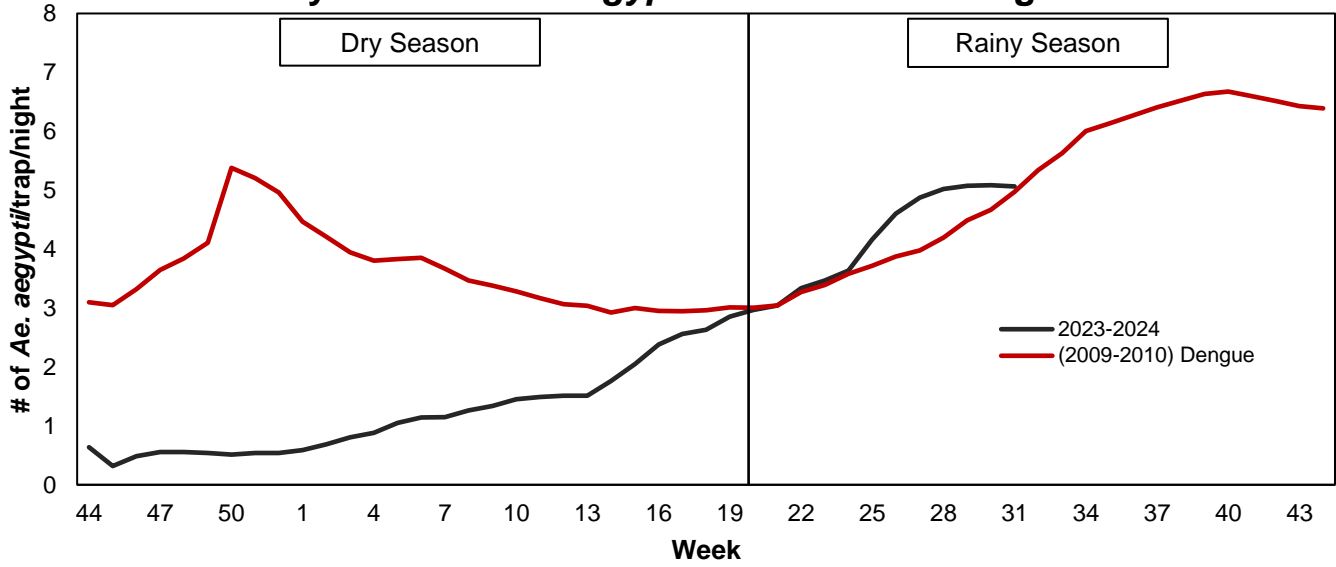
Middle Keys *Aedes aegypti* Larval Information:



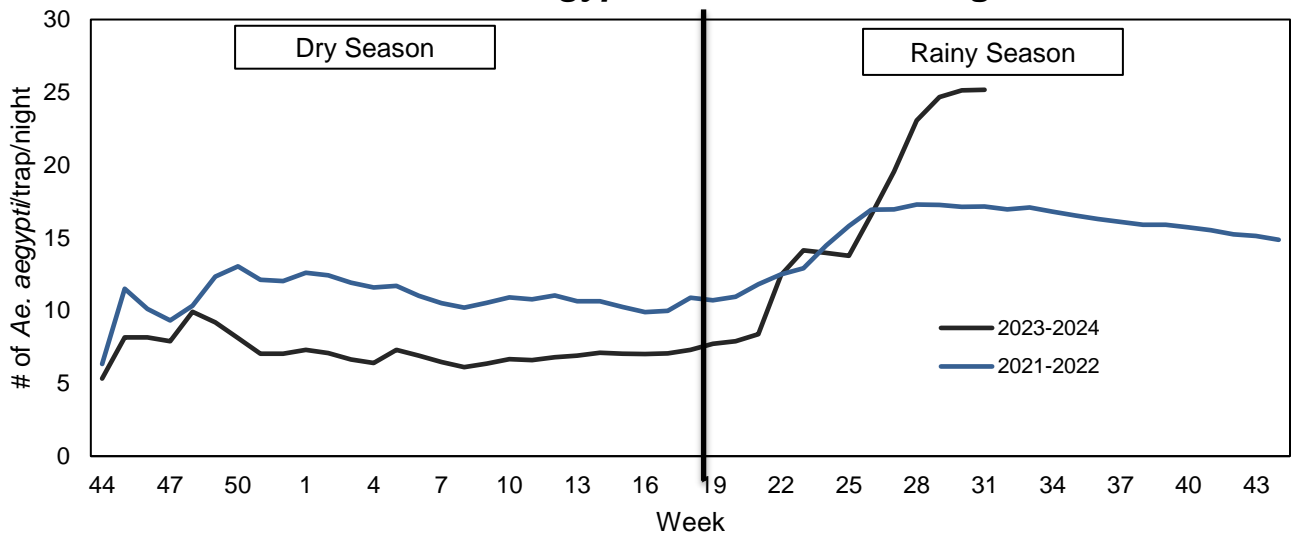
Upper Keys *Aedes aegypti* Larval Information:



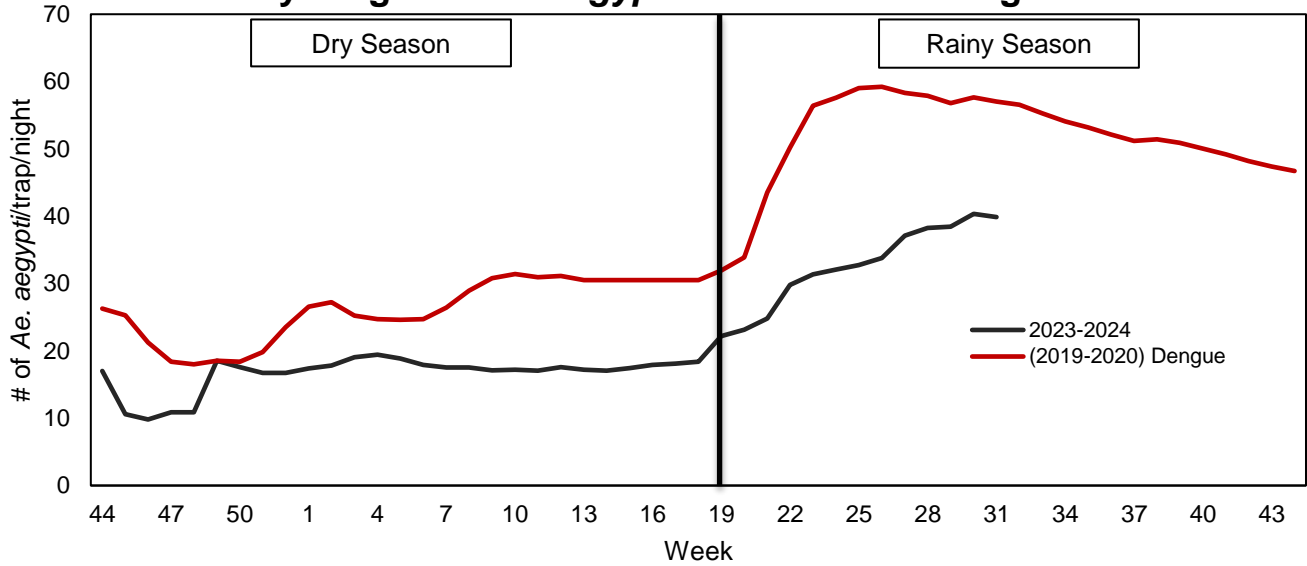
Key West *Aedes aegypti* Cumulative Average



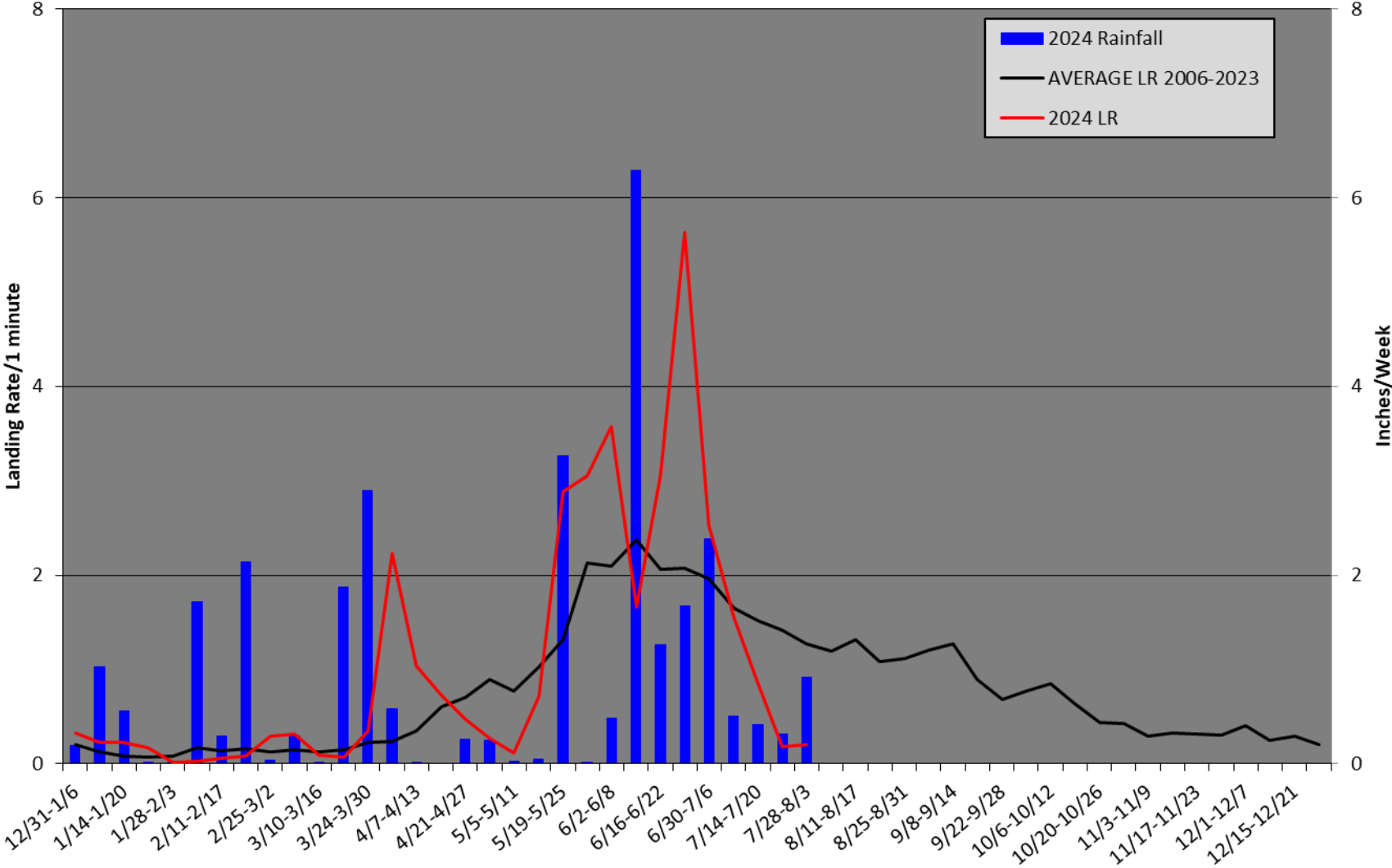
Marathon *Aedes aegypti* Cumulative Average



