

REGULAR MEETING

MARCH 14, 2023



2023 CALENDAR

January-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
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26	27	28	29	30	31	

May-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
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28	29	30	31			

July-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
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30	31					

September-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

November-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
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February-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
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19	20	21	22	23	24	25
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April-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
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June-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
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18	19	20	21	22	23	24
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August-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Holidays
 Meetings
 Conferences

Regular Meeting Agenda

Florida Keys Mosquito Control District
Marathon Office
503 107TH Street, Marathon, FL

March 14, 2023 2:30 pm (approximate)

1.) Call to Order

2.) Roll Call

3.) Community Input:

Community Input shall be heard prior to each specified agenda item.

The Board adheres to, and conducts each meeting in accordance with, Robert's Rules of Order. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to any Commissioner, the Executive Director, Executive Assistant, or any other District employee during a Board meeting will be placed into the record but will not additionally be read into the record at the meeting.

The Board welcomes public input but also must maintain order. Thus, community input is not a time for open dialogue between the Board and the speaker. Speakers should direct their comments to the Board and not to District staff or other audience members. Speakers should not expect Commissioners or staff to answer or respond to questions during community input. If appropriate, the Board may request the issue be added as a discussion item at a future District Board meeting. Furthermore, all speakers agree to abide by FKMCD's Code of Conduct Policy and Procedures Governing Meetings, Hearings, and Community Input, as adopted through Resolution 2021-02.

Any person who wishes to make public comment during this meeting may be heard by the Board, through the Board Chair, on any proposition before the Board by either (1) complete and provide the supplied community input card or inform the Clerk/Executive Assistant to the Board, specifying the agenda item; or (2) when remote means for input is allowed by the Board, calling 305-292-7190 or emailing the Clerk/Executive Assistant (currently ddarias@keysmosquito.org) no later than 11:00 am on March 14, 2023. If attending remotely, you must remain available by phone from the hours of 1:00pm to 3:00pm.

4.) Consent Agenda

All items listed as Consent Agenda items are considered routine and non-controversial by the FKMCD Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

a.) **Minutes** of the February 21, 2023 Audit Committee Meeting **Pg. 6**

b.) **Minutes** of the February 21, 2023 Benefits Workshop **Pgs. 7-8**

c.) **Minutes** of the February 21, 2023 Regular Meeting **Pgs. 9-11**

5.) Approval of Agenda

6.) Treasurer's Report

7.) Attorney's Report

8.) Director's Report **Pgs. 15-24**

9.) Items for Board Discussion

a.) Performance Review, The Balmoral Group (Leal)

10.) Items for Board Review and Action:

a.) Financial Reports (Holden)

I. Budget Analysis **Pgs. 27-31**

II. District Finances **Pg. 32**

III. Cash Disbursements through February 2023 **Pgs. 32-36**

b.) Resolution 2023-04: RFP 2023-02 Mosquito Control Adulticides & Larvicides (Holden) **Pgs. 38-43**

c.) Resolution 2023-05: ITB 2023-03 Jet A Fuel (Holden) **Pgs. 45-48**

d.) Resolution 2023-06: ITB 2023-04 Unleaded Gasoline (Holden) **Pgs. 50-53**

e.) Resolution 2023-07: ITN 2022-06 Helicopter Services Inc. Contract (Leal) **Pgs. 55-63**

11.) Good of the Order

12.) Meeting Adjourned

Item 4a

Approval of Minutes

Audit Committee Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office

503 107th Street Marathon, FL 33050

February 21, 2023 1:00 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held an Audit Committee Meeting on February 21, 2023 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Commissioner; Dr. Stanley Zuba, Commissioner; Tom McDonald, Secretary/Treasurer; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Brandon Pinder, Commissioner was absent. Jill Cranney, Chairman was present via the telephone.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Robert Lee, Director of Aircraft Maintenance; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Agenda: A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously to approve Chairman Cranney to participate in the Audit Committee Meeting via telephone. Commissioner Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was unanimously approved.

Items for Board Discussion:

6a.) 2021-2022 Audit Presentation – Chairman Cranney updated the committee that Oropeza & Parks were doing testing the previous week and they have requested items from Bruce Holden, Director of Finance, which he is fulfilling. Mr. Holden advised he has purchased the LeaseQuery software, and they are in the setup phase and it will be done within two weeks. The software will also be able to be utilized next year for the GASB’s Lease Accounting Standard (GASB 96).

Items for Board Review and Action: None.

Good of the Order: Commissioner Goodman discussed the next audit committee meeting date, which will be in March.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

Andrea Leal, Executive Director

*Board of Commissioners
Florida Keys Mosquito Control District*

Jill Cranney, Chairman

Thomas McDonald, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

Benefits Workshop Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107TH St. Marathon, FL 33050

February 21, 2023 1:13 PM

The Board of Commissioners of the Florida Keys Mosquito Control District held a Benefits Workshop on Tuesday, February 21, 2023.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair, Tom McDonald, Secretary-Treasurer; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Jill Cranney, Commissioner was present via the telephone.

Employees Present: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Robert Lee, Director of Aircraft Maintenance; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

GUESTS PRESENT: None

APPROVAL OF AGENDA: *A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously to approve Chairman Cranney to participate in the Benefits Workshop via telephone. Commissioner Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was unanimously approved.*

Chairman Goodman announces the purpose of this workshop is to present an overview of the employee benefits package offered by the District.

DISCUSSION: Michael Behrend, Director of Human Resources, gave the Board an overview of the District's Medical & Dental plans; this included the amount of participating members, benefits provided, and premiums since 2012. He reviewed the cost of claims and premiums for the District and compared them year over year and the amounts active members and retirees contribute to the plans each year. He briefly talked about the pharmacy initiatives the District shares with our members and the pros and cons of using these benefits. He shared a premium comparison of the other local entities in Monroe County to the FKMCD Benefit plan. Michael explained our dental insurance cost since 2012 and that he expects this cost to rise in 2025. He reviewed all of the supplemental benefits offered to the District employees and concluded his presentation.

ADJOURN: There being no further business to come before the Board, the workshop was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Thomas McDonald, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

DRAFT

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

February 21, 2023 2:25 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on February 21, 2023 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Tom McDonald, Secretary/Treasurer; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Jill Cranney, Commissioner was present via telephone.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Robert Lee, Director of Aircraft Maintenance; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Consent Agenda: A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously to approve Chairman Cranney to participate in the Regular Meeting via telephone. A motion was made by Commissioner Pinder, seconded by Commissioner Zuba and passed unanimously to approve the consent agenda.

Approval of Agenda: Commissioner Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was unanimously approved.

Treasurer's Report: Tom McDonald, Secretary/Treasurer, advised he is going to look into the Government Financial Officers Association which offers courses that he thinks would be beneficial to himself and Bruce Holden, the Director of Finance. Chairman Goodman asked Commissioner McDonald when he would like to have his workshop, and it was decided that May would suit him best.

Attorney's Report: Dirk Smits, Board Attorney, explained to the Board when we should use resolutions and when we can have normal voting during the meeting. He reviewed the items on today's agenda and advised which should be a resolution and which could be voted on, it was decided he would meet with Director Leal to discuss this further.

Director's Report: Andrea Leal, Executive Director, gave an update on the State of Florida Mosquito-Borne Disease report, noting that Miami-Dade had one (1) locally acquired Dengue case last month; Miami-Dade is the only county with a mosquito-borne illness alert. She said it was concerning that all four serotypes were showing up, but fortunately, no deaths have occurred in the state. Director Leal reviewed the Annual Operations Reports. The FKMCD helicopter and staff had been making the rounds at area schools for career days. Recently, students at Key Largo, and Plantation Key School got an up-close visit from our Airbus H125 and got the opportunity to meet our pilots and biologist to learn more about what we do here at the District. Director Leal announced the District has recently promoted Elizabeth Frampton to the position of Upper Keys Supervisor; she has been with FKMCD as an office coordinator for 11 years. Dodd Short Courses took place in February and Director Leal, Chairman Goodman, and Commissioner McDonald all attended; some of our inspectors also participated in the Advanced Mosquito Control Course.

She also told the board that FKMCD staff members had recently held a productive meeting with representatives from the Ocean Reef Neighborhood Association. She noted how important the district's continued partnership was with that organization.

Director Leal then briefed the commissioners on a resolution of support for FKMCD that had recently been passed unanimously by the Monroe County Commission. Director Leal had Bruce Holden, Director of Finance give the Board an update on our investments into FLCLASS and the interest earned in the last month.

Items for Board Discussion:

9a.) Performance Review, The Balmoral Group - Andrea Leal, Executive Director, introduced Valerie Seidel, a representative of the Balmoral Group, which is the state's contractor that is handing the performance audit. Ms. Seidel gave the Board an overview on the performance audit review process and took any questions and/or comments from the commissioners. It was determined that various meetings and phone calls with the Balmoral Group would be ongoing for the next couple of months.

Items for Board Review and Action:

10a.) Financial Reports – Bruce Holden, Director of Finance, discussed the State and Local accounts and reviewed the spending and year-to-year comparisons and stated that we had a good January and are looking good on a year to day basis. *A motion was made by Commissioner Zuba, seconded by Commissioner Pinder, and passed unanimously*, confirming the Board received the financial information from January of 2023 and the Board requests it be submitted for audit at the appropriate time.

10b.) ITB 2023-01 Surplus Equipment - Bruce Holden, Finance Director, advised the Board that we held a bid opening committee meeting on February 16, 2023, and received bids on a number of assets. He requested the items that did not get bid on be allowed to be disposed of at the Directors discretion. A bid received for an outboard engine was too low, and the District believes they will benefit selling this item through other channels. He recommended moving forward with the highest bids listed on the sheet for each individual item. A motion was made by Commissioner Pinder, seconded by Commissioner Zuba and passed unanimously to approve ITB 2023-01 as stated. After a roll call vote, it was unanimously accepted.

10c.) ITN 2022-06 Airbus H125 Factory New Helicopter Retrofit - Bruce Holden, Director of Finance, advised the Board three bids were received during the bid opening for the Airbus H125 Factory New Helicopter Retrofit. The Bid Opening Committee unanimously recommended awarding the contract for the Airbus H125 Factory New Helicopter Retrofit to Helicopter Services, Inc. The total cost will be \$759,868.59. *A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously* to accept ITN 2022-06 Airbus H125 Factory New Helicopter Retrofit awarding the bid to Helicopter Services, Inc.

Good of the Order:

- Michael Behrend reminded the Board they will be receiving evaluations for the Executive Director and need to be completed by the end of March.
- Chairman Goodman discussed the next meeting of the Board to be held on March 14, 2023 at 1pm, and advised the Board there would be an Audit Committee Meeting, Regular Meeting and Strategic Plan Workshop.
- Director Leal stated the District has been reimbursed for all cost affiliated with Tire Amnesty Days, which was a successful event.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Thomas McDonald, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

DRAFT

Item 6

Treasurer's Report

Item 7

Attorney's Report

Item 8

Director's Report

March 2023 Director's Report

State of Florida Mosquito-Borne Disease Update (as of 03/04/2023)

1. Monroe County
 - a. 2022: Dengue: 0 local, 4 travel-related, 2023: 0 cases
2. All of Florida (2023)
 - a. Dengue: 1 local (Miami-Dade), 31 travel-related (21 in Miami-Dade)
 - b. Zika: 0 local, 0 travel-related
 - c. Chikungunya: 0 local, 0 travel-related
 - d. West Nile Virus: 0 human cases
 - e. Eastern Equine Encephalitis: 0 human cases
 - f. Malaria: 7 travel-related
3. Miami-Dade is under a mosquito-borne illness alert.

Operations Summary

1. Adult Mosquitoes
 - a. Salt Marsh mosquito numbers lower than historical average in the Lower and Middle Keys, but higher than average in the Upper Keys in February.
 - b. No aerial adulticide missions were conducted in February.
 - c. Two (2) truck adulticide missions were conducted in the Upper Keys in February, treating approximately 1,000 acres.
 - d. *Aedes aegypti* numbers did not exceed our adulticide action thresholds throughout the Keys in February.
2. Larval Mosquitoes
 - a. Three (3) aerial granular larvicide missions were completed in February, treating approximately 600 acres; this is below the historical average for February.
 - b. No aerial liquid larvicide missions were conducted in February.
 - c. No ground liquid larvicide missions were conducted in February.
3. Service Requests received (163) were above the historical average for February, majority of which requesting a fog truck or inspection.

Community Outreach/Education

1. Schools
 - a. Sugarloaf School Safety Day (3/16/23)- FKMCD PIO w/ helicopter and biologist to talk about how FKMCD is able to keep the Keys safe from mosquitoes.
2. Community Events/Outreach/Speaking Engagements
 - a. Original Marathon Seafood Fest (3/11 and 3/12)- Informational booth and staff.
 - b. Key West Botanical Garden Festival (3/4/23)- Informational booth and staff. (Oxitec was with us for this one)
 - c. FKMCD-Oxitec Webinars begin again (3/30/23)- Review of 2022 and outlook for 2023.
3. Media
 - a. FMCA-Tallahassee Days Media Event (3/21/23, 9:30 a.m.)- Press Conference to tout 100 years of organized mosquito control in Florida and its relevance to all citizens.
 - b. FKMCD-Oxitec Mosquito Project Update- Media Advisory planned for April.
 - c. Keys Citizen Story (County Votes Support for FKMCD), 2/15/23
 - d. Phil Goodman Interview on US1 Evening Edition, 2/21/23

Human Resources

1. Current Openings
 - a. Director of Aerial Operations: conducting interviews
 - b. ULV Coordinator: candidate selected
 - c. Middle Keys Inspector: candidate selected
 - d. Upper Keys Office Coordinator: on hold until May 2023

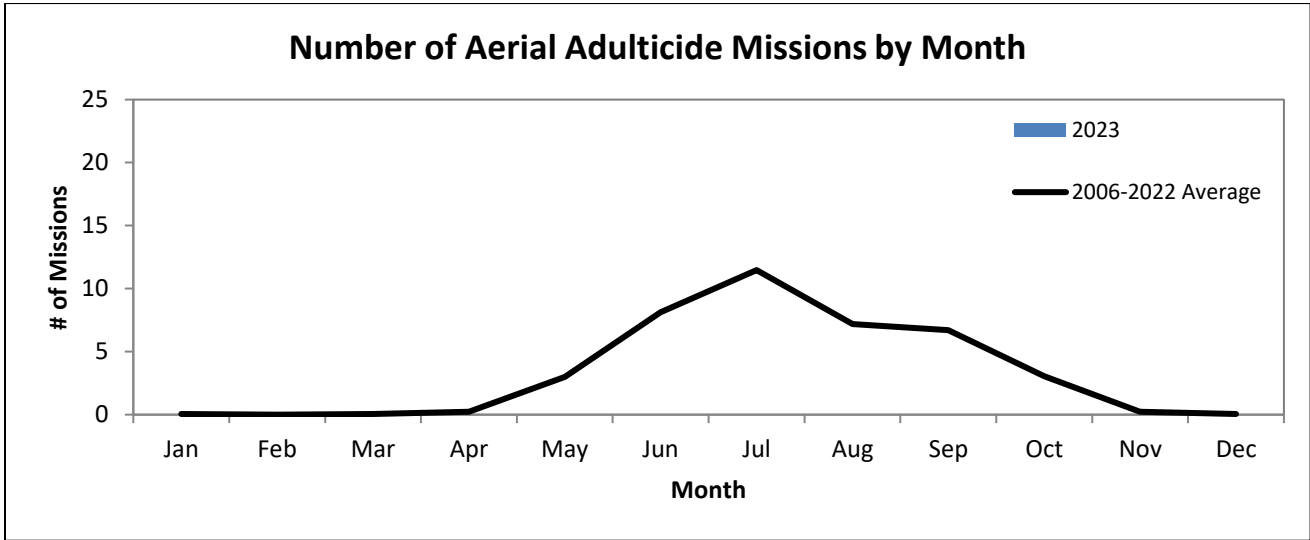
Other Items

1. Travel/Training
 - a. All Staff Training (Marathon, FL): 2/22/23
 - b. AMCA Annual Conference (Reno, NV): 2/27/23 – 3/3/23
 - Presenters: Dr. Larry Hribar, Andrea Leal, Catherine Pruszynski
 - Attendees: Michael Boehmler, Mikki Coss, Chad Huff, Heidi Murray
 - c. HAI Heli-Expo (Atlanta, GA): 3/5/23 – 3/10/23
 - Attendees: Adriaan Hereijgers, Rob Lee, Paul Pignataro
2. Balmoral Group Initial Interview (3/7/23)
3. Water Quality Protection Program Steering Committee Meetings, Andrea Leal (3/8/23 – 3/9/23)
4. Merit Increases on Schedule
5. Investment Update
6. After Action Items/Future Board Items
 - a. Budgetary Process Review Workshop, May 2023
 - b. Audit Committee Charter and Annual Review, September 2023
 - c. Procedure for Audit Committee for Budget and Operations Review, September 2023
 - d. Administrative Policy Manual Annual Review, December 2023

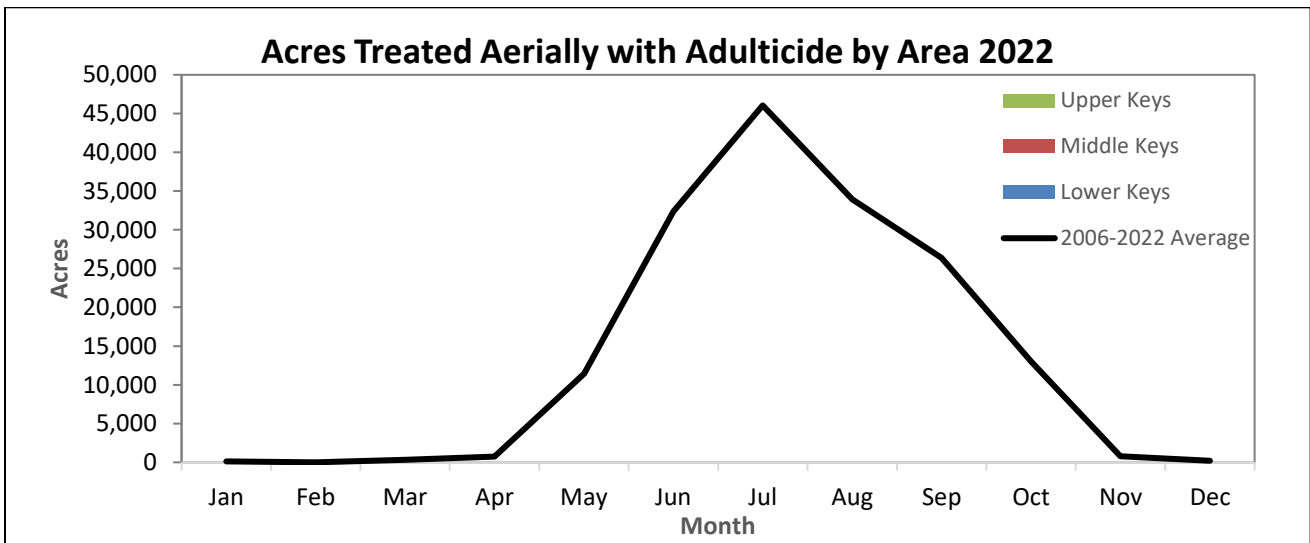
Florida Keys Mosquito Control Operations Report

(Adjusted through March 3, 2023)

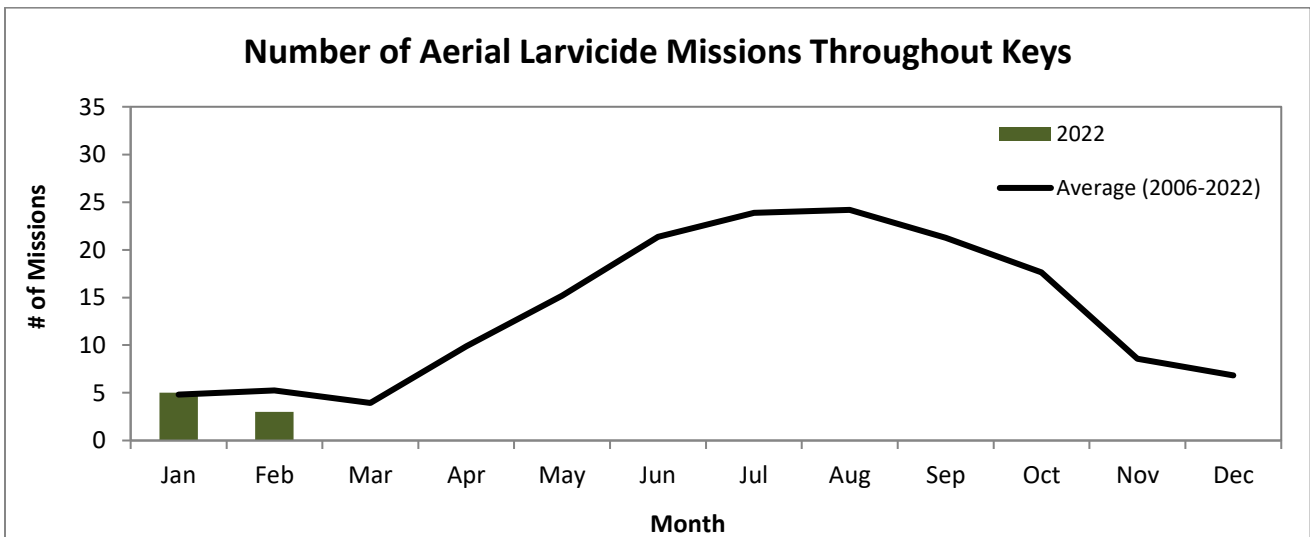
Aerial Adulticiding Missions in February 2023: 0



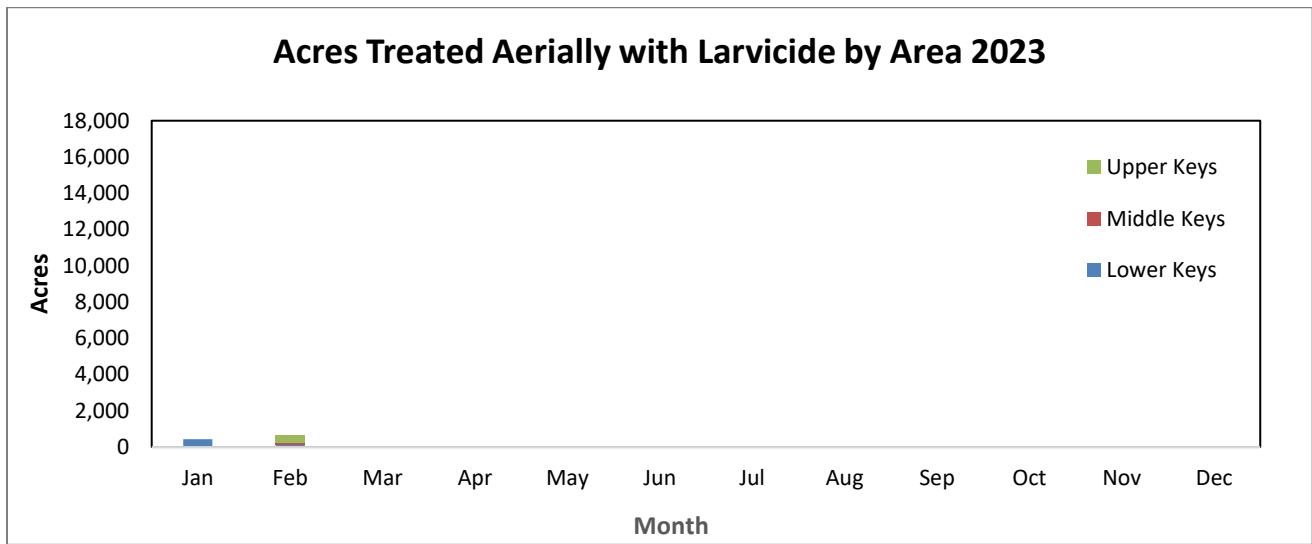
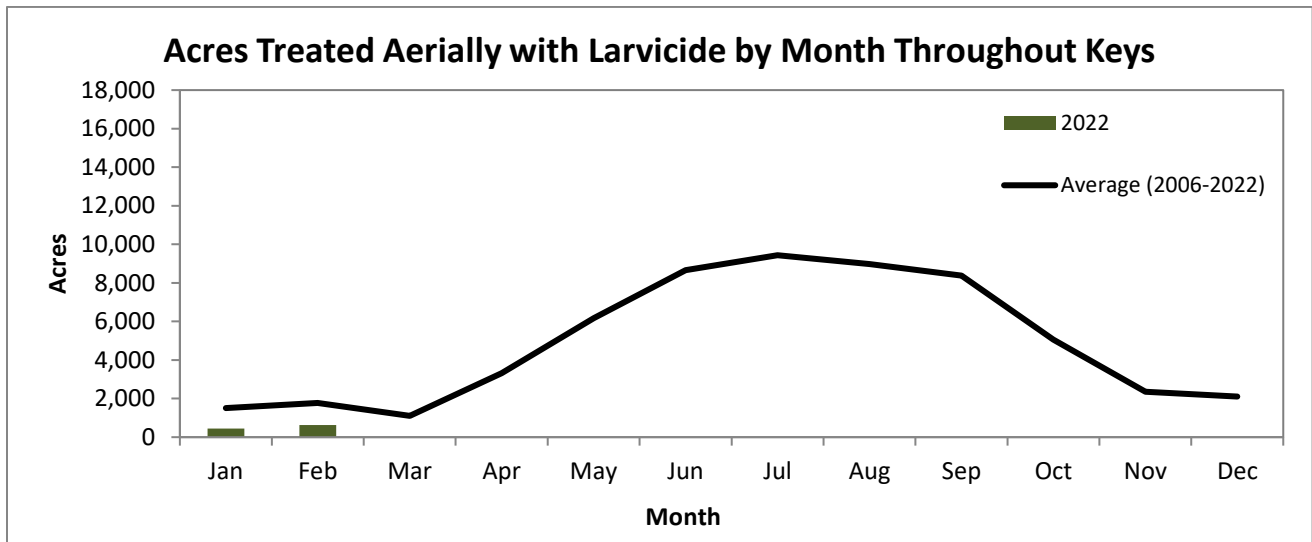
Aerial Adulticiding Acreage in February 2023: 0



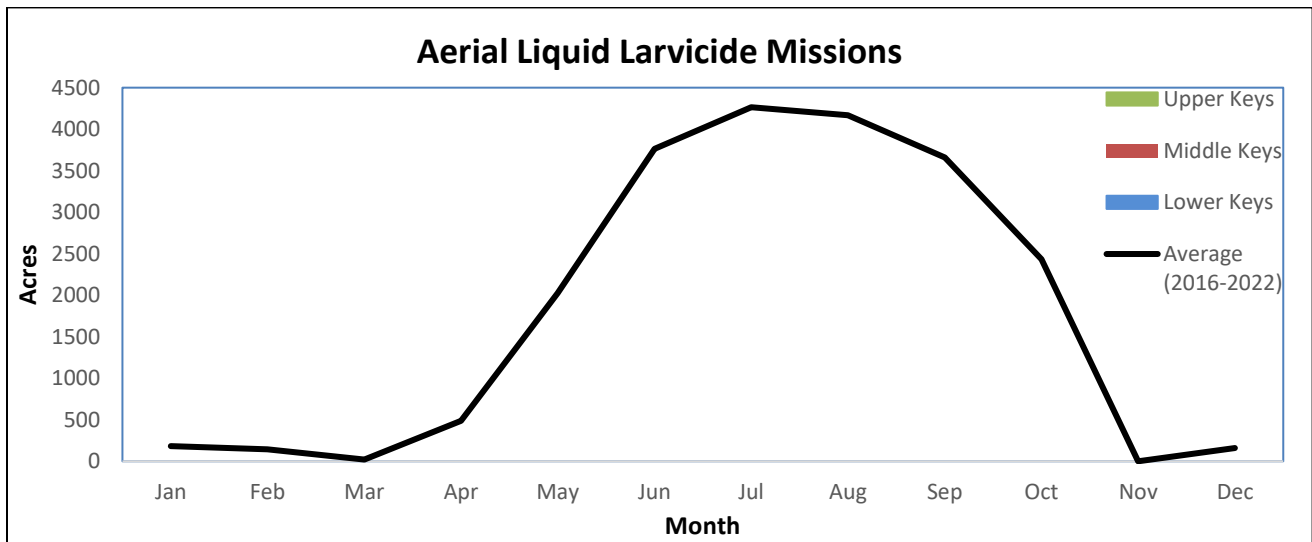
Aerial Granular Larviciding Missions in February 2023: 3



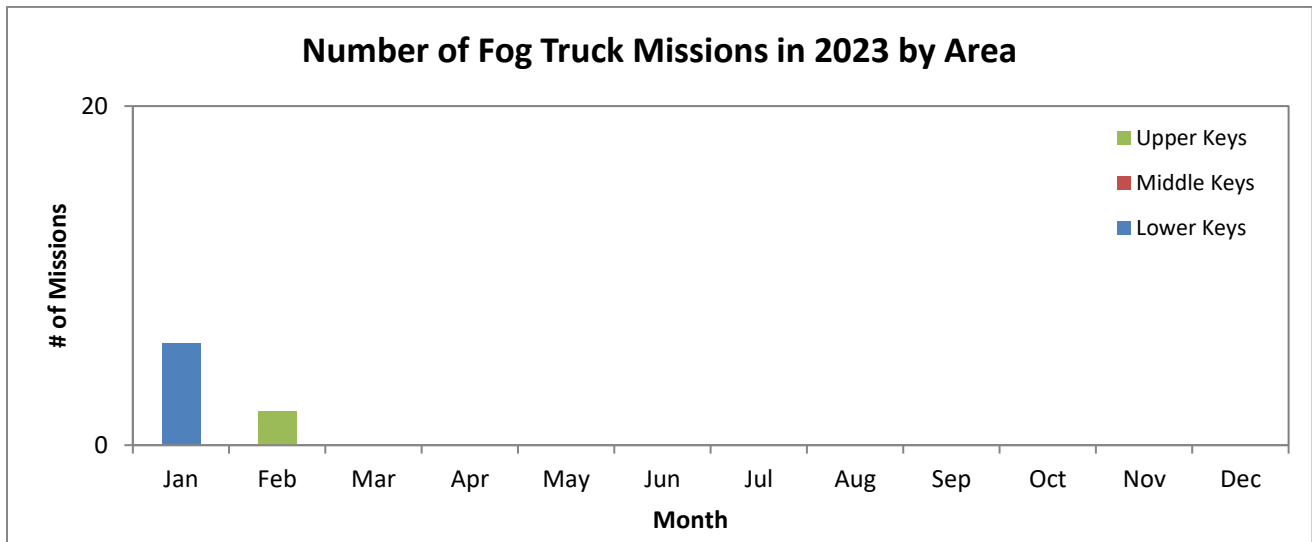
Aerial Granular Larviciding Acreage in February 2023: 635