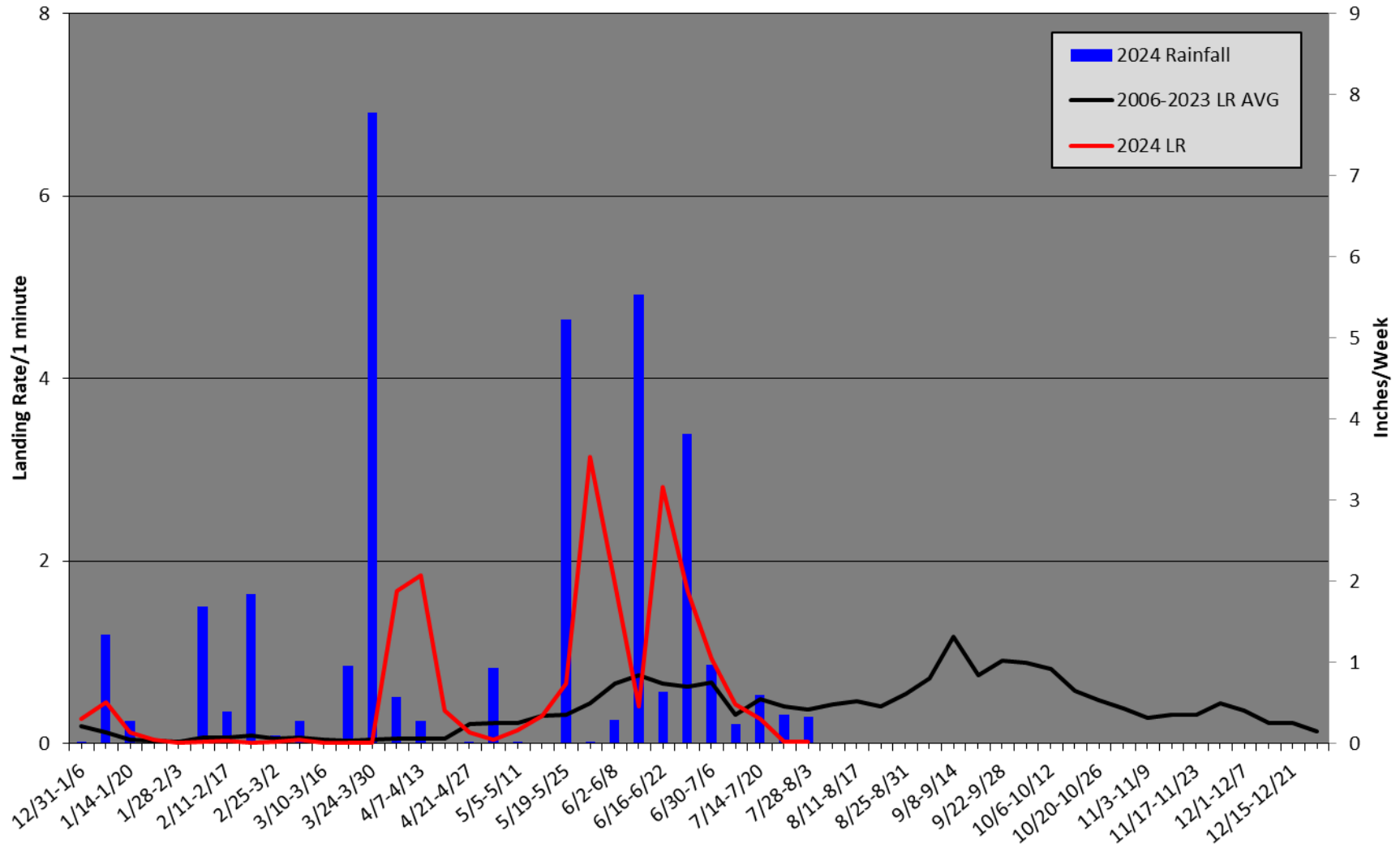
Key Largo *Aedes aegypti* Cumulative Average



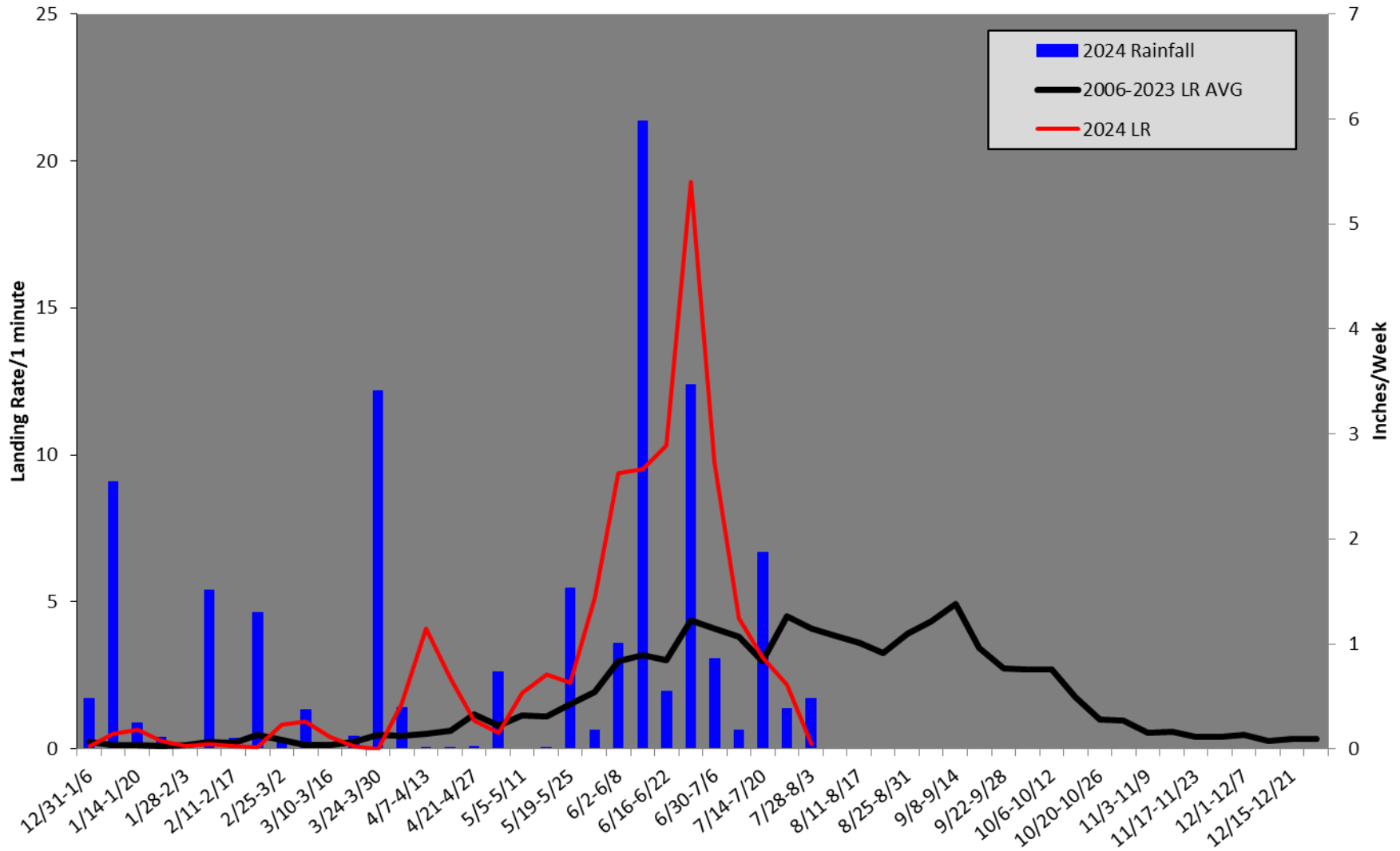
Lower Keys: Saddlebunch to Bahia Honda Average Landing Rate Counts and Rainfall



Middle Keys: Vaca Key to Lower Matecumbe Average Landing Rate Counts and Rainfall



Upper Keys: Upper Matecumbe to Upper Key Largo Average Landing Rate Counts



Item 10a

75th
Anniversary
Update

Item 10b

Service Milestone Policy

Service Milestone Program - Current Policy

Purpose

To provide periodic District-wide recognition for dedicated years of service.