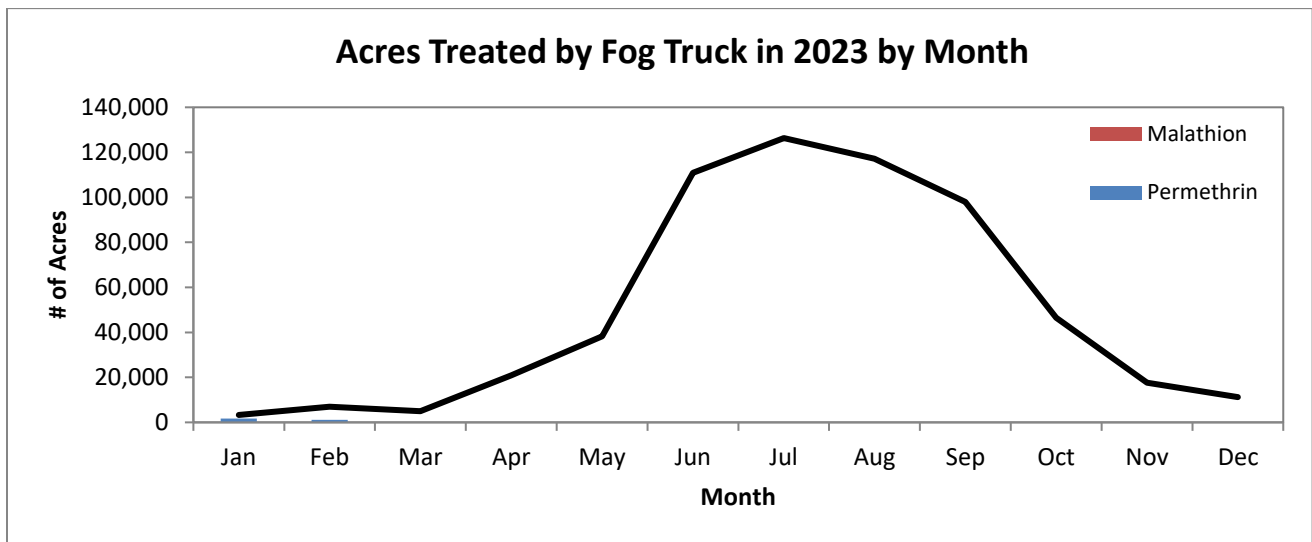
Number of Aerial Liquid Larviciding Missions in February 2023: 0



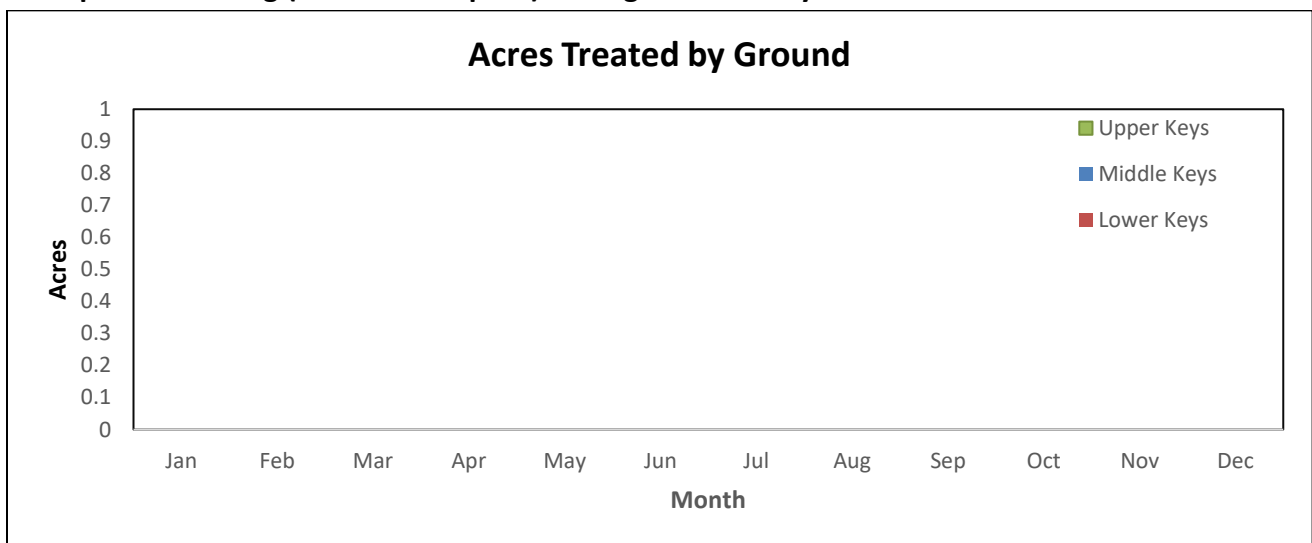
Ground Adulticiding (Trucks) Missions in February 2023: 2



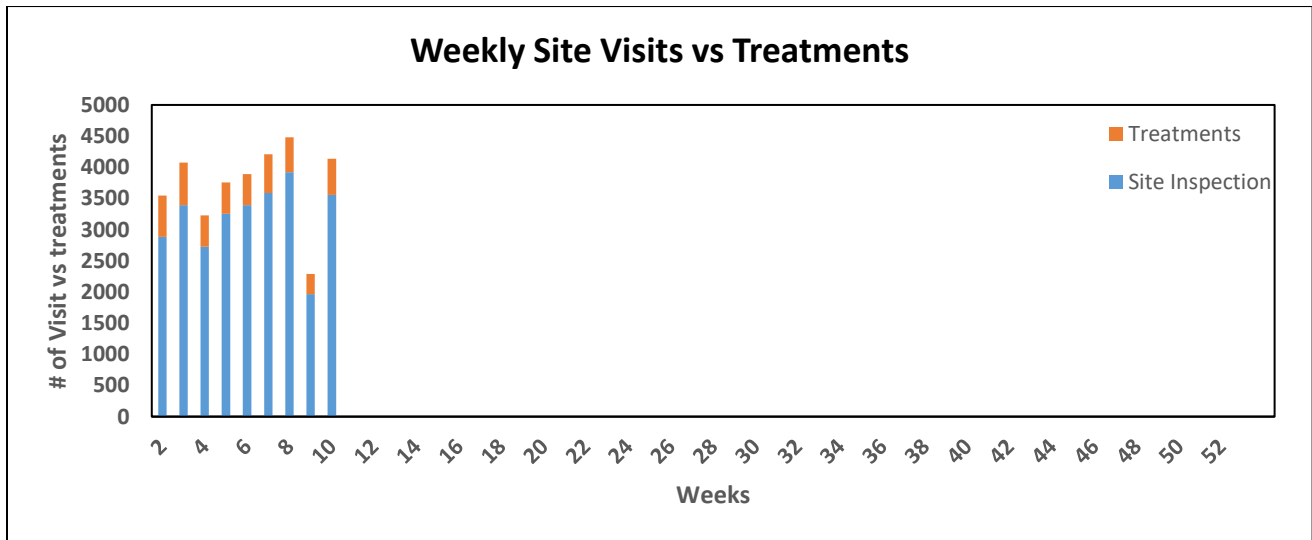
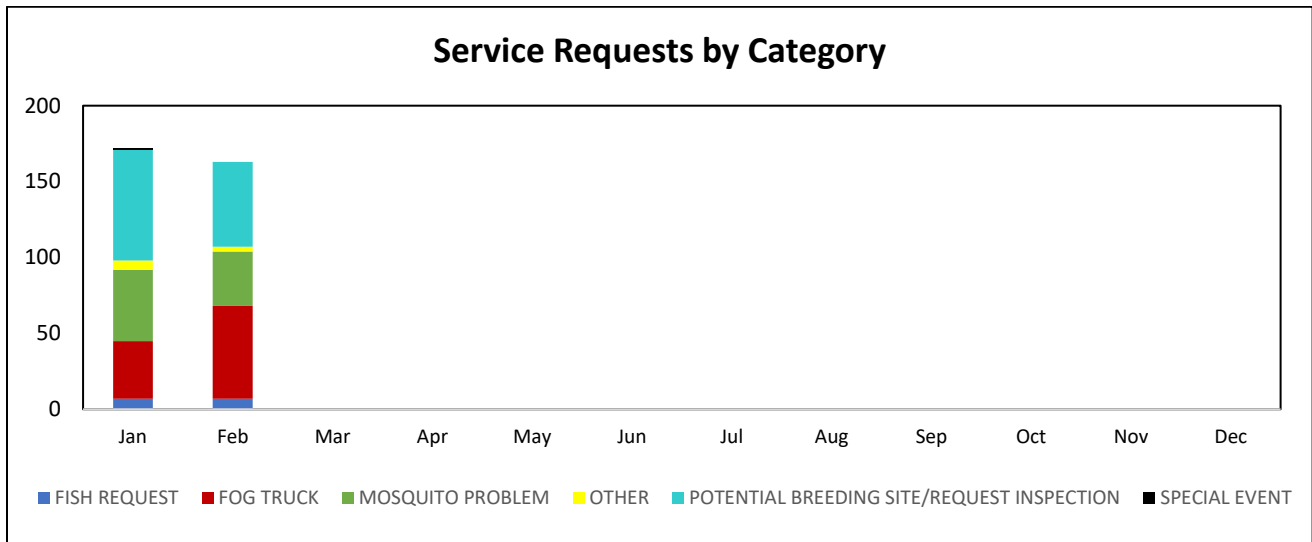
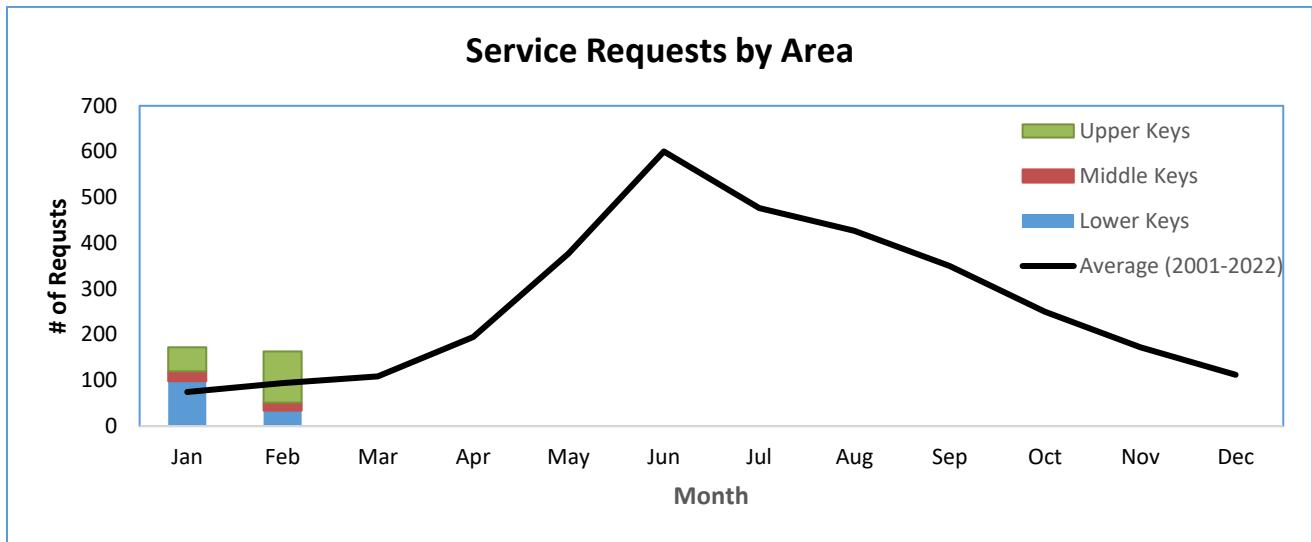
Ground Adulticiding (Trucks) Acreage in February 2023: 1,070



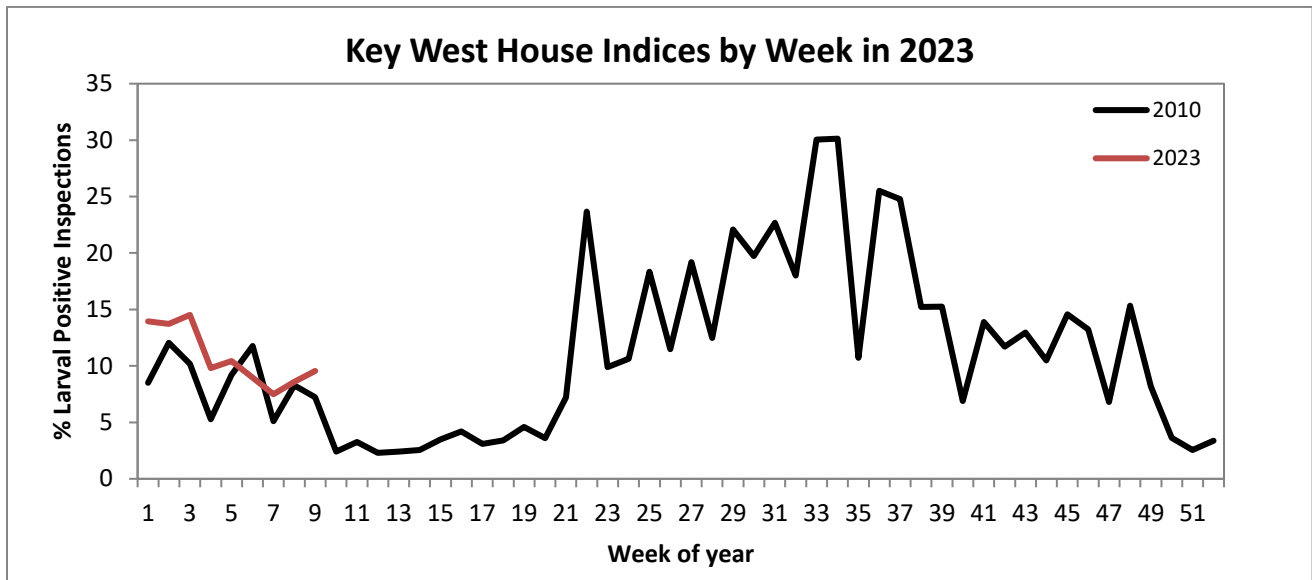
Ground Liquid Larviciding (Truck & Backpack) Acreage in February 2023: 0



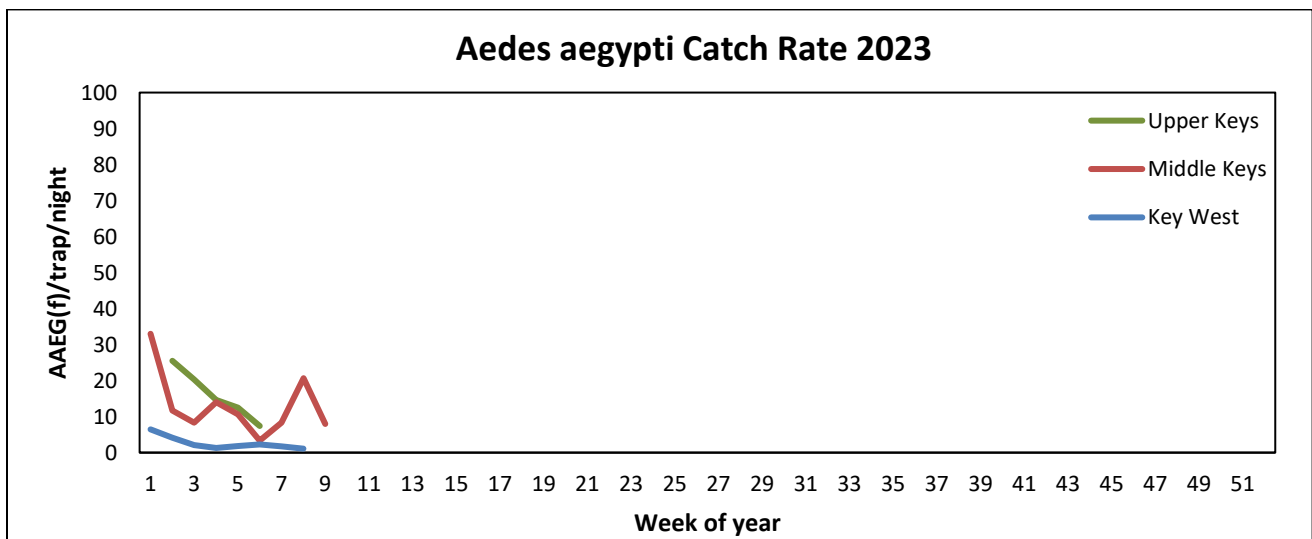
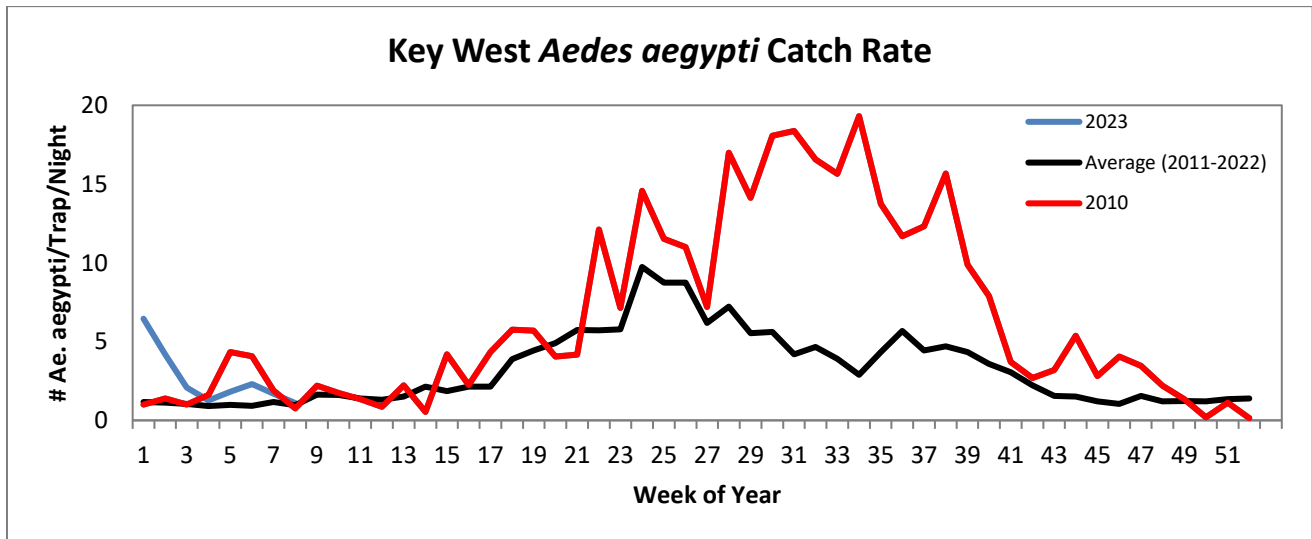
Total Service Requests for February 2023: 163