Eligibility

All full time employees

Service Milestone Awards

Eligible employees will receive administrative leave in increments of two (2) hours, not to exceed eight (8) hours for years of service in five (5) year increments. See the following for clarification:

5 Years of Service	2 Hours of Administrative Leave
10 Years of Service	4 Hours of Administrative Leave
15 Years of Service	6 Hours of Administrative Leave
20 Years of Service	8 Hours of Administrative Leave
25 Years of Service	8 Hours of Administrative Leave

Criteria

1. Eligibility begins on the date of employment as a full-time employee, and is suspended should the employee no longer meet that status.
 - a. In cases where an employee accrues years of service as a full-time employee, then becomes part-time for a period of time, before returning to full-time status, only those years of full-time status will count towards years of service for milestone awards.
2. Administrative leave will be accrued on each five (5) year anniversary date.
3. Administrative leave can be used through the correct leave approval process and should be used prior to use of compensatory or annual leave.
4. All administrative leave is non-transferable.
5. Upon separation, should an employee have unused hours of Service Milestone administrative leave, the employee will not be compensated for said unused leave.

Alternative Options for Service Milestone –

Our agency consists of 71 full-time employees. Our annual turnover rate is about 9.5%.

Below you will find alternative options to improve our current milestone program. The purpose of these options is to recognize our staff for their longevity and dedication to the District.

Time off Incentive

5 Years of Service	8 Hours of Milestone Leave
10 Years of Service	16 Hours of Milestone Leave
15 Years of Service	24 Hours of Milestone Leave
20 Years of Service	32 Hours of Milestone Leave
25 Years and each subsequent 5 Years	40 Hours of Milestone Leave

Financial Incentive

5-9 Years of Service	\$250
10-14 or more Years of Service	\$500
15-19 Years of Service	\$750
20-24 Years of Service	\$1000
25 Years and each subsequent 5 Years	\$1500

Item 11a

Financial Reports

Budget Analysis

District Finances

Cash

Disbursements

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2023-2024
JULY 2024**

STATE FUND

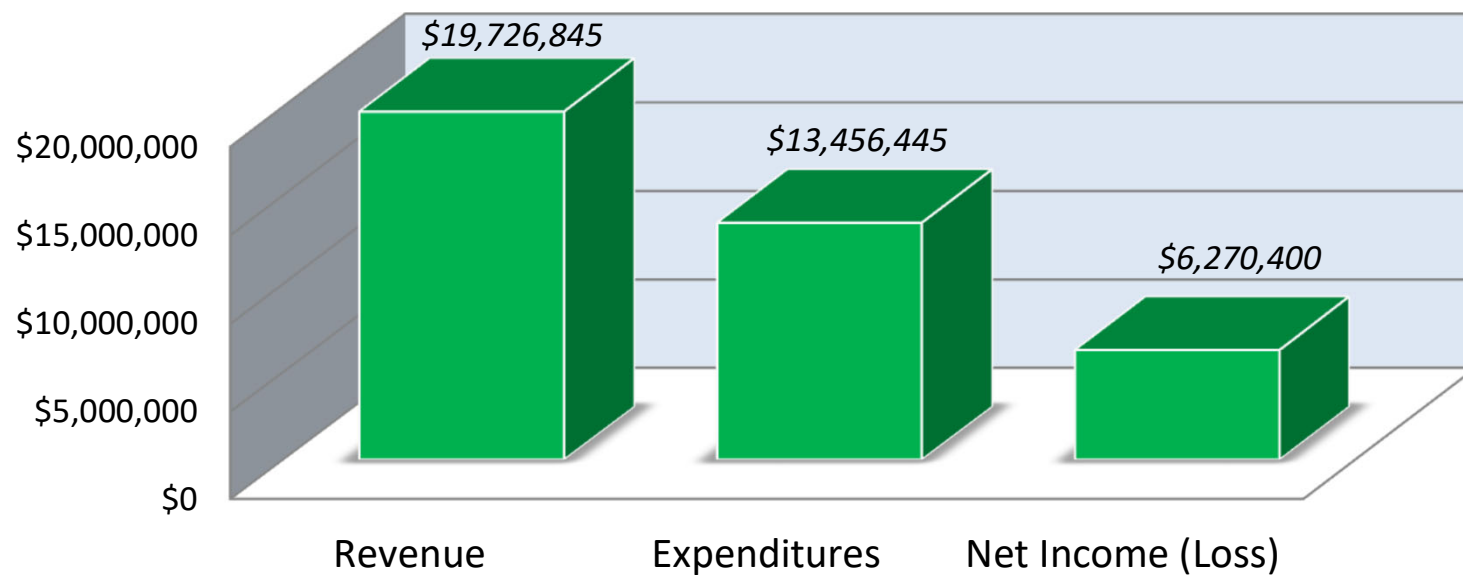
ACCT. NO	ITEM	Annual Budget	Current July Actual	Prior Year Month	Current YTD Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15						0.00	0.00
20	Personal Service Benefits 21 - 25						0.00	0.00
30	Operating Expense 31 - 34						0.00	0.00
40	Travel and Per Diem 40.1 - 40.3	2,060.00			2,050.51	1,180.00	9.49	870.51
41	Communication Services						0.00	0.00
42	Freight Services						0.00	0.00
43	Utility Services						0.00	0.00
44	Rentals and Leases						0.00	0.00
45	Insurance						0.00	0.00
46	Repair and Maintenance Service 46.1 - 46.6	202,475.00			202,475.00	0.00	0.00	202,475.00
47	Printing/Binding						0.00	0.00
48	Promotional Activities						0.00	0.00
49	Other Current Charges and Obligations						0.00	0.00
51	Office Supplies/Materials						0.00	0.00
52.1	Gas/Oil/Lube						0.00	0.00
52.2	Chemical/Solvents/Additives	730,260.00	82,320.00		124,656.00	160,992.00	605,604.00	(36,336.00)
52.3	Clothing and Wearing Apparel						0.00	0.00
52.4	Miscellaneous Supplies and Incidental						0.00	0.00
52.5	Tools and Small Implements						0.00	0.00
54	Books, Publications, Subscriptions, Memberships						0.00	0.00
55	Training	3,780.00			3,780.00	4,051.00	0.00	(271.00)
60	Capital Outlay 61 - 64	0.00			0.00	8,825.00	0.00	(8,825.00)
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	388,568.00					388,568.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay							
0.002	Reserves - Self Insurance							
0.004	Reserves - Sick and Annual Leave							
	TOTAL:	1,327,143.00	82,320.00	0.00	332,961.51	175,048.00	994,181.49	157,913.51