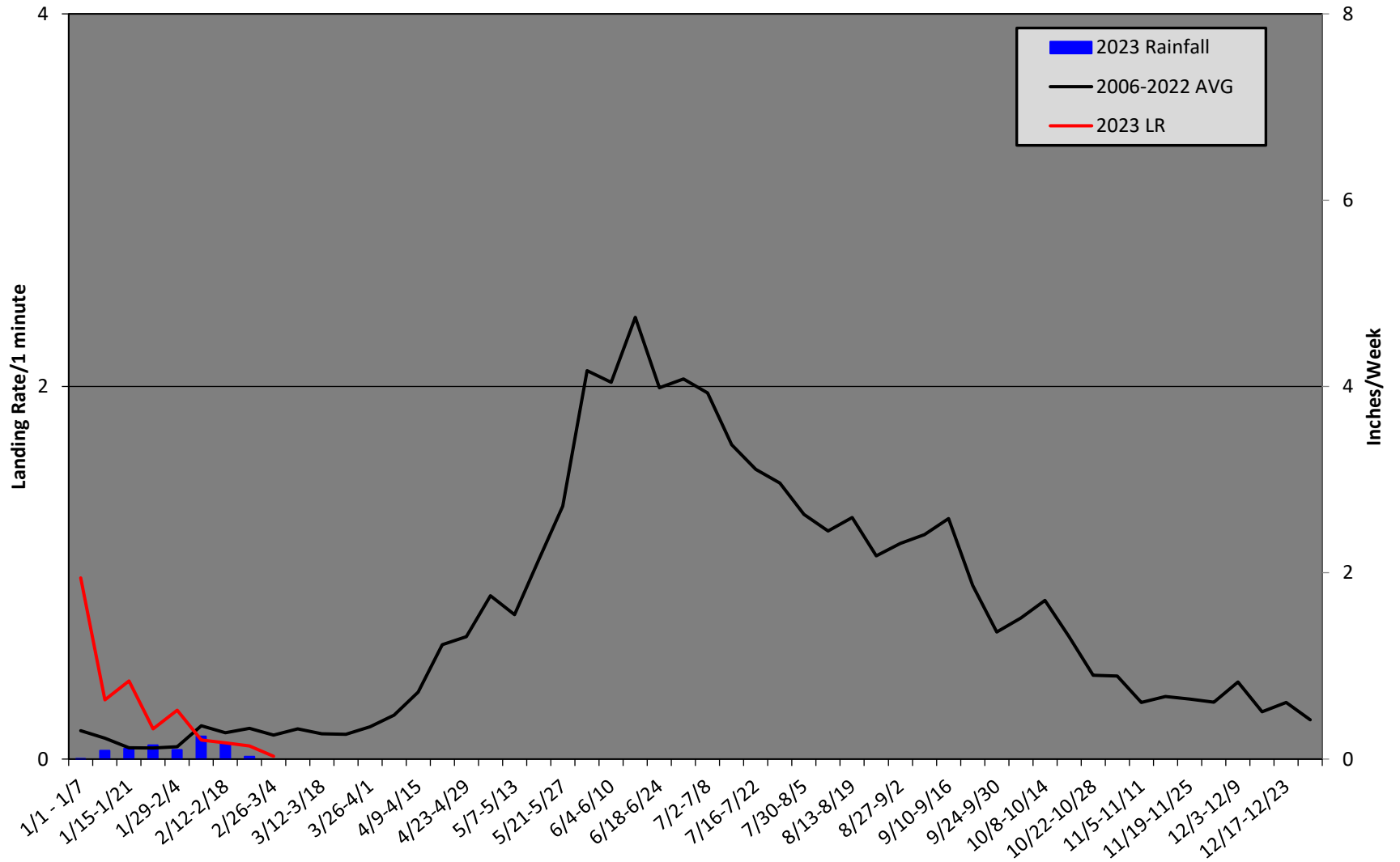
Key West *Aedes aegypti* Larval Information:



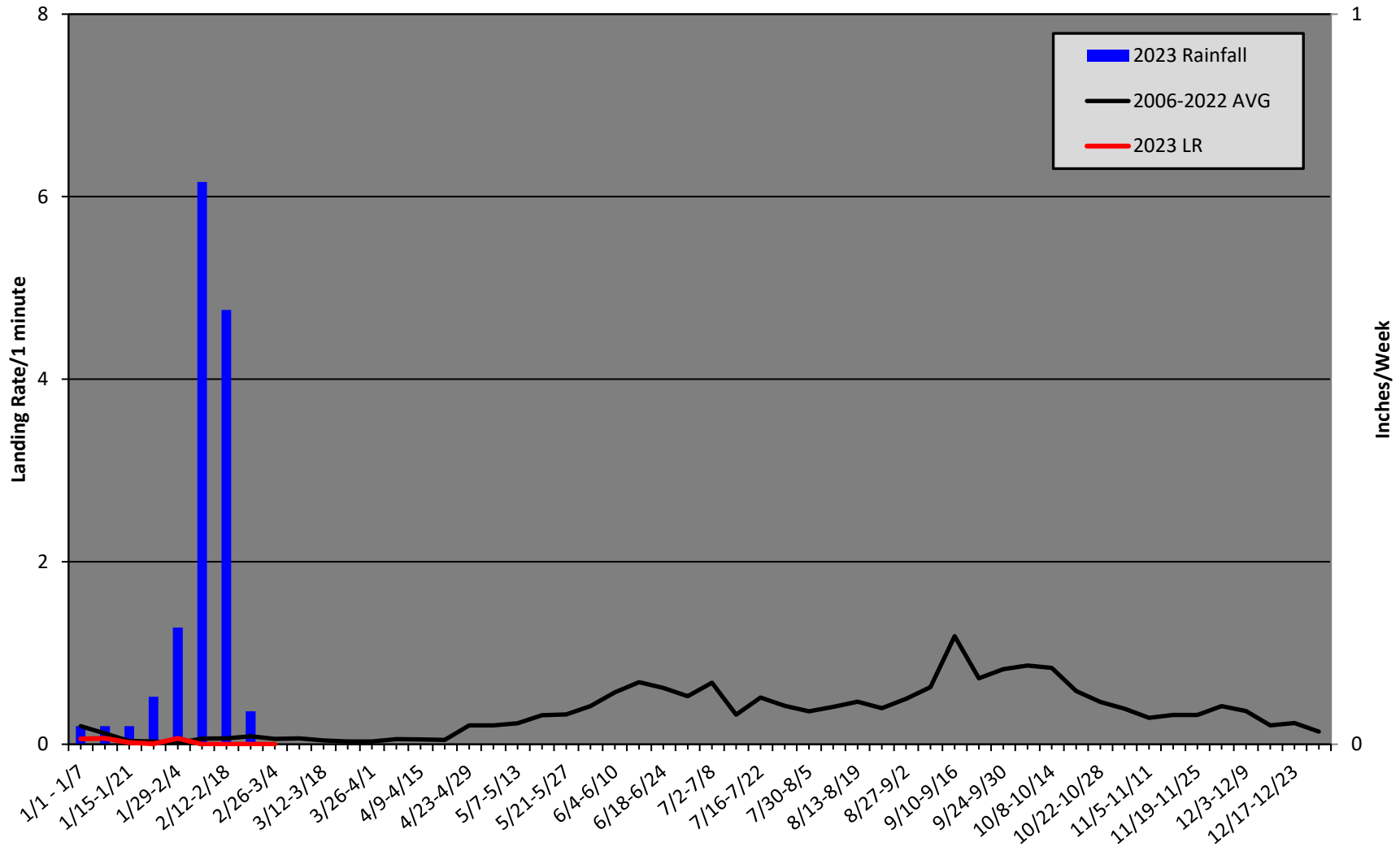
Adult *Aedes aegypti* Catch Rate Information:



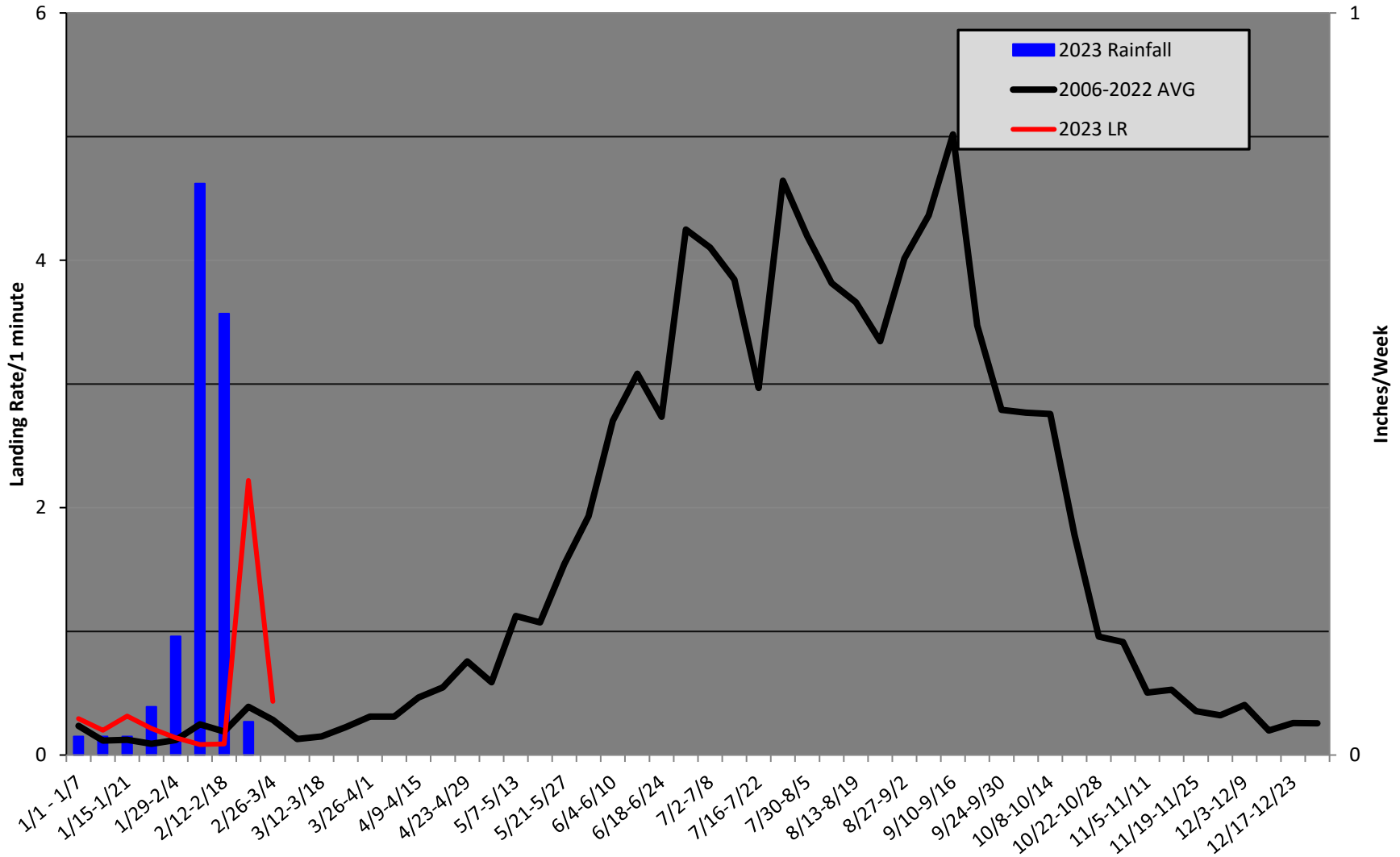
Lower Keys: Saddlebunch to Bahia Honda Average Landing Rate Counts and Rainfall



Middle Keys: Vaca Key to Lower Matecumbe Average Landing Rate Counts and Rainfall



Upper Keys: Upper Matecumbe to Upper Key Largo Average Landing Rate Counts



Item 9a

Performance Review, The Balmoral Group

Item 10a

Financial Reports

Budget Analysis

District Finances

Cash Disbursements

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2022-2023
FEBRUARY 2023**

STATE FUND

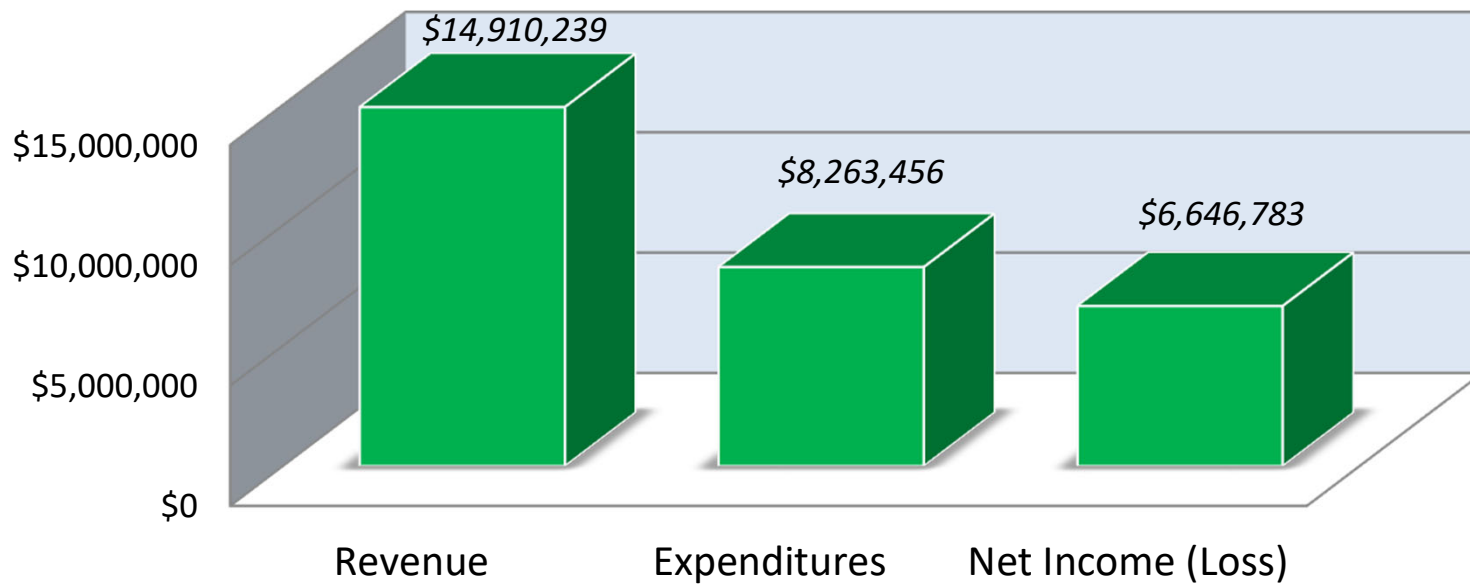
ACCT. NO	ITEM	Annual Budget	Current February Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15						0.00	0.00
20	Personal Service Benefits 21 - 25						0.00	0.00
30	Operating Expense 31 - 34						0.00	0.00
40	Travel and Per Diem 40.1 - 40.3	13,635.00	1,180.00	1,915.95	1,180.00	1,915.95	12,455.00	(735.95)
41	Communication Services						0.00	0.00
42	Freight Services						0.00	0.00
43	Utility Services						0.00	0.00
44	Rentals and Leases						0.00	0.00
45	Insurance						0.00	0.00
46	Repair and Maintenance Service 46.1 - 46.6						0.00	0.00
47	Printing/Binding						0.00	0.00
48	Promotional Activities						0.00	0.00
49	Other Current Charges and Obligations						0.00	0.00
51	Office Supplies/Materials						0.00	0.00
52.1	Gas/Oil/Lube						0.00	0.00
52.2	Chemical/Solvents/Additives	1,099,383.09	0.00	0.00	0.00	233,812.50	1,099,383.09	(233,812.50)
52.3	Clothing and Wearing Apparel						0.00	0.00
52.4	Miscellaneous Supplies and Incidental						0.00	0.00
52.5	Tools and Small Implements						0.00	0.00
54	Books, Publications, Subscriptions, Memberships						0.00	0.00
55	Training	4,400.00	(279.00)	0.00	4,051.00	0.00	349.00	4,051.00
60	Capital Outlay 61 - 64	194,038.00	4,412.50		4,412.50	0.00	189,625.50	4,412.50
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	201,980.00					201,980.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay							
0.002	Reserves - Self Insurance							
0.004	Reserves - Sick and Annual Leave							
	TOTAL:	1,513,436.09	5,313.50	1,915.95	9,643.50	235,728.45	1,503,792.59	(226,084.95)

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2022-2023
FEBRUARY 2023**

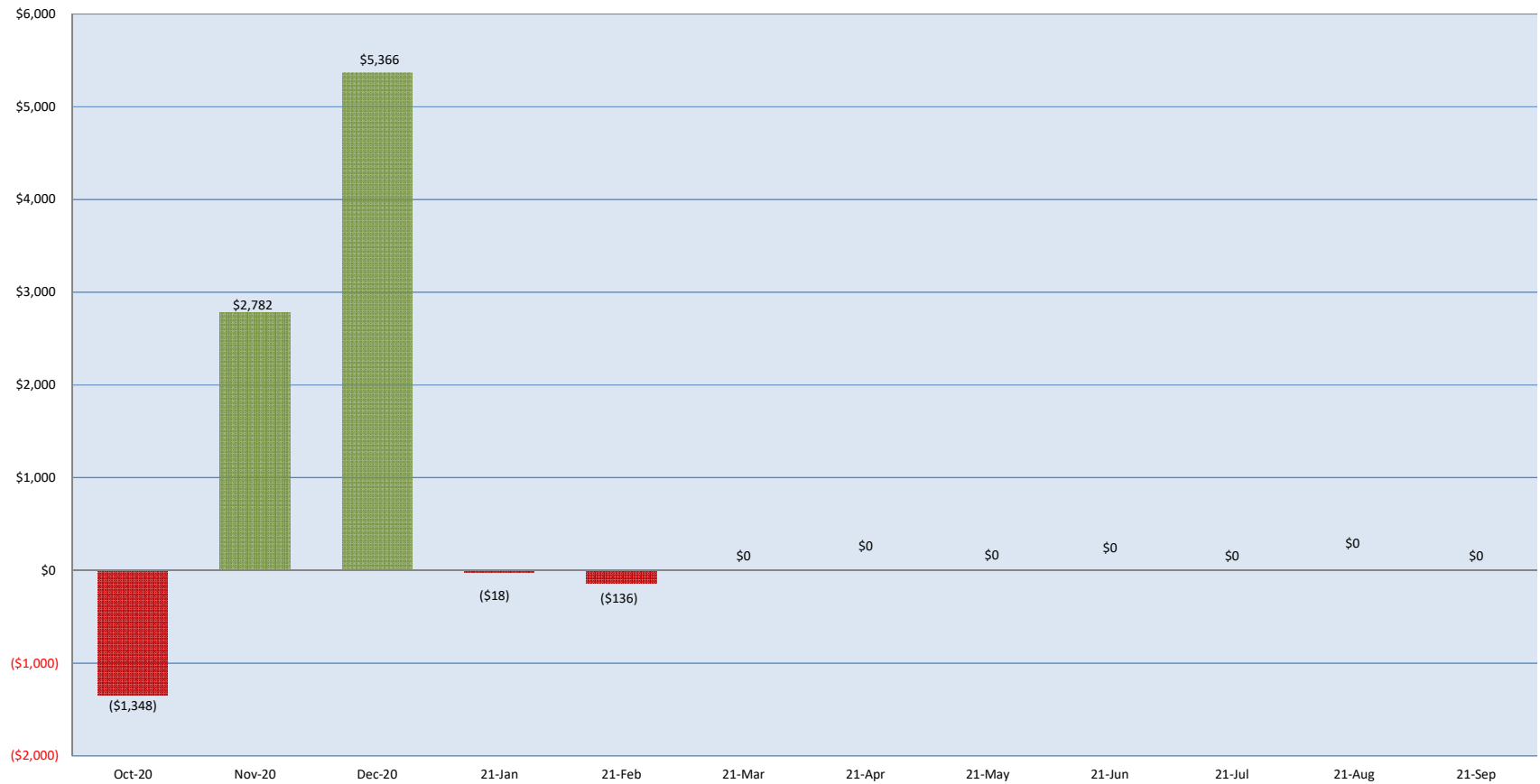
LOCAL FUND

ACCT. NO	ITEM	Annual Budget	Current February Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15	5,489,352.00	385,457.13	359,993.81	2,031,078.07	1,959,117.68	3,458,273.93	71,960.39
20	Personal Service Benefits 21 - 25	3,825,678.00	236,662.78	238,446.77	1,146,255.65	1,190,152.93	2,679,422.35	(43,897.28)
30	Operating Expense 31 - 34	1,148,993.00	72,692.95	42,485.86	672,211.80	553,294.87	476,781.20	118,916.93
40	Travel and Per Diem 40.1 - 40.3	123,985.00	12,644.11	9,363.94	36,063.32	30,692.22	87,921.68	5,371.10
41	Communication Services	100,100.00	7,739.62	4,961.35	38,260.57	34,866.81	61,839.43	3,393.76
42	Freight Services	16,500.00	1,307.85	518.27	4,547.68	5,719.92	11,952.32	(1,172.24)
43	Utility Services	162,250.00	6,296.53	6,616.11	42,781.29	40,846.85	119,468.71	1,934.44
44	Rentals and Leases	960,640.00	15,498.51	9,694.97	60,994.37	59,953.63	899,645.63	1,040.74
45	Insurance	797,570.00	0.00	1,559.00	(28,418.00)	4,302.70	825,988.00	(32,720.70)
46	Repair and Maintenance Service 46.1 - 46.6	858,490.00	19,877.14	59,989.45	229,890.76	229,610.44	628,599.24	280.32
47	Printing/Binding	6,350.00	0.00	112.00	4,011.84	1,570.85	2,338.16	2,440.99
48	Promotional Activities	21,000.00	380.00	0.00	3,538.00	3,969.00	17,462.00	(431.00)
49	Other Current Charges and Obligations	13,115.00	2,925.43	827.23	13,302.65	502,360.95	(187.65)	(489,058.30)
51	Office Supplies/Materials	49,411.00	20,352.05	3,229.82	26,311.97	18,338.60	23,099.03	7,973.37
52.1	Gas/Oil/Lube	325,762.00	9,876.34	18,148.54	73,691.90	80,109.56	252,070.10	(6,417.66)
52.2	Chemical/Solvents/Additives	1,311,028.44	41,760.00	3,484.44	243,438.35	258,282.63	1,067,590.09	(14,844.28)
52.3	Clothing and Wearing Apparel	41,540.00	4,418.19	4,526.51	15,072.92	20,839.44	26,467.08	(5,766.52)
52.4	Miscellaneous Supplies and Incidental	188,969.00	9,222.51	8,674.00	25,713.96	26,833.52	163,255.04	(1,119.56)
52.5	Tools and Small Implements	13,662.00	600.72	517.74	1,928.14	6,082.12	11,733.86	(4,153.98)
54	Books, Publications, Subscriptions, Memberships	73,541.00	1,993.07	15,655.00	28,255.69	27,356.50	45,285.31	899.19
55	Training	111,600.00	3,357.19	374.95	8,991.77	26,498.13	102,608.23	(17,506.36)
60	Capital Outlay 61 - 64	4,314,354.00	19,778.70	0.00	3,585,533.32	69,587.49	728,820.68	3,515,945.83
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	2,548,020.00					2,548,020.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay	52,530.00					52,530.00	
0.002	Reserves - Self Insurance						0.00	
0.004	Reserves - Sick and Annual Leave	250,000.00					250,000.00	
	TOTAL:	22,804,440.44	872,840.82	789,179.76	8,263,456.02	5,150,386.84	14,540,984.42	3,113,069.18

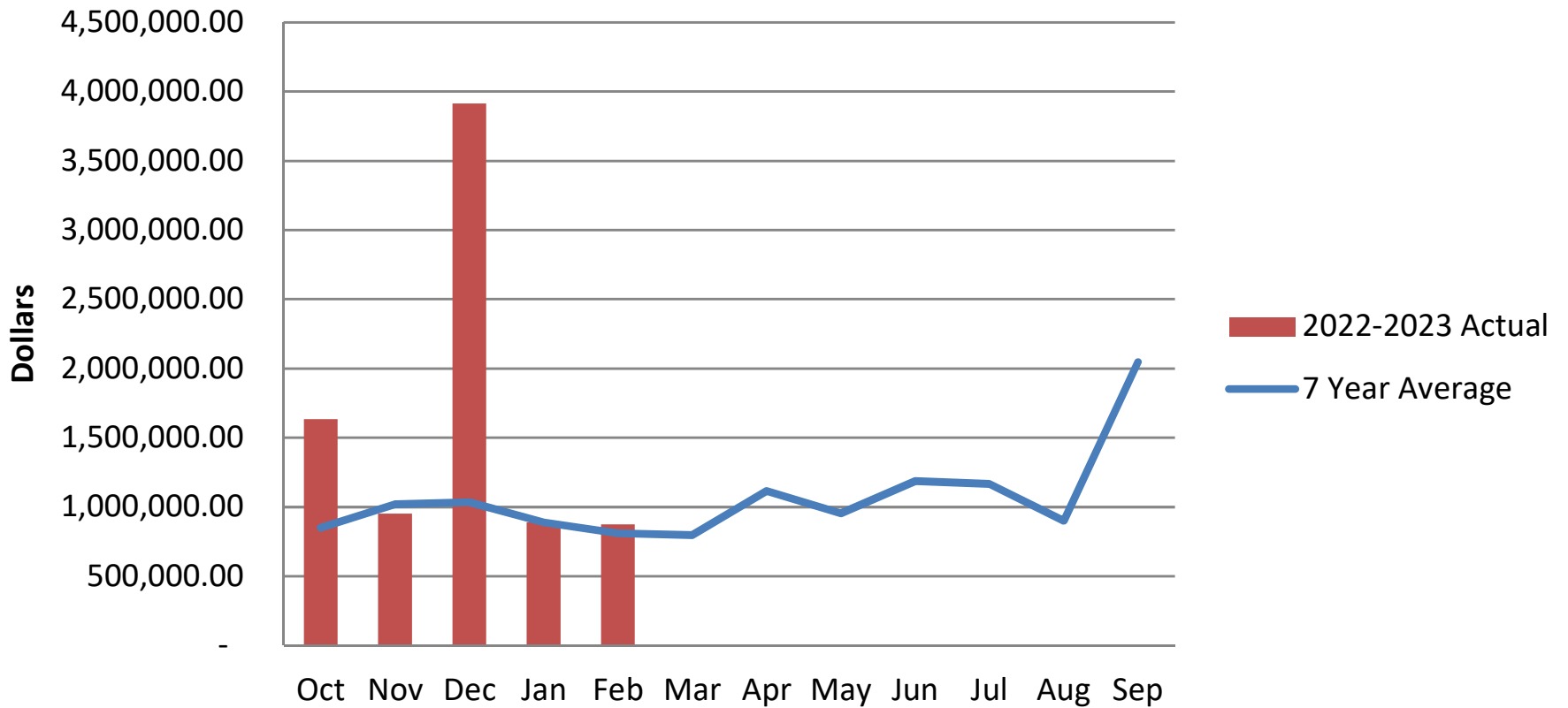
FKMCD Local FY 2022-2023 YTD Cash Basis Net Income (Loss) through February 2023



**FKMCD Local Funds FY 2022-2023 Cash Basis Monthly Net Income (Loss) through
February 2023
(Thousands of Dollars)**



Expenditure of Local Funds 2022-2023 Actual vs. Average of Last 7 Years



LOCAL ACCOUNT FUNDS

CHECKING - OPERATING

Checking Account balance on February 28, 2023:	\$	5,212,211.03	
Plus March 2023 deposits to date:		<u>393,433.14</u>	
Total Operating Checking Account funds available:			\$ 5,605,644.17
Less funds transferred from Operating to FSA:		(51,039.68)	
Less funds transferred from Operating to Health:			
Less funds transferred from Operating to FL Class:		(800,000.00)	
Less March 2023 expenditures to date:		<u>(219,520.09)</u>	
Total Operating Checking Account funds expended/transferred to date:			<u>(1,070,559.77)</u>
Balance in Local Checking Account at present:	\$		<u><u>4,535,084.40</u></u>

CHECKING - FL CLASS

Checking Account balance on February 28, 2023:	\$	<u>7,258,163.59</u>	
Plus funds transferred from Operating Checking to FL Class Cash:		<u>800,000.00</u>	
Total FL Class Cash Account funds available:			\$ 8,058,163.59
Total Net FL Class Cash expenditures to date:			<u>0.00</u>
Balance in FL Class Cash Account at present:	\$		<u><u>8,058,163.59</u></u>

CHECKING - PAYROLL

Checking Account balance on February 28, 2023:	\$	<u>5.25</u>	
Plus funds transferred from Operating Checking to Payroll Checking:		<u>0.00</u>	
Total Payroll Checking Account funds available:			\$ 5.25
Total Net Payroll Checking expenditures to date:			<u>0.00</u>
Balance in Local Payroll Checking Account at present:	\$		<u><u>5.25</u></u>

HEALTH INSURANCE CLAIMS FUND ACCOUNT

Checking Account balance on February 28, 2023:	\$	39.22	
Plus funds transferred from Operating Checking to Health Checking:		<u>0.00</u>	
Total Health Checking Account funds available:			\$ 39.22
Total Net Health Checking expenditures to date:			<u>0.00</u>
Balance in Local Health Checking Account at present:	\$		<u><u>39.22</u></u>

Plus FSA Account			<u><u>65,073.02</u></u>
Total Local Funds:	\$		<u><u>12,658,365.48</u></u>

STATE I ACCOUNT FUNDS

CHECKING - OPERATING

February 28, 2023:	\$	<u>418,788.05</u>	
Plus March 2023 deposits to date:		<u>0.00</u>	
Total Checking Account funds available:			\$ 418,788.05
Less funds transferred to Operating Checking:			
Less March 2023 expenditures to date:	\$	<u>0.00</u>	
Total State I Checking Account funds expended/transferred to date:			<u>0.00</u>
Balance in State I Checking Account at present:	\$		<u><u>418,788.05</u></u>

**CASH DISBURSEMENTS
FLORIDA KEYS MOSQUITO CONTROL DISTRICT**

Honorable Board of Commissioners
Florida Keys Mosquito Control District
Key West, Florida 33040

Commissioners:

I herewith tender to you Cash Disbursements February 1, 2023 to February 28, 2023:

Check No.	Payment Date	Remit To	Payment Amt.
ACH	2/3/2023	Centennial Bank (Payroll)	134,183.19
ACH	2/3/2023	Florida Division of Retirement	70,193.58
ACH	2/3/2023	EFTPS	42.84
ACH	2/3/2023	Centennial Bank (Payroll)	258.58
ACH	2/3/2023	EFTPS	47,905.15
ACH	2/3/2023	Florida State Disbursement Unit	278.42
ACH	2/3/2023	Florida State Disbursement Unit	209.19
ACH	2/3/2023	Florida State Disbursement Unit	411.78
ACH	2/3/2023	Empower Retirement	6,140.00
ACH	2/17/2023	Centennial Bank	1,118.80
ACH	2/17/2023	Centennial Bank	2,170.00
ACH	2/17/2023	Centennial Bank	9,237.08
ACH	2/17/2023	Centennial Bank	698.00
ACH	2/17/2023	Centennial Bank	130.07
ACH	2/17/2023	Centennial Bank	3,600.00
ACH	2/17/2023	Florida State Disbursement Unit	209.19
ACH	2/17/2023	Florida State Disbursement Unit	411.78
ACH	2/17/2023	Florida State Disbursement Unit	278.42
ACH	2/17/2023	Empower Retirement	6,215.00
ACH	2/17/2023	CIGNA Healthcare	71,906.13
ACH	2/17/2023	Centennial Bank (Payroll)	133,300.35
ACH	2/17/2023	EFTPS	47,546.33
ACH	2/17/2023	Centennial Bank (Payroll)	332.46
ACH	2/17/2023	EFTPS	55.08
ACH	2/21/2023	Centennial Bank	52.98
ACH	2/28/2023	Florida Division of Retirement	63,594.57
ACH	2/28/2023	EFTPS	1,543.08
ACH	2/28/2023	Centennial Bank (Payroll)	4,542.55
118341	2/3/2023	Airgas USA, LLC	2,359.56
118342	2/3/2023	Amazon Capital Services	1,029.99
118343	2/3/2023	Advanced Fire & Security, Inc.	333.00
118344	2/3/2023	Business Aircraft Consumables, Inc.	29.00
118345	2/3/2023	Daniel Collins	2,480.00
118346	2/3/2023	Colonial Life Insurance (Payroll Deductions)	126.48
118347	2/3/2023	John Paul Davis (Reimbursement for Work Pants & Boots)	350.00
118348	2/3/2023	Steven Degnan (Reimbursement for Work Pants & Boots)	275.22
118349	2/3/2023	DSLX.NET	3,275.00
118350	2/3/2023	Byron Elliott (Reimbursement for Work Pants & Boots)	309.66
118351	2/3/2023	Federal Express	326.57
118352	2/3/2023	Florida Keys Aqueduct Authority	279.05
118353	2/3/2023	Florida Keys Electric Coop Assn Inc	514.99
118354	2/3/2023	Genset Services, Inc	1,281.42
118355	2/3/2023	Bruce L. Holden (Per Diem/Travel Reimbursement Bd Mtg 1/17/2023)	15.00

LOCAL ACCOUNT CONTINUED

118356	2/3/2023	Lawrence J. Hribar, PhD (Reimbursement for District Approved Postage)	22.60
118357	2/3/2023	Keys Consortium/Keys Mobile Medical Services	65.00
118358	2/3/2023	Keys Energy Services	825.19
118359	2/3/2023	KLI Shell Lumber & Hardware Headquarters	85.30
118360	2/3/2023	Robert Lee (Reimbursement for Work Boots)	106.98
118361	2/3/2023	Level 4 Telcom	481.10
118362	2/3/2023	Alana Loftus (Reimbursement for Work Pants & Boots)	350.00
118363	2/3/2023	Low Cut Lawn Care LLC	1,600.00
118364	2/3/2023	Marie's Cleaning	920.00
118365	2/3/2023	Ron Matie (Reimbursement for Work Pants & Boots)	307.34
118366	2/3/2023	The N2 Company	380.00
118367	2/3/2023	Niles Sales & Service	1,041.82
118368	2/3/2023	James Ozmar (Reimbursement for Work Boots)	79.50
118369	2/3/2023	Protection Plus	1,105.00
118370	2/3/2023	Specialty Hardware Supply, Inc.	216.60
118371	2/3/2023	Sunshine Gasoline Distributors, Inc.	8,451.82
118372	2/3/2023	UniFirst Corporation	1,591.01
118373	2/3/2023	United Way of the Florida Keys (Payroll Deductions)	18.00
118374	2/3/2023	Waste Management of Florida Keys	389.69
118375	2/3/2023	Verizon Wireless	3,838.49
118376	2/3/2023	Vernis & Bowling of the Florida	2,150.00
118377	2/10/2023	Lee Alwood (Partial DODD Per Diem Reimbursement 1/29-2/3/2023)	110.00
118378	2/10/2023	Amazon Capital Services	339.99
118379	2/10/2023	APG Media	2,303.30
118380	2/10/2023	Arnold's Auto & Marine, Inc.	135.00
118381	2/10/2023	ATP Inc.	1,130.00
118382	2/10/2023	Auto Glass South Florida	340.00
118383	2/10/2023	AutoZone, Inc.	1,002.04
118384	2/10/2023	Michael Burton, D.O. (Employee Drug Screening)	50.00
118385	2/10/2023	Business Information Systems, Inc	380.00
118386	2/10/2023	Jason Bynum (Reimbursement for Work Boots)	150.00
118387	2/10/2023	Clarke Mosquito Control Products (ULV Backpack Sprayer)	1,184.68
118388	2/10/2023	Steven Degnan (Partial DODD Per Diem Reimbursement 1/29-2/3/2023)	99.00
118389	2/10/2023	Danilo Diaz Perez (Reimbursement for Work Boots)	145.07
118390	2/10/2023	Byron Elliott (Partial DODD Per Diem Reimbursement 1/29-2/3/2023)	99.00
118391	2/10/2023	Empower Annuity Ins Co of America (Retirement Plan Amendment)	300.00
118392	2/10/2023	Enterprise FM Trust	11,149.56
118393	2/10/2023	Fisher Scientific	29.09
118394	2/10/2023	Forestry Suppliers, Inc.	123.39
118395	2/10/2023	Reinardo Garcia (Partial DODD Per Diem Reimbursement 1/29-2/3/2023)	110.00
118396	2/10/2023	Greater Marathon Chamber of Commerce (2023 Membership)	155.00
118397	2/10/2023	Home Depot Credit Services	300.99
118398	2/10/2023	Houston Air (AC Repair)	1,216.00
118399	2/10/2023	Lawrence J. Hribar, PhD (Reimbursement for District Approved Expenses)	221.72
118400	2/10/2023	Key West Auto Parts	102.11
118401	2/10/2023	Key West Chamber of Commerce (2023 Membership)	343.00
118402	2/10/2023	Keys Auto Supply	2,410.72
118403		*VOID*	0.00
118404	2/10/2023	Keys Auto Supply	1,102.38
118405	2/10/2023	Keys Sanitary Service (RCR0208)	192.04
118406	2/10/2023	Meredith Kruse (Reimbursement for Work Pants & Boots)	337.48
118407	2/10/2023	Meredith Kruse (Partial DODD Per Diem Reimbursement 1/29-2/3/2023)	110.00
118408	2/10/2023	LEAF	69.95
118409	2/10/2023	Marathon Garbage Service, Inc. (Monthly Billing plus Tire Amnesty Day Disposal)	1,201.33
118410	2/10/2023	Monroe County Solid Waste (Tire Amnesty Day Disposal)	58.48

LOCAL ACCOUNT CONTINUED

118411	2/10/2023	Office Furniture 4 Sale (Deposit for Furniture Order)	20,021.71
118412	2/10/2023	PPLSI (Payroll Deductions)	247.70
118413	2/10/2023	Catherine Pruszynski (Travel/Per Diem Reimbursement 2/6-7/2023)	274.00
118414	2/10/2023	Catherine Pruszynski (Reimbursement for Work Boots & Education Assistance)	830.29
118415	2/10/2023	Publix Super Markets, Inc.	412.38
118416	2/10/2023	Pure Health Solutions Inc.	239.70
118417	2/10/2023	Sage Software, Inc	2,930.93
118418	2/10/2023	Southeastern Grocer LLC.	185.47
118419	2/10/2023	Staples Business Credit	782.74
118420	2/10/2023	Juliana M. Waldrop (Reimbursement for Work Pants & Boots)	350.00
118421	2/10/2023	Waste Management of Florida Keys (Monthly Billing plus Tire Amnesty Day Dispos	4,569.98
118422	2/10/2023	West Marine Pro	118.79
118423	2/13/2023	Phillip L. Goodman (Partial DODD & FMCA Travel/Per Diem Reimbursement 2/1-3	695.84
118424	2/13/2023	Andrea L. Leal (Partial DODD Per Diem Reimbursement 2/1-3/2023)	53.00
118425	2/13/2023	Designated Aviation Consulting, LLC	100.00
118426	2/17/2023	Adapco, Inc.	41,760.00
118427	2/17/2023	Amazon Capital Services	831.40
118428	2/17/2023	Arrow Aviation	816.42
118429	2/17/2023	BASIC Benefits (COBRA Admin Fee)	66.74
118430	2/17/2023	Corporate Traditions (Cigna Wellness Program Purchases)	2,062.50
118431	2/17/2023	Florida U.C. Fund	10.27
118432	2/17/2023	Forestry Suppliers, Inc.	116.70
118433	2/17/2023	Raycel Godoy (Reimbursement for Work Pants & Boots)	332.44
118434	2/17/2023	Adriaan Hereijgers (Reimbursement for FAA Medical Exam)	200.00
118435	2/17/2023	Justin Knowles (Reimbursement for CDL Renewal)	189.50
118436	2/17/2023	LeaseQuery, LLC	7,020.00
118437	2/17/2023	Tom Loftus (Travel/Per Diem Reimbursement 2/10-11/2023)	55.00
118438	2/17/2023	Monroe County Sheriff's Office (CPR AED & First Aid Certs)	875.00
118439	2/17/2023	Tom Neary (Reimbursement for Work Pants & Boots)	241.38
118440	2/17/2023	Steven Rutherford (Reimbursement for CDL Licensel)	81.25
118441	2/17/2023	Signature Flight Support (Annual Fee for Ramp Parking at EYW)	3,250.00
118442	2/17/2023	Specialty Hardware Supply, Inc.	180.99
118443	2/17/2023	Jonathan Sullivan (Reimbursement for Work Pants)	200.00
118444	2/17/2023	United Way of the Florida Keys (Payroll Deductions)	18.00
118445	2/17/2023	Wex Bank	236.01
118446	2/17/2023	Windy Day Plumbing (Plumbing Project at Key Largo Building)	3,951.20
118447	2/17/2023	Xerox Corporation	789.30
118448	2/17/2023	Jill Cranney-Black (Per Diem/Travel Reimbursement Bd Mtg 2/21/2023)	84.19
118449	2/17/2023	Phillip L. Goodman (Per Diem/Travel Reimbursement Bd Mtg 2/21/2023)	58.65
118450	2/17/2023	Thomas R. McDonald (Per Diem/Travel Reimbursement Bd Mtg 2/21/2023)	74.50
118451	2/17/2023	Brandon Pinder (Per Diem/Travel Reimbursement Bd Mtg 2/21/2023)	86.29
118452	2/17/2023	Stanley Zuba (Per Diem/Travel Reimbursement Bd Mtg 2/21/2023)	69.52
118453	2/17/2023	Boeing Distribution, Inc.	81.40
118454	2/17/2023	Airbus Helicopters, Inc	988.50
118455	2/24/2023	Aflac (Payroll Deductions)	44.20
118456	2/24/2023	Aflac (Payroll Deductions)	2,773.36
118457	2/24/2023	Amazon Capital Services	344.72
118458	2/24/2023	Mikki Coss (Per Diem Reimbursement1/4-1/31/2023)	230.00
118459	2/24/2023	Florida Keys Aqueduct Authority	675.81
118460	2/24/2023	Florida Keys Electric Coop Assn Inc	3,405.13
118461	2/24/2023	HemoStat Laboratories	37.25
118462	2/24/2023	Key West Awnings LLC (Deposit for Sign)	1,942.50
118463	2/24/2023	State of Florida	145.03
118464	2/24/2023	Standard Insurance Co.	7,847.73
118465	2/24/2023	Sonetics Corporation	219.00

LOCAL ACCOUNT CONTINUED

118466	2/28/2023	Aflac (Payroll Deductions)	44.20
118467	2/28/2023	Airgas USA, LLC	1,963.68
118468	2/28/2023	Amazon Capital Services	1,213.73
118469	2/28/2023	ASE	235.00
118470	2/28/2023	Compliance Signs, LLC	401.74
118471	2/28/2023	Florida Keys Electric Coop Assn Inc	617.92
118472	2/28/2023	GA Contractors Inc. South Florida (Fire Expenditure)	8,708.00
118473	2/28/2023	GA Contractors Inc. South Florida	5,701.50
118474	2/28/2023	GA Contractors Inc. South Florida	2,550.00
118475	2/28/2023	GA Contractors Inc. South Florida	2,819.20
118476	2/28/2023	Thomas R. McDonald (Per Diem/Travel Reimbursement 2/1-2/2023)	594.59
118477	2/28/2023	One Step GPS LLC	29,532.00
118478	2/28/2023	Steven Rutherford (Per Diem/Travel Reimbursement 2/1-8/2023)	30.00
118479	2/28/2023	Wex Bank	1,170.23
		Transfer - Healthcare	90,796.28
		Transfer - FLClass	800,000.00
Total Local Account Cash Disbursements			1,731,158.78

Respectfully Submitted,



Bruce Holden, Finance Director/Comptroller
Florida Keys Mosquito Control District

STATE I ACCOUNT

Check No.	Payment Date	Remit To	Payment Amt.
1165	2/9/2023	Steven Degnan (Partial DODD Per Diem Reimbursement 1/29-2/3/2023)	191.00
1166	2/9/2023	Reinardo Garcia (Partial DODD Per Diem Reimbursement 1/29-2/3/2023)	210.00
1167	2/9/2023	Lee Alwood (Partial DODD Per Diem Reimbursement 1/29-2/3/2023)	210.00
1168	2/9/2023	Meredith Kruse (Partial DODD Per Diem Reimbursement 1/29-2/3/2023)	210.00
1169	2/9/2023	Byron Elliott (Partial DODD Per Diem Reimbursement 1/29-2/3/2023)	191.00
1170	2/13/2023	Phillip L. Gooman (Partial DODD Per Diem Reimbursement 2/1-3/2023)	66.00
1171	2/13/2023	Andrea Leal (Partial DODD Per Diem Reimbursement 1/31-2/2/2023)	102.00
1172	2/23/2023	Key West Awnings LLC (Deposit for Sign)	4,412.50
Total STATE I Account Cash Disbursements			\$ 5,592.50

Respectfully Submitted,



Bruce Holden, Finance Director/Comptroller
Florida Keys Mosquito Control District

Item 10b

Resolution 2023-
04: RFP 2023-02
Mosquito Control
Adulticides &
Larvicides

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
RESOLUTION NO. 2023-04**

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, APPROVING THE AWARD OF RFP 2023-02 TO TARGET SPECIALTY PRODUCTS FOR PERMETHRIN PRODUCT PERMANONE, AND TO ADAPCO FOR VECTOBAC GS AND VECTOBAC WDG; AUTHORIZING THE PURCHASE OF THE PRODUCTS AT THE RATES PROVIDED IN RESPONSE TO RFP 2023-02; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Florida Keys Mosquito Control District (the "District") requires mosquito abatement materials to carry out its mosquito control activities; and

WHEREAS, on February 4, 2023, the District issued a Request for Proposals (RFP 2023-02) to solicit proposals for the provision of such mosquito abatement materials and proposals were received; and

WHEREAS, the District Bid Opening Committee (the "Committee") was established to review responsive proposals and make a recommendation to the Commission for the selection of a vendor for the mosquito abatement materials; and

WHEREAS, an evaluation by the Florida Keys Mosquito Control District Bid Opening Committee has been conducted; and

WHEREAS, the Committee deemed TARGET SPECIALTY PRODUCTS to be the best provider for PERMETHRIN PRODUCT PERMANONE, and ADAPCO to be the best provider for VECTOBAC GS and for VECTOBAC WDG; and

WHEREAS, the Committee recommends the Commission approve the award of RFP 2023-02, and authorizes payment to be made consistent with the pricing in the bid response by Purchase Order from April 1, 2023, through March 31, 2026; and

WHEREAS, the Commission finds that approval of the award of RFP 2023-02 to TARGET SPECIALTY PRODUCTS for PERMETHRIN PRODUCT PERMANONE, and to



FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Board of Commissioners

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Thomas McDonald, Secretary/Treasurer
Jill Cranney
Brandon Pinder

Executive Director
Andrea Leal

18 Aquamarine Drive
Key West, FL 33040

Telephone: (305) 292-7190
FAX: (305) 292-7199

www.keysmosquito.org

March 7, 2023

To: Board of Commissioners
Florida Keys Mosquito Control District

From: Bruce Holden, Finance Director *B. Holden*

Through: Andrea Leal, Executive Director

Subject: Bid Opening Committee Recommendations for RFP #2023-02

On February 23, 2023, sealed bids for the above referenced item were accepted by the FKMCD Bid Opening Committee. The committee consisted of Executive Director Andrea Leal, Director of Operations Mikki Coss, Director of Maintenance Robert Lee, Purchasing Agent Rochele Miller, and me.