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2023-2024
JULY 2024**

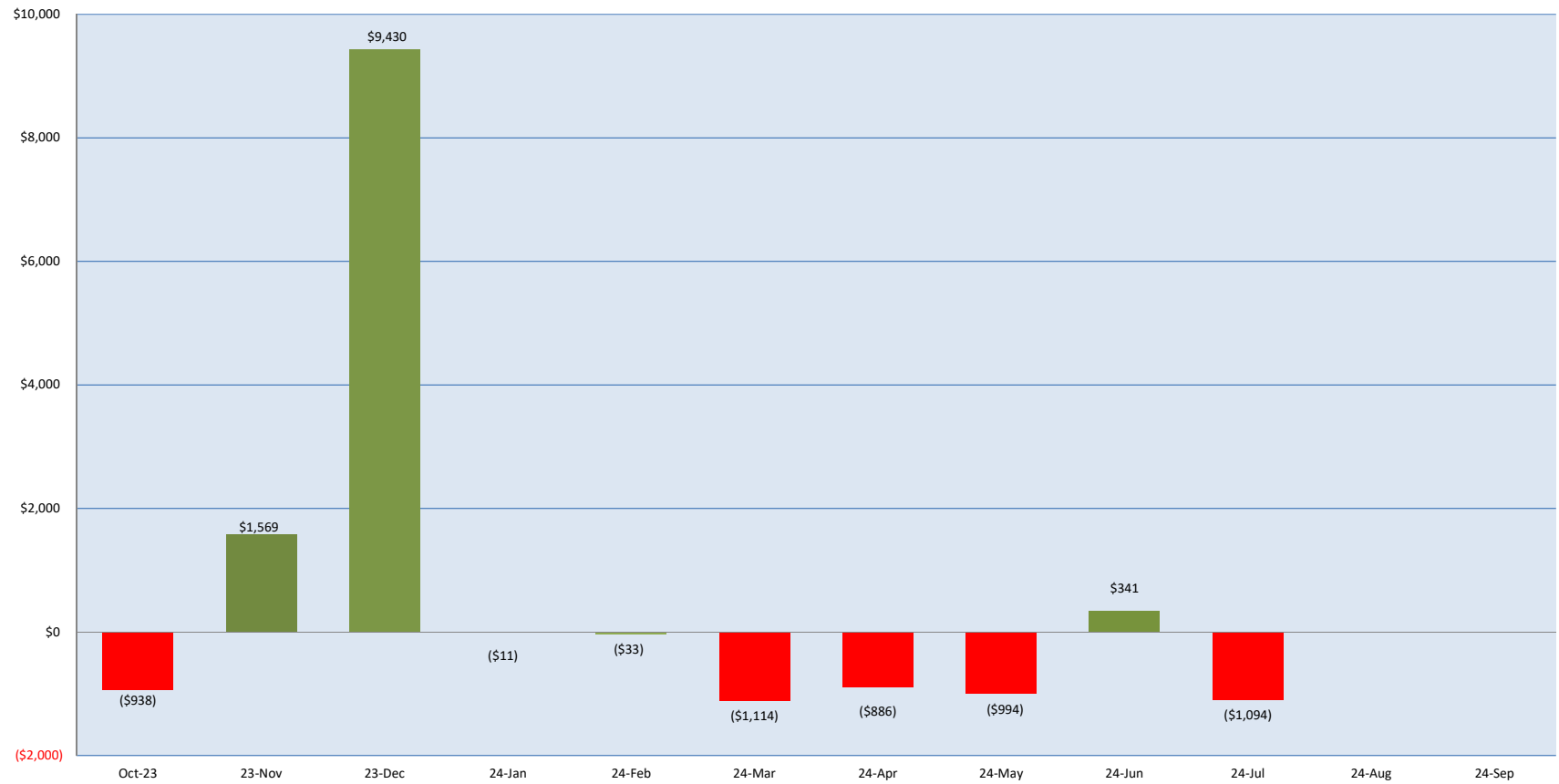
LOCAL FUND

ACCT. NO	ITEM	Annual Budget	Current July Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15	5,702,869.00	453,461.58	409,227.15	4,553,413.97	4,251,510.44	1,149,455.03	301,903.53
20	Personal Service Benefits 21 - 25	4,064,496.00	346,769.21	387,955.60	3,284,478.46	2,546,747.68	780,017.54	737,730.78
30	Operating Expense 31 - 34	1,682,279.00	85,103.02	119,277.25	1,089,407.86	1,025,961.87	592,871.14	63,445.99
40	Travel and Per Diem 40.1 - 40.3	118,125.00	4,426.35	4,670.77	103,006.98	80,351.99	15,118.02	22,654.99
41	Communication Services	100,100.00	7,777.26	11,478.13	77,297.77	83,494.75	22,802.23	(6,196.98)
42	Freight Services	25,550.00	1,015.67	1,563.45	13,387.70	10,637.32	12,162.30	2,750.38
43	Utility Services	145,800.00	9,018.10	10,915.18	79,226.02	84,831.15	66,573.98	(5,605.13)
44	Rentals and Leases	1,009,952.00	20,452.97	25,398.14	183,106.79	161,329.08	826,845.21	21,777.71
45	Insurance	1,102,280.00	0.00	0.00	26,709.71	55,049.66	1,075,570.29	(28,339.95)
46	Repair and Maintenance Service 46.1 - 46.6	1,397,345.00	78,962.59	45,480.96	717,928.43	425,991.06	679,416.57	291,937.37
47	Printing/Binding	11,910.00	0.00	0.00	4,953.80	5,596.84	6,956.20	(643.04)
48	Promotional Activities	28,200.00	200.00	952.00	11,311.00	6,978.74	16,889.00	4,332.26
49	Other Current Charges and Obligations	13,125.00	4,089.70	2,487.90	11,500.22	17,797.35	1,624.78	(6,297.13)
51	Office Supplies/Materials	104,526.00	1,180.87	461.38	88,765.48	55,794.28	15,760.52	32,971.20
52.1	Gas/Oil/Lube	327,575.00	29,305.10	18,931.80	167,180.39	171,029.12	160,394.61	(3,848.73)
52.2	Chemical/Solvents/Additives	2,232,722.72	23,112.74	228,230.61	1,519,704.29	957,214.84	713,018.43	562,489.45
52.3	Clothing and Wearing Apparel	49,925.00	3,687.54	613.83	35,130.64	28,584.86	14,794.36	6,545.78
52.4	Miscellaneous Supplies and Incidental	188,293.00	9,036.60	10,717.92	85,218.22	72,767.96	103,074.78	12,450.26
52.5	Tools and Small Implements	30,603.00	244.40	4,813.74	12,070.72	7,861.87	18,532.28	4,208.85
54	Books, Publications, Subscriptions, Memberships	66,586.00	18,250.95	482.94	71,305.58	45,191.42	(4,719.58)	26,114.16
55	Training	163,349.00	2,020.00	0.00	70,369.47	53,654.09	92,979.53	16,715.38
60	Capital Outlay 61 - 64	2,156,943.00	89,151.17	0.00	1,250,971.33	3,791,473.36	905,971.67	(2,540,502.03)
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	2,426,432.00					2,426,432.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay	1,186,382.00					1,186,382.00	
0.002	Reserves - Self Insurance	500,000.00					500,000.00	
0.004	Reserves - Sick and Annual Leave	250,000.00					250,000.00	
	TOTAL:	25,085,367.72	1,187,265.82	1,283,658.75	13,456,444.83	13,939,849.73	11,628,922.89	(483,404.90)

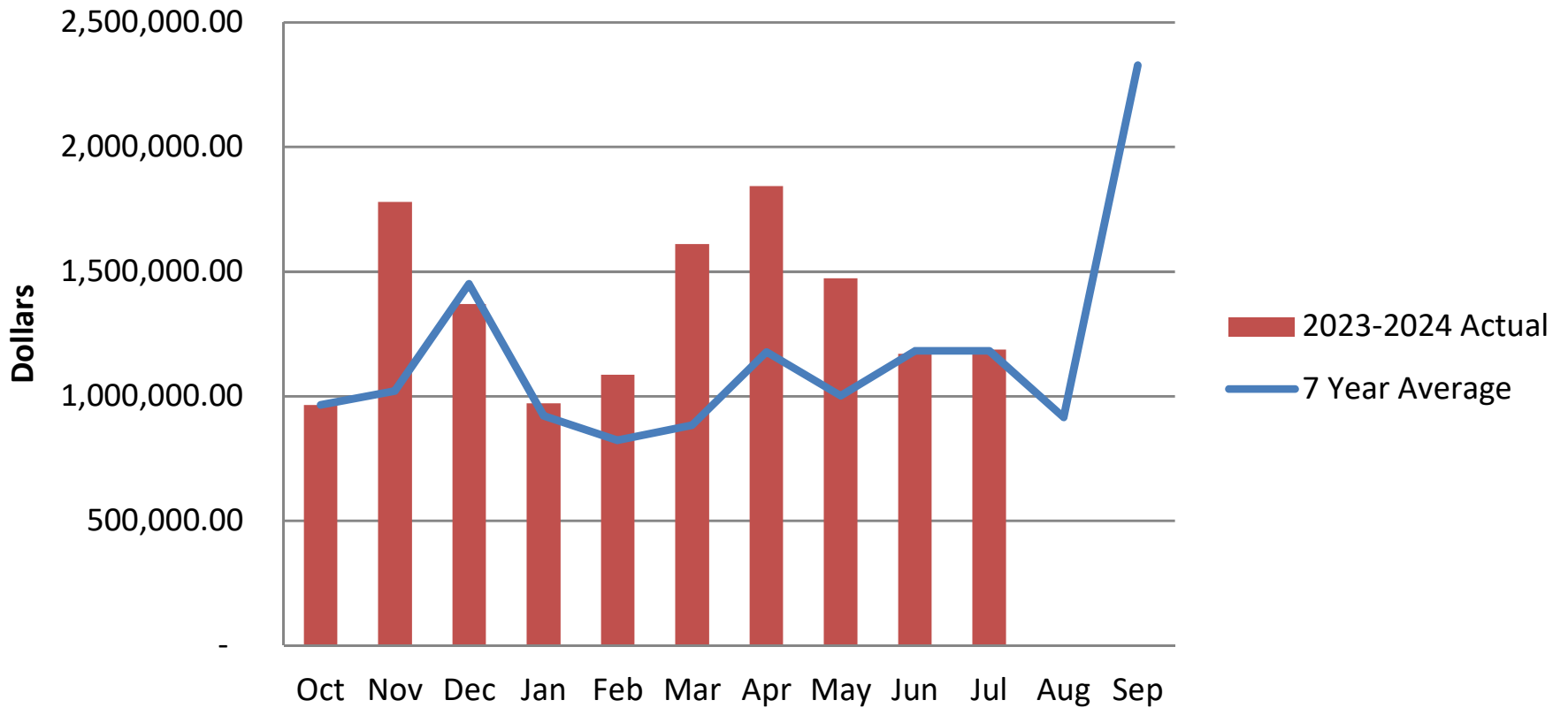
FKMCD Local FY 2023-2024 YTD Cash Basis Net Income (Loss) through July 2024



**FKMCD Local Funds FY 2023-2024 Cash Basis Monthly Net Income (Loss) through
July 2024
(Thousands of Dollars)**



Expenditure of Local Funds 2023-2024 Actual vs. Average of Last 7 Years



LOCAL ACCOUNT FUNDS

CHECKING - OPERATING

Checking Account balance on July 31, 2024:	\$	224,085.96	
Plus August 2024 deposits to date:		407.68	
Plus funds transferred from FL Class to Operating:		300,000.00	
Total Operating Checking Account funds available:			\$ 524,493.64
Less funds transferred from Operating to Health:		0.00	
Less funds transferred from Operating to FL Class:		0.00	
Less August 2024 expenditures to date:		(396,114.30)	
Total Operating Checking Account funds expended/transferred to date:			(396,114.30)
Balance in Local Checking Account at present:	\$		<u><u>128,379.34</u></u>

CHECKING - FL CLASS

Checking Account balance on July 31, 2024:	\$	11,201,327.43	
Less funds transferred to Operating Checking from FL Class Cash:		(300,000.00)	
Total FL Class Cash Account funds available:			\$ 10,901,327.43
Total Net FL Class Cash expenditures to date:			0.00
Balance in FL Class Cash Account at present:	\$		<u><u>10,901,327.43</u></u>

CHECKING - PAYROLL

Checking Account balance on July 31, 2024:	\$	0.61	
Plus funds transferred from Operating Checking to Payroll Checking:		0.00	
Total Payroll Checking Account funds available:			\$ 0.61
Total Net Payroll Checking expenditures to date:			0.00
Balance in Local Payroll Checking Account at present:	\$		<u><u>0.61</u></u>

HEALTH INSURANCE CLAIMS FUND ACCOUNT

Checking Account balance on July 31, 2024:	\$	75.56	
Plus funds transferred from Operating Checking to Health Checking:		0.00	
Total Health Checking Account funds available:			\$ 75.56
Total Net Health Checking expenditures to date:			
Balance in Local Health Checking Account at present:	\$		<u><u>75.56</u></u>
Plus FSA Account			<u><u>46,606.15</u></u>
Total Local Funds:	\$		<u><u>11,076,389.09</u></u>