Deanna Darias was present to handle the recording. Middle Keys Supervisor John Davis was also in attendance.

RFP #2023-02: Mosquito Control Adulticides and Larvicides

The Bid Committee recommends awarding contracts to the following companies based on the pricing and delivery times that are summarized on the following pages:

1. **Adapco; BTI Granules** – The committee recommends accepting Adapco’s bid for three years. Pricing for Vectobac GS is \$1.51/lb in 40-pound bags, \$1.50/lb in 1,200-pound bulk bags, and \$1.47/lb for truckloads of 28,800 pounds or more. These prices represent a 1.4% price increase.
2. **Adapco; BTI WDG** – The committee recommends accepting Adapco’s bid for three years. Pricing for Vectobac WDG will be \$32.96 per pound when ordering 60+ drums. This price is 2.2% higher than our current pricing.
3. **Target Specialty Products; Permethrin 30%, Piperonyl-Butoxide 30%** - The committee recommends accepting Target Specialty Product’s Permanone 30-30 bid for three years. Pricing will be \$75.00 per gallon in the first year, \$85.00 per gallon in the second year, and \$96.50 per gallon in the third year. This pricing was the lowest of all the bidders; however it represents a significant price increase. Year-over-year price increases are 29.3%, 13.3% and 13.5% for the three years.

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

BID TABULATION – RFP 2023-02

Thursday, February 23rd, 2023; 10:00 AM

PRESENT WERE:

Andrea Leal, Executive Director
 Bruce Holden, Finance Director
 Rochele Miller, Purchasing Agent

Mikki Coss, Operations Director
 Robert Lee, Director of Maintenance
 Deanna Darias, Executive Assistant (Recording)

John Davis Middle Keys Supervisor was also in attendance.

RFP 2023-02 Mosquito Control Adulticides & Larvicides:

Permethrin 30%, Piperonyl-Butoxide 30%

Clarke <i>BioMist 30+30</i>	One Year	55 Gallon Drum	Cost per gal: \$96.62	3-5 Day Delivery
	One Year	275 Gallon Tote	Cost per gal: \$96.62	3-5 Day Delivery
	2nd Year	55 Gallon Drum	Cost per gal: \$104.67	3-5 Day Delivery
	2nd Year	275 Gallon Tote	Cost per gal: \$104.67	3-5 Day Delivery
	3rd Year	55 Gallon Drum	Cost per gal: \$110.18	3-5 Day Delivery
	3rd Year	275 Gallon Tote	Cost per gal: \$110.18	3-5 Day Delivery
Adapco <i>Permasease 30-30</i>	One Year	55 Gallon Drum	Cost per gal: \$100.00	3-5 Day Delivery
	One Year	275 Gallon Tote	Cost per gal: \$95.00	3-5 Day Delivery
	2nd Year	55 Gallon Drum	Cost per gal: \$110.00	3-5 Day Delivery
	2nd Year	275 Gallon Tote	Cost per gal: \$100.00	3-5 Day Delivery
	3rd Year	55 Gallon Drum	Cost per gal: \$120.00	3-5 Day Delivery
	3rd Year	275 Gallon Tote	Cost per gal: \$110.00	3-5 Day Delivery
Target Specialty Products <i>Permanone 30-30</i>	One Year	30 Gallon Drum	Cost per gal: \$75.00	5 Day Delivery
	One Year	275 Gallon Tote	Cost per gal: \$75.00	5 Day Delivery
	2nd Year	30 Gallon Drum	Cost per gal: \$85.00	5 Day Delivery
	2nd Year	275 Gallon Tote	Cost per gal: \$85.00	5 Day Delivery
	3rd Year	30 Gallon Drum	Cost per gal: \$96.50	5 Day Delivery
	3rd Year	275 Gallon Tote	Cost per gal: \$96.50	5 Day Delivery
Veseris <i>Kontrol 30-30</i>	One Year	55 Gallon Drum	Cost per gal: \$121.48	1-5 Day Delivery
	One Year	275 Gallon Tote	Cost per gal: \$120.53	1-5 Day Delivery

***Bacillus thuringiensis israelensis* – Water Dispersible Granule (3000 ITU/mg)**

Target Specialty Products NO BID
 Clarke Mosquito Control Products NO BID

Vendor: Adapco Product Name: Vectobac WDG

		Packaging	Cost per lb.
One Year Pricing	Option (1)	25 lb container	\$ 34.43/lb
	Option (2)	60+ Drums	\$ 33.98/lb
Multi-Year Pricing	Option (1)	25 lb container	\$ 33.23/lb
	Option (2)	60+ Drums	\$ 32.96/lb

Approximate # of Days from Order Placement to Delivery: 2-3 Days ARO

Vendor: Veseris Product Name: Aquabac 3000 WDG

		Packaging	Cost per lb.
One Year Pricing	Option (1)	25 lb container	\$ 30.08/lb
	Option (2)	60+ Drums	\$ 29.50/lb
Multi-Year Pricing	Option (1)	N/A	N/A
	Option (2)	N/A	N/A

Approximate # of Days from Order Placement to Delivery: 1-5 Days ARO

Committee Recommendation:

The committee unanimously recommends a 3 year contract with Target Specialty Products for Permethrin product **Permanone 30-30**. Delivery time after order placement is 3-5 Days. Pricing would be effective April 1, 2023 to March 31, 2026.

The committee unanimously recommends a 3 year contract with Adapco for **Vectobac GS** at **\$1.47 per lb.** when purchasing a truckload of at least 28,800 lbs. Delivery time is 2-3 days after receipt of order.

The committee unanimously recommends a 3 year pricing contract with Adapco for **Vectobac WDG** at **\$32.96 per gallon** when purchasing 60+ drums. The expected delivery time is 2-3 days after receipt of order. Historic use of this product is proven to be effective in all areas and works with all of our current systems. FKMCD would like to work with Veseris to test Aquabac 3000 WDG prior to the next bid process. Delivery time was also a factor.

***Bacillus thuringiensis israelensis*– Granules (minimum 200 ITU/mg)**

Clarke Mosquito Control Products NO BID

Vendor: Adapco Product Name: Vectobac GS

		Packaging	Cost per lb.
One Year Pricing	Option (1)	40 lb bag	\$ 1.54/lb
	Option (2)	1200 lb bulk bag	\$ 1.53/lb
	Option (3)	<i>Truckloads of 28,800 lbs or more</i>	\$ 1.50/lb
Multi-Year Pricing	Option (1)	40 lb bag	\$ 1.51/lb
	Option (2)	1200 lb bulk bag	\$ 1.50/lb
	Option (3)	<i>Truckloads of 28,800 lbs or more</i>	\$ 1.47/lb

Approximate # of Days from Order Placement to Delivery: 2-3 Days ARO

Vendor: Veseris Product Name: Aquabac 200G

		Packaging	Cost per lb.
One Year Pricing	Option (1)	40 lb bag	\$ 1.70/lb
	Option (2)	1200 lb bulk bag	\$ 1.68/lb

Approximate # of Days from Order Placement to Delivery: 1-5 Days ARO

Vendor: Target Specialty Products Product Name: Summit BTI Granules

		Packaging	Cost per lb.
One Year Pricing	Option (1)	40 lb bag	\$ 1.51/lb
	Option (2)	1200 lb bulk bag	N/A
	Option (3)	<i>1,000 lbs Bulk Bag</i>	\$ 1.51/lb
Multi-Year Pricing	Option (1)	40 lb bag	\$ 1.55/lb
	Option (2)	1200 lb bulk bag	N/A
	Option (3)	<i>1,000 lbs Bulk Bag</i>	\$ 1.55/lb

Approximate # of Days from Order Placement to Delivery: 3-5 Days

Item 10c

Resolution

2023-05:

ITB 2023-03

Jet A Fuel

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
RESOLUTION NO. 2023-05**

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, APPROVING THE AWARD OF ITB 2023-03 TO CAMPBELL OIL COMPANY; AUTHORIZING THE PURCHASE OF JET FUEL AT THE RATES PROVIDED IN RESPONSE TO ITB 2023-03; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Florida Keys Mosquito Control District (the "District") requires jet fuel to carry out its mosquito control activities; and

WHEREAS, on February 4, 2023 the District issued an Invitation to Bid (ITB 2023-03) to solicit proposals for the provision of jet fuel; and

WHEREAS, a District Bid Opening Committee (the "Committee") was established to review responsive proposals and make a recommendation to the Commission for the selection of a vendor for jet fuel; and

WHEREAS, an evaluation by the Florida Keys Mosquito Control District Bid Opening Committee has been conducted; and

WHEREAS, the Committee deemed CAMPBELL OIL COMPANY to be the best provider for jet fuel; and

WHEREAS, the Committee recommends the Commission approve the award of ITB 2023-03 to CAMPBELL OIL COMPANY, and authorizes payment to be made consistent with the pricing in the CAMPBELL OIL COMPANY's proposal by Purchase Order from April 22, 2023 through April 21, 2025; and

WHEREAS, the Commission finds that approval of the award of ITB 2023-03, and authorization to make payments consistent with the pricing in CAMPBELL OIL COMPANY's



FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Board of Commissioners

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Thomas McDonald, Secretary/Treasurer
Jill Cranney
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Executive Director
Andrea Leal

18 Aquamarine Drive
Key West, FL 33040

Telephone: (305) 292-7190
FAX: (305) 292-7199

www.keysmosquito.org

March 7, 2023

To: Board of Commissioners
Florida Keys Mosquito Control District

From: Bruce Holden, Finance Director *B. Holden*

Through: Andrea Leal, Executive Director

Subject: Bid Opening Committee Recommendations for ITB #2023-03

On February 23, 2023, sealed bids for the above referenced item were accepted by the FKMCD Bid Opening Committee. The committee consisted of Executive Director Andrea Leal, Director of Operations Mikki Coss, Director of Maintenance Robert Lee, Purchasing Agent Rochele Miller, and me.

Deanna Darias was present to handle the recording. Middle Keys Supervisor John Davis was also in attendance.

ITB 2023-03: Jet A Fuel

Two bids were received for aircraft fuel. The Bid Opening Committee unanimously recommends awarding the two-year contract to Campbell Oil Company at a delivered price of \$3.384240 per gallon plus applicable taxes.

In order to compare the bids on an equitable basis, the Bid Opening Committee looked at the total cost of a 2,000 gallon order. For that scenario, Campbell Oil Company had the cheapest delivered cost of \$6,768.48.

After the conclusion of the meeting, Iris from Associated Energy Group confirmed by phone, that for an order of 2,000 gallons delivered, pricing would be \$6,835.00 plus tax. Even though this amount was different than the total used by the committee, this is still higher than Campbell Oil Company's quoted price.

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

BID TABULATION - ITB 2023-03 JET A FUEL

Thursday, February 23rd, 2023 at 10:42 AM

PRESENT WERE:

Andrea Leal, Executive Director
Mikki Coss, Director of Operations
Bruce Holden, Finance Director *B Holden*
Robert Lee, Director of Maintenance
Rochele Miller, Purchasing Agent *R Miller*
Deanna Darias, Executive Assistant (Recording)

John Davis, Middle Keys Supervisor was also in attendance.

ITB 2023-03 JET A FUEL:

Vendor:	BID Amount:	Delivery:
<u>Campbell Oil Company</u>	<u>\$3.384240 per Gallon</u>	<u>Within 24-48 Hours</u>
<u>This pricing includes delivery, but does not include applicable taxes.</u>		
<u>2000 delivered gallons with applicable taxes & delivery is \$6,768.48.</u>		
<u>Associated Energy Group</u>	<u>\$3.193462</u>	<u>Within 24 Hours</u>
<u>This price does not include applicable taxes & freight.</u>		
<u>Freight for AEG was a little unclear so the committee asked Jody Davis to call</u>		
<u>Gregory Cox for an explanation. He confirmed \$804.75 freight fee is added unless</u>		
<u>the load can be split. Based on that information, the committee came up with</u>		
<u>2000 delivered gallons with applicable taxes & delivery at \$6,977.07</u>		

Andrea Leal made a motion to accept the bid from Campbell Oil Company based on their bid being the lowest cost per gallon when using a 2,000 gallon order as the example. Second by Mikki Coss. No opposition.

Committee Recommendation to the Board:

The committee recommends Campbell Oil Company at \$3.384240 per Gallon including applicable taxes for the delivery of Jet A Fuel, for 2 years. If awarded, the contract would be effective April 22, 2023 through April 21, 2025.

Item 10d

Resolution

2023-06:

ITB 2023-04

Unleaded

Gasoline

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
RESOLUTION NO. 2023-06**

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, APPROVING THE AWARD OF ITB 2023-04 TO DION FUELS LLC COMPANY; AUTHORIZING THE PURCHASE OF UNLEADED GASOLINE AT THE RATES PROVIDED IN RESPONSE TO ITB 2023-04; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Florida Keys Mosquito Control District (the "District") requires unleaded gasoline to carry out its mosquito control activities; and

WHEREAS, on February 4, 2023 the District issued an Invitation to Bid (ITB 2023-04) to solicit proposals for the provision of unleaded gasoline; and

WHEREAS, a District Bid Opening Committee (the "Committee") was established to review responsive proposals and make a recommendation to the Commission for the selection of a vendor for unleaded gasoline; and

WHEREAS, an evaluation by the Florida Keys Mosquito Control District Bid Opening Committee has been conducted; and

WHEREAS, the Committee deemed DION FUELS LLC COMPANY to be the best provider for unleaded gasoline; and

WHEREAS, the Committee recommends the Commission approve the award of ITB 2023-04 to DION FUELS LLC COMPANY, and authorizes payment to be made consistent with the pricing in DION FUELS LLC COMPANY's bid proposal by Purchase Order from April 22, 2023 through April 21, 2025; and

WHEREAS, the Commission finds that approval of the award of ITB 2023-04, and authorization to make payments consistent with the pricing in DION FUELS LLC COMPANY’s bid proposal by Purchase Order to DION FUELS LLC COMPANY for unleaded gasoline is in the best interest of the District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. Approval of Selection. The Commission hereby approves the award of ITB 2023-04 to DION FUELS LLC COMPANY for unleaded gasoline.

Section 3. Authorization of Fund Expenditures. The District staff is hereby authorized to expend budgeted funds for the unleaded gasoline mentioned above.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 14th day of March, 2023.