STATE I ACCOUNT FUNDS

CHECKING - OPERATING

July 31, 2024:	\$	420,406.10	
Plus August 2024 deposits to date:		0.00	
Total Checking Account funds available:			\$ 420,406.10
Less funds transferred to Operating Checking:			
Less August 2024 expenditures to date:	\$	0.00	
Total State I Checking Account funds expended/transferred to date:			\$ 0.00
Balance in State I Checking Account at present:	\$		<u><u>420,406.10</u></u>

**CASH DISBURSEMENTS
FLORIDA KEYS MOSQUITO CONTROL DISTRICT**

**Honorable Board of Commissioners
Florida Keys Mosquito Control District
Key West, Florida 33040**

Commissioners:

I herewith tender to you Cash Disbursements July 1, 2024 to July 31, 2024:

Check No.	Payment Date	Remit To	Payment Amt.
ACH	7/1/2024	Florida Division of Retirement	78,611.45
ACH	7/2/2024	Centennial Bank (Payroll)	6,534.40
ACH	7/2/2024	EFTPS	1,204.57
ACH	7/5/2024	Centennial Bank (Payroll)	149,854.82
ACH	7/5/2024	EFTPS	53,581.32
ACH	7/5/2024	Florida State Disbursement Unit	411.78
ACH	7/5/2024	Florida State Disbursement Unit	278.42
ACH	7/5/2024	Florida State Disbursement Unit	209.19
ACH	7/5/2024	Florida State Disbursement Unit	219.53
ACH	7/5/2024	Empower Retirement	4,692.35
ACH	7/5/2024	Empower Retirement	2,158.00
ACH	7/12/2024	Cigna Dental	9,517.74
ACH	7/17/2024	Centennial Bank (Payroll)	2,650.25
ACH	7/17/2024	EFTPS	444.71
ACH	7/19/2024	Centennial Bank	4,263.88
ACH	7/19/2024	Centennial Bank	1,249.87
ACH	7/19/2024	Centennial Bank	698.00
ACH	7/19/2024	Centennial Bank	161.07
ACH	7/19/2024	Centennial Bank	1,551.01
ACH	7/19/2024	Centennial Bank	2,067.51
ACH	7/19/2024	Centennial Bank (Payroll)	157,671.37
ACH	7/19/2024	EFTPS	59,905.68
ACH	7/19/2024	Florida State Disbursement Unit	411.78
ACH	7/19/2024	Florida State Disbursement Unit	278.42
ACH	7/19/2024	Florida State Disbursement Unit	209.19
ACH	7/19/2024	Florida State Disbursement Unit	219.53
ACH	7/19/2024	Empower Retirement	4,692.35
ACH	7/19/2024	Empower Retirement	2,558.00
ACH	7/20/2024	CIGNA Healthcare	69,637.06
ACH	7/23/2024	Centennial Bank (EOQ)	100.00
ACH	7/23/2024	EFTPS	16.56
ACH	7/25/2024	Wex Bank	522.02
ACH	7/31/2024	Centennial Bank (Payroll)	4,980.20
ACH	7/31/2024	EFTPS	1,468.75
ACH	7/31/2024	Florida Division of Retirement	80,686.56
120528	7/5/2024	ABA-CON	354.76
120529	7/5/2024	Adapco, Inc.	19,760.00

LOCAL ACCOUNT CONTINUED

120530	7/5/2024	Airgas USA, LLC	2,018.00
120531	7/5/2024	Airgas Dry Ice	963.80
120532	7/5/2024	Allen, Norton & Blue, P.A.	1,890.00
120533	7/5/2024	Amazon Capital Services	1,427.97
120534	7/5/2024	AutoZone, Inc.	492.59
120535	7/5/2024	Keys Auto Supply	792.82
120536	7/5/2024	Keys Auto Supply	417.96
120537	7/5/2024	Michael Burton, D.O.	100.00
120538	7/5/2024	Campbell Oil Co Inc.	9,471.04
120539	7/5/2024	Clarke Mosquito Control Products	11,576.82
120540	7/5/2024	Keys Energy Services	1,058.65
120541	7/5/2024	John Cook **Re-issue Ck 120085**	15.00
120542	7/5/2024	DSLX.NET	3,275.00
120543	7/5/2024	Federal Express	497.77
120544	7/5/2024	Fisher Scientific	182.98
120545	7/5/2024	Florida Keys Aqueduct Authority	258.04
120546	7/5/2024	Florida Keys Aqueduct Authority	95.16
120547	7/5/2024	Florida Keys Electric Coop Assn Inc	643.09
120548	7/5/2024	Frasco Profiles	118.50
120549	7/5/2024	Grainger	1,613.20
120550	7/5/2024	Elizabeth R. Frampton (Reimbursement for Stamps)	13.60
120551	7/5/2024	Scott P. Russell County Property Ap	68,768.40
120552	7/5/2024	Lawrence J. Hribar, PhD (Travel/Per Diem Reimbursement 6/25-26/2024)	640.43
120553	7/5/2024	American Mosquito Control Association	12,170.00
120554	7/5/2024	Brandon Johnson (Per Diem/Travel Reimbursement 4/16-17/2024)	40.00
120555	7/5/2024	Keys Sanitary Service (RCR0208)	200.72
120556	7/5/2024	KLI Shell Lumber & Hardware Headquarters	227.86
120557	7/5/2024	Level 4 Telcom	479.60
120558	7/5/2024	Marie's Cleaning	1,250.00
120559	7/5/2024	Alana Loftus (Per Diem/Travel Reimbursement 6/24-26/2024)	45.00
120560	7/5/2024	Protection Plus	410.00
120561	7/5/2024	Ramona's	180.00
120562	7/5/2024	Steven Rutherford (Per Diem/Travel Reimbursement 6/5-7/1/2024)	105.00
120563	7/5/2024	Sigma Consulting and Training, Inc	1,390.00
120564	7/5/2024	Joseph R. Sheriff (Per Diem/Travel Reimbursement 6/27/2024)	15.00
120565	7/5/2024	Sunshine Gasoline Distributors, Inc.	3,851.65
120566	7/5/2024	UniFirst Corporation	1,752.84
120567	7/5/2024	Verizon Wireless	2.46
120568	7/5/2024	Verizon Wireless	3,727.52
120569	7/5/2024	Waste Management of Florida Keys	406.16
120570	7/5/2024	Xerox Corporation	960.98
120571	7/5/2024	United Way of the Florida Keys (Payroll Deductions)	13.00
120572	7/12/2024	Advance Auto Parts	313.69
120573	7/12/2024	Advance Auto Parts	187.11
120574	7/12/2024	Airgas Dry Ice	504.00
120575	7/12/2024	Amazon Capital Services	579.50
120576	7/12/2024	Arrow Aviation	1,384.88

LOCAL ACCOUNT CONTINUED

120577	7/12/2024	News-Barometer	135.00
120578	7/12/2024	BASIC Benefits (COBRA Admin Fee)	70.29
120579	7/12/2024	Enterprise FM Trust	19,182.34
120580	7/12/2024	Eptura	6,776.95
120581	7/12/2024	State of Florida	146.34
120582	7/12/2024	HemoStat Laboratories	37.25
120583	7/12/2024	Elizabeth R. Frampton (Per Diem/Travel Reimbursement 6/27/2024)	15.00
120584	7/12/2024	Home Depot Credit Services	1,160.65
120585	7/12/2024	Tony Hernandez (Per Diem/Travel Reimbursement 7/3/2024)	15.00
120586	7/12/2024	American Mosquito Control Association	170.00
120587	7/12/2024	Keys Consortium/Keys Mobile Medical Services	90.00
120588	7/12/2024	Keys Automotive Sales & Service	584.00
120589	7/12/2024	LEAF	69.95
120590	7/12/2024	Tom Loftus (Per Diem/Travel Reimbursement 6/26-7/2/2024)	30.00
120591	7/12/2024	Marathon Garbage Service, Inc.	1,260.55
120592	7/12/2024	Catherine Pruszynski (Reimbursement for District Expense)	64.29
120593	7/12/2024	Pure Health Solutions Inc.	239.70
120594	7/12/2024	Safran Helicopter Engines USA, Inc.	9,760.50
120595	7/12/2024	ServiceMaster Remediation	10,180.47
120596	7/12/2024	Specialty Hardware Supply, Inc.	278.00
120597	7/16/2024	Kaufman Trailers	18,891.00
120598	7/19/2024	Adapco, Inc.	3,250.80
120599	7/19/2024	ADSS Global	1,450.00
120600	7/19/2024	Aflac	44.20
120601	7/19/2024	Aflac	2,196.84
120602	7/19/2024	Airbus Helicopters, Inc	10,671.43
120603	7/19/2024	Airbus Helicopters, Inc	15,682.97
120604	7/19/2024	Amazon Capital Services	2,616.42
120605	7/19/2024	Roberto Alvarenga (Per Diem/Travel Reimbursement 6/28-7/11/2024)	30.00
120606	7/19/2024	Shalena Abbas (Reimbursement for FAA Flight Medical)	200.00
120607	7/19/2024	Shalena Abbas (Per Diem/Travel Reimbursement 7/2-16/2024)	70.00
120608	7/19/2024	Campbell Oil Co Inc.	7,752.32
120609	7/19/2024	Forestry Suppliers, Inc.	494.17
120610	7/19/2024	United States Treasury	660.10
120611	7/19/2024	Florida Keys Aqueduct Authority	790.71
120612	7/19/2024	Stephanie Faucett (Per Diem/Travel Reimbursement 7/2/24)	15.00
120613	7/19/2024	Tony Hernandez (Work Pants & Boots Reimbursement)	350.00
120614	7/19/2024	Brandon Johnson (Per Diem/Travel Reimbursement 7/2/2024)	15.00
120615	7/19/2024	Robert Lee (Per Diem/Travel Reimbursement 7/13/2024)	15.00
120616	7/19/2024	Robert Lee (Per Diem/Travel Reimbursement 4/14-21/2024-Safran)	857.16
120617	7/19/2024	Tom Loftus (Per Diem/Travel Reimbursement 7/12-16/2024)	30.00
120618	7/19/2024	National Air Transportation Association	630.00
120619	7/19/2024	James Ozmar (Per Diem/Travel Reimbursement 7/13/2024)	15.00
120620	7/19/2024	Catherine Pruszynski (Reimbursement for District Expense)	64.29
120621	7/19/2024	PPLSI	389.53
120622	7/19/2024	Standard Insurance Co.	4,834.40
120623	7/19/2024	Sunshine Gasoline Distributors, Inc.	1,819.52

LOCAL ACCOUNT CONTINUED

120624	7/19/2024	Danilo Diaz Perez (Per Diem/Travel Reimbursement 6/22-7/13/2024)	240.00
120625	7/19/2024	Steven Rutherford (Per Diem/Travel Reimbursement 7/12-13/2024)	110.00
120626	7/19/2024	Safran Helicopter Engines USA, Inc.	13,647.99
120627	7/19/2024	Ugly Fish Apparel & Printing	2,665.50
120628	7/19/2024	Wire Nuts Electric of S FL, Inc.	1,480.00
120629	7/19/2024	United Way of the Florida Keys (Payroll Deductions)	13.00
120630	7/23/2024	Bette Brown (Per Diem/Travel Reimbursement Mtg 7/23/2024)	73.60
120631	7/23/2024	Phillip L. Goodman (Per Diem/Travel Reimbursement Mtg 7/23/2024)	59.53
120632	7/25/2024	Airgas Dry Ice	1,126.79
120633	7/25/2024	Allen, Norton & Blue, P.A.	1,110.00
120634	7/25/2024	Arrow Aviation	4,164.20
120635	7/25/2024	Amazon Capital Services	1,658.93
120636	7/25/2024	John Cook (Per Diem/Travel Reimbursement 7/16/2024)	15.00
120637	7/25/2024	APG Media	655.60
120638	7/25/2024	Federal Express	22.19
120639	7/25/2024	State of Florida	146.34
120640	7/25/2024	Florida Keys Electric Coop Assn Inc	4,305.02
120641	7/25/2024	Stephanie Faucett (Reimbursement for Work Pants & Boots)	273.23
120642	7/25/2024	Chad Huff (Reimbursement for Work Pants)	86.59
120643	7/25/2024	Low Cut Lawn Care LLC	1,600.00
120644	7/25/2024	Alana Loftus (Per Diem/Travel Reimbursement 7/9-17/2024)	105.00
120645	7/25/2024	The N2 Company	200.00
120646	7/25/2024	Rubin, Turnbull & Associates Inc	4,166.66
120647	7/25/2024	Wex Bank	1,893.40
120648	7/25/2024	Standard Insurance Co. (Life Insurance Premiums)	4,933.10
120649	7/25/2024	Sunshine Gasoline Distributors, Inc.	3,853.12
120650	7/25/2024	Zabatt Power Systems (Generator)	70,260.17
		Positive Pay	81.30
		Transfer - Healthcare	172,469.07
		Transfer - FL Class	400,000.00
Total Local Account Cash Disbursements			\$ 1,675,877.36

Respectfully Submitted,



Bruce Holden, Finance Director/Comptroller
Florida Keys Mosquito Control District

STATE I ACCOUNT

Check No.	Payment	Remit To	Payment Amt.
1193	7/19/2024	Azelis A&ES/Adapco	\$ 82,320.00
Total STATE I Account Cash Disbursements			\$ 82,320.00

Respectfully Submitted,



Bruce Holden, Finance Director/Comptroller
Florida Keys Mosquito Control District

Item 11b

Resolution 2024-17

ITN 2024-05

Medical, Dental,

Vision, Life and

Disability Benefits

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

RESOLUTION NO. 2024-17

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECCOMENDATION AND AWARD OF ITN 2024-05 MEDICAL, DENTAL, VISION, LIFE, AND DISABILITY BENEFITS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS; the Florida Keys Mosquito Control District of Monroe County, Florida (the “District”) is an independent taxing district located within Monroe County, Florida; and

WHEREAS, the District issued an Invitation to Bid, ITN 2024-05 for medical, dental, vision, life, and disability benefits, seeking proposals from vendors to provide benefits to the District’s employees; and

WHEREAS, the Executive Director established an Evaluation Committee (the “Committee”) to review the responsive proposals received and to make a recommendation to the Board of Commissioners of the District (the “Board”) for benefits; and

WHEREAS, the Committee has recommended the purchase of benefits through vendors as set forth in Exhibit “A”; and

WHEREAS, the Board desires to approve the Committee’s recommendation and select the recommended vendors for the purchase of medical, dental, vision, life, and disability benefits; and

WHEREAS, the Board has determined that the procurement and utilization of these services is in the best interest of the District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. Approval of Ranking and Recommendation. The Board of Commissioners hereby approves the Committee’s rankings and recommendations for the purchase of various benefits for District employees as set forth in Exhibit “A” attached hereto.

Section 3. Authorization of District Officials. The Executive Director and/or her designee and District staff are authorized to purchase the requested benefits for the District and to take necessary action to effectuate the intent of this Resolution.

Section 4. **Effective Date.** This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Florida Keys Mosquito Control District at a regular meeting of said Board Officials held on the 20th of August 2024.

District 1 – Commissioner Jill Cranney	Yes _____	No _____
District 2 – Chair Phil Goodman	Yes _____	No _____
District 3 – Commissioner Brandon Pinder	Yes _____	No _____
District 4 – Vice Chair Stanley M. Zuba	Yes _____	No _____
District 5 – Commissioner Bette Brown	Yes _____	No _____

ATTEST:

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Andrea Leal, Executive Director

Date

Chairman Phil Goodman

Date

EXHIBIT A



FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Board of Commissioners

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Bette Brown, Secretary/Treasurer
Jill Cranney
Brandon Pinder

Executive Director
Andrea Leal

18 Aquamarine Drive
Key West, FL 33040

Telephone: (305) 292-7190
FAX: (305) 292-7199

www.keysmosquito.org

August 20, 2024

To: Board of Commissioners
Florida Keys Mosquito Control District

From: Bruce Holden, Finance Director *BHolden*

Through: Andrea L. Leal, Executive Director

Subject: Bid Opening Committee Recommendations for ITN 2024-05

On July 11, 2024, the FKMCD Bid Opening Committee met to open bids. Following the bid opening, all bidder responses were tabulated, clarifying questions were asked to ensure proper interpretation of submitted proposals to be represented in the comparison charts. The committee met on July 31, 2024, to review the proposal comparisons, asked a series of questions, and identified items to be further negotiated. A two-week negotiation period followed the bid review. During the negotiation period, the committee reviewed revised proposals, and negotiated pricing and final benefits offerings. Following the negotiation period, the committee met on August 12, 2024, to rank proposals for final recommendations.

The committee consisted of Executive Director Andrea Leal, Director of Operations Mikki Coss, Director of Human Resources Michael Behrend, Purchasing Agent Rochele Miller, and me. FBMC's Tina Wyatt and Vickie Whaley, as well as their vendor Stealth Partner Group represented by Sean McClellan and Bridget Mohrmann attended the negotiation meetings and acted as advisors for multiple bidders and the committee during this process. Deanna Darias was present to provide support with meetings as needed. No other employees or members of the public were present.

ITN 2024-05: MEDICAL, DENTAL, VISION, LIFE, AND DISABILITY BENEFITS

The committee recommends selecting the following vendors with contracts commencing on January 1, 2025.

Medical – Cigna represented the lowest annual cost, with a projected flat renewal. Rates would be guaranteed for one year, with an additional year that includes a fixed cost rate cap based on specific guidelines of plan performance. Additionally, Cigna has renewed the \$25,000 in annual wellness dollars that assist in providing employees with valuable preventive health care services, along with an added \$14,000 to assist the District with expanding primary care services on behalf of plan participants. The cost of this plan is estimated at \$3,075,439.

Dental – Standard's proposal utilizing the Ameritas dental network was the lowest annual cost of the three bidders. Rates are locked for two years, and Standard has provided the District with favorable service for many years, outlined a competitive network and reimbursement method, and an optional buy-up plan design for employees. The cost of this plan is estimated at \$92,860.

Vision – Cigna represented the lowest annual cost of the three bidders, with a projected flat renewal. Rates are locked for three years. The committee negotiated the ability to increase preventive services for retinal screenings for employees with no adjusted administrative fee. The cost of this plan is estimated at \$9,308.

Basic Life – Standard represented the lowest annual cost of the two bidders, with a projected 6% rate increase. Rates are locked for two years, and Standard was able to include additional AD&D benefits for active employees. The cost of this plan is estimated at \$42,043.

Voluntary Additional Life (Employee, Spouse, Children) – The Standard represented a matching rate to the other bidder, with a projected flat renewal. Rates are locked for two years, and employees will have the ability to purchase life additional life insurance to a higher plan maximum. The cost of this plan to employees who choose to participate is estimated at \$11,145 based on final enrollment.



Voluntary Long-Term Disability – Standard’s proposal included a flat renewal with a two-year rate lock. The cost of this plan to employees who choose to participate is estimated at \$4,502 based on final enrollment.

Voluntary Short-Term Disability – Upon reviewing the short-term disability proposals submitted, the committee determined that it was not in the best interest of the employees to add this group benefit at this time and will decline submitted proposals.

Florida Keys Mosquito Control District - ITN 2024-05

Committee Members:

Andrea Leal, Executive Director 
 Michael Behrend, Director of Human Resources 
 Rochele Miller, Purchasing Agent 

Bruce Holden, Director of Finance 
 Mikki Coss, Director of Operations 

Please score the bidders below using a scale of 1-5. 1 being unable to meet criteria, 5 exceeding criteria.

Medical	Weight	Cigna	Score
Criteria			
a. Ability to match or exceed current in force benefit amounts.	20%	24	24
c. Ability to provide package sale	2%	25	25
d. Duration of rate guarantees	5%	15	15
e. Optional / additional benefits	10%	18	18
g. Costs	25%	24	24
h. Network Access	25%	23	23
i. Claim processing procedures and timelines	13%	23	23

Dental	Weight	Ameritas	Cigna	Standard
Criteria		Score	Score	Score
a. Ability to match or exceed current in force benefit amounts.	20%	17	16	25
c. Ability to provide package sale	2%	12	20	15
d. Duration of rate guarantees	5%	18	12	23
e. Optional / additional benefits	10%	14	12	23
g. Costs	25%	15	6	24
h. Network Access	25%	17	10	19
i. Claim processing procedures and timelines	13%	17	25	24

Vision	Weight	Ameritas	Cigna	Standard
Criteria		Score	Score	Score
a. Ability to match or exceed current in force benefit amounts.	20%	15	25	17
c. Ability to provide package sale	2%	12	19	17
d. Duration of rate guarantees	5%	16	24	18
e. Optional / additional benefits	10%	11	14	14
g. Costs	25%	15	25	18
h. Network Access	25%	7	5	8
i. Claim processing procedures and timelines	13%	7	20	14

Basic Life		Ochs	Standard
Criteria	Weight	Score	Score
a. Ability to match or exceed current in force benefit amounts.	25%	22	25
c. Ability to provide package sale	5%	7	17
d. Duration of rate guarantees	5%	23	24
e. Optional / additional benefits	15%	14	19
g. Costs	25%	15	20
h. Network Access	0%	2	2
i. Claim processing procedures and timelines	25%	7	20

Voluntary Life		Ochs	Standard
Criteria	Weight	Score	Score
a. Ability to match or exceed current in force benefit amounts.	25%	13	15
c. Ability to provide package sale	5%	6	13
d. Duration of rate guarantees	5%	13	15
e. Optional / additional benefits	15%	9	14
g. Costs	25%	9	12
h. Network Access	0%	2	2
i. Claim processing procedures and timelines	25%	6	15

Long-Term Disability		Standard
Criteria	Weight	Score
a. Ability to match or exceed current in force benefit amounts.	25%	10
c. Ability to provide package sale	5%	8
d. Duration of rate guarantees	5%	10
e. Optional / additional benefits	15%	7
g. Costs	25%	6
h. Network Access	0%	2
i. Claim processing procedures and timelines	25%	10

Short-Term Disability		Standard	
Criteria	Weight	Score	Standard
a. Ability to match or exceed current in force benefit amounts.	25%		
c. Ability to provide package sale	5%		
d. Duration of rate guarantees	5%	N/A - Committee Declined Benefit	
e. Optional / additional benefits	15%		
g. Costs	25%		
h. Network Access	0%		
i. Claim processing procedures and timelines	25%		

General Standards (10% of Product Score)			
Criteria	Weight	Ameritas Score	Standard Score
b. Customer Service Guarantees	25%	12	19
f. References	75%	13	20

Total Final Scoring by Product			
	Ameritas	Cigna	Ochs
Medical		22.281	
Dental	15.81	13.335	22.333
Vision	11.67	18.222	14.899
Basic Life			14.49
Voluntary Life			9.72
Long-Term Disability			14.575
Short-Term Disability			9.58

N/A - Committee Declined Benefit

Florida Keys Mosquito Control District

INTENT TO AWARD - ITN 2024-05

MEDICAL, DENTAL, VISION, LIFE, AND DISABILITY BENEFITS

After completing the negotiation process, the committee recommends the Board award the District's benefit contracts to the vendors listed below. The estimated 2025 expenditures for these recommendations are included below along with the guaranteed rate lock period. Self-funded programs are based on historical data. The committee took cost as well as many other factors into consideration when making this recommendation.

Medical – Cigna – Flat Renewal for Existing Self-Funded Plan – 1-year rate guarantee with additional year of fixed cost rate cap – Approximately \$3,075,439

Dental – Standard – Rate Reduction – 2-year rate guarantee with added buy-up plan – Approximately \$92,860

Vision – Cigna – Flat Renewal for Existing Self-Funded Plan – 3-year rate guarantee – Approximately \$9,308

Basic Life – Standard – Rate Increase – 2-year rate guarantee – Approximately \$42,043

Voluntary Additional Life (Employee, Spouse, Children) – Standard – Flat Renewal – 2-year rate guarantee with increased maximums – Approximately \$11,145 employee paid

Voluntary Long-Term Disability – Standard – Flat Renewal – 2-year rate guarantee – Approximately \$4,502 employee paid

Voluntary Short-Term Disability – Committee evaluated proposals and decided to decline a group short-term disability plan

This is not an Award. The Board of Commissioners will vote at their regular meeting on Tuesday, August 20, 2024.



Andrea Leal
Executive Director

Date 08/13/2024

BID PROTEST PROCEDURES

- A. A notice of protest must be submitted within three (3) business days after posting of the recommendation of award at the location where bids or proposals are submitted. The protest must be in writing, via e-mail, letter or FAX and must identify the protester and the solicitation and shall include a factual summary of the basis of the protest. Such protest is considered filed when it is received by the District prior to 5:00 p.m. on the 3rd business day.
- B. A formal written protest shall be filed within ten (10) business days. A formal written protest is considered filed with the District when it is delivered to and received by the Executive Director and must be received prior to 5:00 p.m. on the tenth business day after the posting of the recommendation of award.
- C. The formal written protest shall: Identify the protester and the solicitation involved; a concise and clear statement of the grounds on which the protest is based; refer to the Florida Statutes(s), laws, ordinances or other legal authority which the protester deems applicable to such grounds; and, specifically request the relief to which the protester deems themselves entitled by application of such authorities to such grounds.

- D. Nothing in this bid protest procedure should be deemed as subjecting the District to the requirements of Florida Statute 120, et seq. or Florida Statute 287, et seq., except 287.055. Bidders should note that the District, as a special taxing district, is exempt from most competitive bidding requirements and the Administrative Procedures Act.

The Executive Director will determine the timeliness of the bid protest. Bids submitted in a timely manner will be submitted to the Board as an agenda item for discussion and/or action by the Board. The Board may make a determination on the validity of the protest or refer the protest to an informal or formal hearing.

Item 11c

Resolution
2024-18 RFP
2024-06
Auditor

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

RESOLUTION NO. 2024-18

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECCOMENDATION AND AWARD OF THE RFP 2024-06 EVALUATION COMMITTEE FOR AUDITING SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS; the Florida Keys Mosquito Control District of Monroe County, Florida (the “District”) is an independent taxing district located within Monroe County, Florida; and

WHEREAS, the District issued a Request for Proposals, RFP 2024-06 for auditing services; and

WHEREAS, the Executive Director established an Evaluation Committee (the “Committee”) to review the responsive proposals received and to make a recommendation to the Board of Commissioners of the District (the “Board”) for the purchase of auditing services; and

WHEREAS, the Committee reviewed four (4) responsive proposals which were evaluated using the selection criteria and point system detailed in RFP 2024-06; and

WHEREAS, the Committee has recommended the awarding the auditing contract to Mauldin & Jenkins, subject to annual renewal with three renewals allowed, as set forth in Exhibit “A”; and

WHEREAS, the Board desires to approve the Committee’s recommendation and select Mauldin & Jenkins to provide auditing services; and

WHEREAS, the Board has determined that the procurement and utilization of these services is in the best interest of the District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. Approval of Ranking and Recommendation. The Board of Commissioners hereby approves the Committee’s rankings and recommendations to award the contract for auditing services to Mauldin & Jenkins.

Section 3. Authorization of District Officials. The Executive Director and/or her designee and District staff are authorized to purchase auditing services from Mauldin & Jenkins and to take necessary action to effectuate the intent of this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Florida Keys Mosquito Control District at a regular meeting of said Board Officials held on the 20th of August 2024.

District 1 – Commissioner Jill Cranney	Yes _____	No _____
District 2 – Chair Phil Goodman	Yes _____	No _____
District 3 – Commissioner Brandon Pinder	Yes _____	No _____
District 4 – Vice Chair Stanley M. Zuba	Yes _____	No _____
District 5 – Commissioner Bette Brown	Yes _____	No _____

ATTEST:

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Andrea Leal, Executive Director

Date

Chairman Phil Goodman

Date

EXHIBIT A



FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Board of Commissioners

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Bette Brown, Secretary/Treasurer
Jill Cranney
Brandon Pinder

Executive Director
Andrea Leal

18 Aquamarine Drive
Key West, FL 33040

Telephone: (305) 292-7190
FAX: (305) 292-7199

www.keysmosquito.org

August 20, 2024

To: Board of Commissioners
Florida Keys Mosquito Control District

From: Bruce Holden, Finance Director *B Holden*

Through: Andrea L. Leal, Executive Director

Subject: Bid Opening Committee Recommendations for RFP 2024-06

On Thursday, August 8th, 2024, the FKMCD Bid Opening Committee met to evaluate proposals for Auditing services. The committee consisted of Executive Director Andrea Leal, Director of Operations Mikki Coss, Purchasing Agent Rochele Miller, Fiscal Assistant Monica Grodzinski and me. Executive Assistant Deanna Darias handled recording. No members of the public attended the bid opening.

RFP 2024-06: Auditor

Four proposals were received in response from publication of the RFP. The Bid Opening Committee unanimously recommends awarding the auditing contract to Mauldin & Jenkins. All candidates were qualified with extensive experience meeting the criteria but Mauldin & Jenkins offered the lowest cost for a three year period.

First year: \$30,500, Second year: \$31,500 & Third year: \$32,500. This pricing includes travel to one board meeting to present audit results, unlimited correspondence, and optional continuing education opportunities for the District's finance team. Mauldin & Jenkins has extensive governmental experience and has worked with 3 mosquito control districts.

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

BID OPENING - RFP 2024-06

Thursday, August 8th, 2024, 10:03 AM

PRESENT WERE:

Andrea Leal, Executive Director

Bruce Holden, Director of Finance

Mikki Coss, Director of Operations

Rochele Miller, Purchasing Agent

Monica Grodzinski, Fiscal Assistant

RFP 2024-06 – AUDITOR

Vendor	Pricing	Governmental Experience	Peer Review	Location	Contract Term
Grau & Associates	32,500/32,700/32,900	Extensive	√	Boca Raton, FL	3-6 Years
Mauldin & Jenkins	30,500/31,500/32,500	700 Govt incl 3 MC Districts	√	Bradenton, FL	3 Years
James Moore & Co.	32,000/34,000/36,000	Extensive incl S Walton MCD	√	Daytona Bch, FL	3 Years
Marcum LLP	35,000/36,000/37,000	70 yrs exp/FKAA/350+ Govt.	√	Miami, FL	3 Years

Committee Recommendation:

Four qualified candidates submitted a proposal. After review and discussion, the committee recommends Mauldin & Jenkins for our auditing needs.

Mauldin & Jenkins offered the lowest cost for a 3 year period. First year: \$30,500, Second year: \$31,500 & Third year: \$32,500. This pricing includes travel to one board meeting to present audit results, unlimited correspondence, and optional continuing education opportunities for the finance team. Mauldin & Jenkins has extensive governmental experience and has worked with 3 mosquito control districts.

Item 11d

Resolution 2024-19

RFP 2024-07

Truck Mount Gas
ULV Sprayers

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

RESOLUTION NO. 2024-19

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECCOMENDATION AND AWARD OF THE RFP 2024-07 EVALUATION COMMITTEE FOR TRUCK MOUNT GAS ULV SPRAYERS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS; the Florida Keys Mosquito Control District of Monroe County, Florida (the “District”) is an independent taxing district located within Monroe County, Florida; and

WHEREAS, the District issued a Request for Proposals, RFP 2024-07 for truck mount gas ULV sprayers,; and

WHEREAS, the Executive Director established an Evaluation Committee (the “Committee”) to review the responsive proposals received and to make a recommendation to the Board of Commissioners of the District (the “Board”) for the selection of vendors from whom to purchase the gas mount ULV sprayers; and

WHEREAS, the Committee reviewed two (2) responsive proposals which were evaluated using the selection criteria and point system detailed in RFP 2024-07; and

WHEREAS, the Committee has recommended the awarding the contract for three (3) Guardian Variable Flow Gas ULV Sprayers to Adapco, as set forth in Exhibit “A”; and

WHEREAS, the Board desires to approve the Committee’s recommendation and select the recommended vendors for truck mount ULV sprayers; and

WHEREAS, the Board has determined that the procurement and utilization of these services is in the best interest of the District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AS FOLLOWS:

Section 1. **Recitals.** The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. **Approval of Ranking and Recommendation.** The Board of Commissioners hereby approves the Committee’s rankings and recommendations to award the contract for three (3) Guardian Variable Flow Gas ULV Sprayers to Adapco

Section 3. **Authorization of District Officials.** The Executive Director and/or her designee and District staff are authorized to purchase the requested truck mount ULV sprayers

for the District from Adapco and to take necessary action to effectuate the intent of this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Florida Keys Mosquito Control District at a regular meeting of said Board Officials held on the 20th of August 2024.

District 1 – Commissioner Jill Cranney	Yes _____	No _____
District 2 – Chair Phil Goodman	Yes _____	No _____
District 3 – Commissioner Brandon Pinder	Yes _____	No _____
District 4 – Vice Chair Stanley M. Zuba	Yes _____	No _____
District 5 – Commissioner Bette Brown	Yes _____	No _____

ATTEST:

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Andrea Leal, Executive Director

Date

Chairman Phil Goodman

Date

EXHIBIT A



FLORIDA KEYS

MOSQUITO CONTROL DISTRICT

Board of Commissioners

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Bette Brown, Secretary/Treasurer
Jill Cranney
Brandon Pinder

Executive Director
Andrea Leal

18 Aquamarine Drive
Key West, FL 33040

Telephone: (305) 292-7190
FAX: (305) 292-7199

www.keysmosquito.org

August 20, 2024

To: Board of Commissioners
Florida Keys Mosquito Control District

From: Bruce Holden, Finance Director *BH Holden*

Through: Andrea L. Leal, Executive Director

Subject: Bid Opening Committee Recommendations for RFP 2024-07

On Thursday, August 8th, 2024, the FKMCD Bid Opening Committee met to evaluate proposals for purchasing truck mount gas ULV sprayers. The committee consisted of Executive Director Andrea Leal, Director of Operations Mikki Coss, Purchasing Agent Rochele Miller, Mechanic Supervisor Roberto Alvarenga and me. Executive Assistant Deanna Darias handled recording. No members of the public attended the bid opening.

RFP 2024-07: Truck Mount Gas ULV Sprayers

Two proposals were received in response from publication of the RFP. The Bid Opening Committee unanimously recommends awarding the contract for three Guardian Variable Flow Gas ULV Sprayers to Adapco. The total cost, which includes freight and a three year warranty, will be \$52,500.00.

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

BID OPENING - RFP 2024-07

Thursday, August 8th, 2024, 10:53AM

PRESENT WERE:

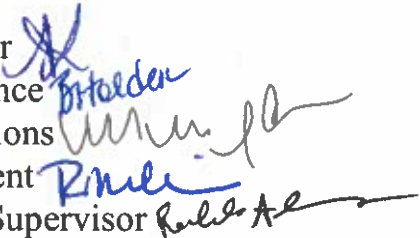
Andrea Leal, Executive Director

Bruce Holden, Director of Finance

Mikki Coss, Director of Operations

Rochele Miller, Purchasing Agent

Roberto Alvarenga, Mechanic Supervisor



RFP 2024-07 – TRUCK MOUNT GAS ULV SPRAYERS

Adapco

Guardian 190G4 19HP Variable Flow \$17,500.00 each/\$52,500.00 Total

3 Year Limited Warranty

Clarke Mosquito Control Products

Grizzly OHV Smart Flow GPS \$19,732.96 each/\$59,198.88 Total

1 Year Warranty

Committee Recommendation:

Two vendors submitted proposals. The committee unanimously recommends the Guardian 190G4 19HP Variable Flow Sprayers at a cost of \$17,500.00 each or \$52,500.00 total, with a 3 Year Limited Warranty. The sprayers are a different type than we currently have and may take some initial training, but are compatible with FieldSeeker.

Item 11e

Resolution
2024-20
Performance
Measures

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

RESOLUTION NO. 2024-20

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING PERFORMANCE MEASURES IN ACCORDANCE WITH SECTION 189.0694, FLORIDA STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS; the Florida Keys Mosquito Control District of Monroe County, Florida (the “District”) is an independent taxing district located within Monroe County, Florida; and

WHEREAS, effective July 1, 2024, the Florida Legislature adopted House Bill 7013 and codified as Chapter 2024-136, Laws of Florida (“HB 7013”) and creating section 189.0694, Florida Statutes; and

WHEREAS, pursuant to HB 7013 and Section 189.0694, Florida Statutes, beginning October 1, 2024, the District shall create performance measures and standards to evaluate the District’s achievement of those goals and objectives; and

WHEREAS, the Executive Director has prepared performance measures and standards for the District as set forth in Exhibit “A” attached hereto; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AS FOLLOWS:

Section 1. **Recitals.** The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. **Approval of Performance Measures.** The Board of Commissioners hereby adopts the Executive Director’s performance measures as provided in Exhibit “A” attached hereto.

Section 3. **Authorization of District Officials.** The Executive Director and/or her designee and District staff are authorized to take all actions to comply with Section 189.0694, Florida Statutes, and shall prepare an annual report regarding the District’s success or failure in achieving the adopted goals and objectives for consideration by the District.

Section 4. **Effective Date.** This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Florida Keys Mosquito Control District at a regular meeting of said Board Officials held on the 20th of August 2024.

EXHIBIT A

Performance Measures

Surveillance:

- Complete 50,000 landing rate counts annually.
- Complete 150,000 commercial/residential inspections annually.
- Adult Traps:
 - Set 40 traps per year.
 - Identify traps to species within 5 business days.
- Identify larval collections to species within 5 business days.

Adulticide:

- Adulticide Trucks:
 - Demonstrable increase in base mosquito population plus verified SR or adult trap numbers.
 - Thresholds within management plans are reached plus verified SR or adult traps.
 - Complete 90% of all scheduled missions.
 - Reduction of 30% in LRC within treated areas.
- Aerial Adulticide
 - *Aedes taeniorhynchus*:
 - Three times base population threshold is met and verified SR or adult trap numbers.
 - Thresholds within management plans are reached and verified SR or adult traps.
 - Reduction of 50% in LRC within treated areas.
 - *Aedes aegypti*
 - Three times base population threshold is met and/or adult trap numbers reach thresholds in area.
- Barrier Treatments:
 - Landing rate counts
 - Ocean Reef: weekly rainfall and adult mosquito landing rate count demonstrate an increase.
 - Mosquito-borne disease concern: will be performed when desired foliage is available.

Larvicide:

- Aerial Liquid Larvicide:
 - After two consecutive weeks of significant rain (1" or more) at the beginning of the season, continued weekly, postponing when rains have not come for two (2) full weeks.
- Truck Liquid Larvicide:
 - As needed after rain at the beginning of the season, continued weekly, postponing when rain has not come for two (2) whole weeks.
- Granular Larvicide:
 - Average of three (3) plus larvae per dip action threshold for treatment.
 - 70% reduction of larvae in treated area.

Other:

- Service Requests answered within 24 business hours unless otherwise requested.
- Conduct resistance testing annually.
- Attend 6 public festivals on behalf of FKMCD annually.
- Attend 4 area Chamber of Commerce Functions annually.
- Attend 4 school related functions annually.