District 1 – Commissioner Jill Cranney	Yes_____	No_____
District 2 – Chair Phil Goodman	Yes_____	No_____
District 3 – Commissioner Brandon Pinder	Yes_____	No_____
District 4 – Vice Chair Stanley M. Zuba	Yes_____	No_____
District 5 – Commissioner Tom McDonald	Yes_____	No_____

ATTEST:

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Andrea Leal, Executive Director Date

Chairman Phil Goodman Date



FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Board of Commissioners

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Thomas McDonald, Secretary/Treasurer
Jill Cranney
Brandon Pinder

Executive Director
Andrea Leal

18 Aquamarine Drive
Key West, FL 33040

Telephone: (305) 292-7190
FAX: (305) 292-7199

www.keysmosquito.org

March 7, 2023

To: Board of Commissioners
Florida Keys Mosquito Control District

From: Bruce Holden, Finance Director *B. Holden*

Through: Andrea Leal, Executive Director

Subject: Bid Opening Committee Recommendations for ITB #2023-04

On February 23, 2023, sealed bids for the above referenced item were accepted by the FKMCD Bid Opening Committee. The committee consisted of Executive Director Andrea Leal, Director of Operations Mikki Coss, Director of Maintenance Robert Lee, Purchasing Agent Rochele Miller, and me.

Deanna Darias was present to handle the recording. Middle Keys Supervisor John Davis was also in attendance.

ITB 2023-04: Unleaded Gasoline

Three bids were received for unleaded gasoline. The Bid Opening Committee unanimously recommended awarding the two-year contract to Dion's Fuels LLC at a price of \$3.059896 per gallon. The pricing includes delivery and applicable taxes. This price was the lowest of the three bids received.

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

BID TABULATION - ITB 2023-04 UNLEADED GASOLINE

Thursday, February 23rd, 2023 at 11:09 AM

PRESENT WERE:

Andrea Leal, Executive Director
Mikki Coss, Director of Operations
Bruce Holden, Finance Director *B. Holden*
Robert Lee, Director of Maintenance *Robert Lee*
Rochele Miller, Purchasing Agent *R. Miller*
Deanna Darias, Executive Assistant (Recording)

John Davis, Middle Keys Supervisor was also in attendance.

ITB 2023-04 UNLEADED GASOLINE:

Vendor:	BID Amount:
<u>Sunshine Gasoline Distributors</u>	<u>\$2.5873 per gallon, plus applicable taxes & delivery.</u> <u>\$3.1017 including taxes & delivery.</u>
<u>Dion Fuels LLC</u>	<u>\$2.4605 per gallon, plus applicable taxes & delivery.</u> <u>\$3.059896 including taxes & delivery.</u>
<u>Faraldo Fuel Service</u>	<u>\$2.625 per gallon, plus applicable taxes & delivery.</u> <u>\$3.068396 including taxes & delivery.</u>

Andrea Leal made a motion to accept the bid from Dion Fuels LLC and Mikki Coss seconded. The committee unanimously agreed.

Committee Recommendation to the Board:

The committee recommends Dion Fuels LLC Company at \$3.059896 per Gallon including taxes and delivery of Unleaded Gasoline, for 2 years, to all 3 locations. Delivery is expected within 24-48 hours after receipt of order. If awarded, the contract would be effective April 22, 2023 through April 21, 2025.

Item 10e

Resolution

2023-07:

ITN 2022-06

Helicopter Services

Inc. Contract

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
RESOLUTION NO. 2023-07**

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, APPROVING AN AGREEMENT BETWEEN THE DISTRICT AND HELICOPTER SERVICES, INC. CONTRACTING IN AN AMOUNT NOT TO EXCEED \$759,868.59 FOR THE AIRBUS H125 FACTORY NEW HELICOPTER RETROFIT; AUTHORIZING THE DISTRICT'S CHAIR TO EXECUTE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Florida Keys Mosquito Control District (the "District") requires well-equipped helicopters to carry out its mosquito control activities; and

WHEREAS, on December 10, 2023 the District issued an Invitation to Negotiate (ITN 2022-06) to solicit proposals for an Airbus H125 Factory New Helicopter Retrofit (hereinafter the "retrofit"); and

WHEREAS, a District Bid Opening Committee (the "Committee") was established to review responsive proposals and make a recommendation to the Commission for the selection of a vendor for the retrofit; and

WHEREAS, an evaluation by the Florida Keys Mosquito Control District Bid Opening Committee has been conducted; and

WHEREAS, the Committee deemed HELICOPTER SERVICES, INC. to be the highest ranked, most responsive and responsible proposer; and

WHEREAS, the District Board of Commissioners approved the award of ITN 2022-06 to HELICOPTER SERVICES, INC. on February 21, 2023, and authorize the Executive Director to negotiate the agreement with HELICOPTER SERVICES, INC. for the retrofit in an amount not to exceed \$759,868.59 and;

WHEREAS, the Commission finds that approval of the agreement with HELICOPTER SERVICES, INC., and authorization for the District’s Chair to execute said agreement for the retrofit is in the best interest of the District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. Approval of Selection. The Commission hereby approves the award of ITN 2022-06 to HELICOPTER SERVICES, INC. for the Airbus H125 Factory New Helicopter Retrofit.

Section 3. Authorization of Fund Expenditures. The District staff is hereby authorized to expend budgeted funds for the retrofit mentioned above.

Section 4. Execution of Agreement. The District’s Chair is authorized to execute the agreement with HELICOPTER SERVICES, INC. on behalf of the Florida Keys Mosquito Control District, to execute any required documents to implement the terms and conditions of the agreement, and to execute any extension and/or amendments to the Agreement, subject to approval as to form and legality by the District Attorney.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 14th day of March, 2023.

District 1 – Commissioner Jill Cranney Yes _____ No _____



**CONTRACT BETWEEN THE FLORIDA KEYS
MOSQUITO CONTROL DISTRICT (“District”)
and
HELICOPTER SERVICES, INC. (“Contractor”)
for
Airbus H125 Factory New Helicopter Retrofit**



Contract Number: ITN-2022-06

The District accepts the Contractor’s Offer for the above requirement and enters into the following Contract. This Contract is between Helicopter Services, Inc. having offices at 19931 Stuebner Airline Road Spring, TX 77379 and the District, a home-rule municipality incorporated in the State of Florida.

1.1 This Contract is composed of the following documents in order of precedence:

- 1.1.1 This Document
- 1.1.2 Contractor’s offer, dated 01/16/2023, incorporated herein and attached as Exhibit B hereto.

1.2 Compensation. Contractor shall be paid a total Not-to-Exceed amount of \$759,868.59 as indicated in the Offer.

1.3 Term of Contract. This Contract shall become effective on the date executed by the District (“Effective Date”) and shall remain in effect until the earliest of when the deliverables set forth in the Contract are complete or the District terminates the Contract.

1.4 Designation of Key Personnel. The District and the Contractor resolve to keep the same key personnel assigned to this engagement throughout its term. If it becomes necessary for the Contractor to replace any key personnel, the replacement will be an individual having equivalent experience and competence in executing projects such as the one described herein. Additionally, the Contractor shall promptly notify the District and obtain approval for the replacement. Such approval shall not be unreasonably withheld. The Contractor’s and District’s key personnel are identified as follows:

	Name	Phone Number	Email Address
Contractor Contract Manager	Robin Crossland	281-370-4354	rcrossland@heliserv.com
District Contract Manager	Andrea Leal	305-292-7190	aleal@keysmosquito.org
District Project Manager	Andrea Leal	305-292-7190	aleal@keysmosquito.org
District Procurement Specialist	Rochelle Miller	305-292-7190	rlmiller@keysmosquito.org

1.5 Invoices. The District’s preference is to have invoices emailed to the District Contract Manager. Upon contract execution the Contractor shall submit an initial invoice for 20% down and the total remaining balance shall be invoiced upon delivery of the completed aircraft. The invoices shall be paid within 10 calendar days. For questions regarding your invoice/payment please contact the District Contract Manager.

1.6 Law, Jurisdiction, Venue, Waiver of Jury Trial. The Contract Documents shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement shall be in the state courts of the Sixteenth Judicial Circuit in and for Monroe County, Florida. If any claim arising from, related to, or in connection with this Agreement and Agreement Addendum must be litigated in federal court, the exclusive venue for any such lawsuit shall be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. **EACH PARTY HEREBY EXPRESSLY WAIVES ANY RIGHTS IT MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO**

THIS AGREEMENT.

- 1.7 Discriminatory Vendor and Scrutinized Companies List; Countries of Concern.** Contractor represents that it has not been placed on the “discriminatory vendor list” as provided in Section 287.134, Florida Statutes, and that it is not a “scrutinized company” pursuant to Sections 215.473 or 215.4725, Florida Statutes. Contractor represents and certifies that it is not, and for the duration of the term will not be, ineligible to contract with the City on any of the grounds stated in Section 287.135, Florida Statutes. Contractor represents that it is, and for the duration of the term will remain, in compliance with Section 286.101, Florida Statutes.
- 1.8 Truth-In-Negotiation Representation.** Contractor’s compensation under this Agreement is based upon its representations to the District, and Contractor certifies that the wage rates, factual unit costs, and other information supplied to substantiate Contractor’s compensation, including without limitation those made by Contractor during the negotiation of this Agreement, are accurate, complete, and current as of the date Contractor executes this Agreement. Contractor’s compensation may be reduced by the District, in its sole discretion, to correct any inaccurate, incomplete, or noncurrent information provided to the District as the basis for Contractor’s compensation in this Agreement.
- 1.9 Public Records.** Notwithstanding anything else in this Agreement, any action taken by the District in compliance with, or in a good faith attempt to comply with, the requirements of Chapter 119, Florida Statutes, shall not constitute a breach of this Agreement. If Contractor is acting on behalf of the District as stated in Section 119.0701, Florida Statutes, Contractor shall:
- a. Keep and maintain public records required by the District to perform the Services;
 - b. Upon request from the District, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by Applicable Law;
 - c. Ensure that public records that are exempt or confidential and exempt from public record requirements are not disclosed except as authorized by Applicable Law for the duration of this Agreement and after completion or termination of this Agreement if the records are not transferred to the District; and
 - d. Upon expiration of the Term or termination of this Agreement, transfer to the District, at no cost, all public records in possession of Contractor or keep and maintain public records required by the District to perform the services. If Contractor transfers the records to the District, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt. If Contractor keeps and maintains the public records, Contractor shall meet all requirements of Applicable Law for retaining public records. All records stored electronically must be provided to the District upon request in a format that is compatible with the information technology systems of the District.

If Contractor receives a request for public records regarding this Agreement or the Services, Contractor must immediately notify the Contract Administrator in writing and provide all requested records to the District to enable the District to timely respond to the public records request. The District will respond to all such public records requests.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 305-515-5336, DDARIAS@KEYSMOSQUITO.ORG, 503 107TH STREET MARATHON, FL 33050.

- 1.10 Verification of Employment Eligibility.** Contractor represents that Contractor and each Subcontractor have registered with and use the E-Verify system maintained by the United States Department of Homeland Security to verify the work authorization status of all newly hired employees in compliance with the requirements of Section 448.095, Florida Statutes, and that entry into this contract will not violate that statute. If Contractor violates this section, the City may immediately terminate this Agreement for cause and Contractor shall be liable for all costs incurred by the City due to the termination.

1.11 Prohibited Telecommunications Equipment. Contractor represents and certifies that Contractor and all Subcontractors do not use any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, as such terms are used in 48 CFR §§ 52.204-24 through 52.204-26. Contractor represents and certifies that Contractor and all Subcontractors shall not provide or use such covered telecommunications equipment, system, or services during the Term.

1.12 Counterparts and Multiple Originals. This Agreement may be executed in multiple originals, and may be executed in counterparts, whether signed physically or electronically, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

This Contract (including any Exhibits and referenced Documents) constitutes the entire agreement of the parties regarding the subject matter of this Contract and supersedes all prior agreements and understandings, whether written or oral, relating to such subject matter. This Contract may be altered, amended, or modified only by a written instrument signed by the duly authorized representatives of both parties.

By signing below, Contractor hereby certifies the following are true and will ensure the following will remain true throughout the term of this Contract:

1. That its firm and its principals are not currently suspended or debarred from bidding on any Federal, State, or District Contracts.
2. That it has not in any way directly or indirectly:
 - a. Colluded, conspired, or agreed with any other person, firm, or corporation, as to the amount of this contract or the terms or conditions of this contract.
 - b. paid or agreed to pay any other person, firm, or corporation any money or anything of value in return for assistance in procuring or attempting to procure a contract or in return for establishing the prices in the contract.
3. That it has not received any compensation or a promise of compensation for participating in the preparation or development of the underlying Contract documents.
4. In accordance with standard Government Code, that the Offeror:
 - a. does not have an employment or other business relationship with any local government officer of the District or a family member of that officer that results in the officer or family member receiving taxable income;
 - b. has not given a local government officer of the District one or more gifts, other than gifts of food, lodging, transportation, or entertainment accepted as a guest, that have an aggregate value of more than \$100 in the twelve month period preceding the date the officer becomes aware of the execution of the Contract or that District is considering doing business with the Offeror; and
 - c. does not have a family relationship with a local government officer of the District in the third degree of consanguinity or the second degree of affinity.

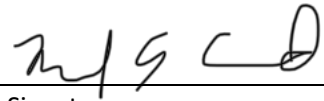
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In witness whereof, the District has caused a duly authorized representative to execute this Contract on the date set forth below.

HELICOPTER SERVICES, INC.

Michael S Crossland

Printed Name of Authorized Person



Signature

General Manager

Title:

03/09/2023

Date:

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Printed Name of Authorized Person

Signature

Title:

Date:



EXHIBIT B

ITN 2022-06

Airbus H125 Factory New Helicopter Retrofit Specifications



AIRCRAFT

Standard H125 Airbus Helicopter Date of Manuf. 2022; S/N: 9345; Purchased

ADDITIONAL AIRFRAME EQUIPMENT		Price
1	RSG Air Cond. System mounted in R/H cargo Door area STC: SH3509SW	\$47,616.88
2	(DART) Full Length protective Carbide Landing Gear Skid Tubes	\$9,362.50
3	Donaldson Engine Air Inlet Barrier Filter B3, Dual Hyd. STC SR02560CH	\$57,375.00
4	Tail Boom Battery Re-Location STC SR00422NY; utilizing Concorde RG350E Lead Acid Battery	\$33,855.25
5	Cable Cutter (WSPS) STC: SR03279NY	\$23,998.75
6	R/H Side Dual Cargo Mirrors (STC SR00457NY)	\$1,926.67
7	Upper Fwd. Cabin Door Strut Re-Location on both LH/RH doors	\$2,905.66
8	Dual Controls w/Twist Grip B3E Only	\$41,400.00
9	Engine Wash Kit with Bottle	\$8,471.31
10	Rear Maintenance Step LH & RH (ECL) STC SR00916NY	\$4,853.33
11	L/H & R/H Access Steps SH967NE	\$8,312.50

ADDITIONAL MISSION EQUIPMENT		Price
12	NVG "Certified" Cabin/Cockpit	\$45,692.86
13	AgNav Platinum System with OLED Light Bar; P550S GPS; NVIS (K-PLAT-887-P5550-NVIS) **To include all cables and connections plus RAM X-Grip; Ram 1.5in.; Apple Tablet Holder and Ball Mount to include all required cables, connectors, etc.	\$32,481.25
14	AGNAV K-GFC-PROX Sensor Switch Kit (1)	Included
15	ISOLAIR Dry Broadcaster (4500-H125) Complete system	\$87,493.75
16	Granular Flow Controller Proximity Sensor Kit	\$2,660.00
17	ISOLAIR SWITCH CHANGES to incorporate Annunciators at/on Instrument Panel	Included
18	ULV Flow Control System included: ULV Motor Pump & Flow Meter & ULV Flow Control Harness	\$5,070.42
19	UFC Flow Controller System included: 1.5" Flow Control System / 10-100LPM AG-Flow II V-TY; UFC Flow Controller Harness:	\$5,695.42
20	Dual Granular Flow Controller Kit (K-GFC-Dual)Dual Granular System Aluminum Type-2; Includes: Unified Flow Controller Module; Dual Granular UFC Controller Harness -New Style	\$13,743.75
21	Isolair 3900 Composite ULV Tank system, Does not include atomizers; Belly Tank mounted system with Poly inner tank; All wiring, cannon plugs, cables, connectors to be included.	\$69,285.71
22	2 each Atomizers AU6539 needed for ULV System	\$7,487.50
23	Wire Harness Assembly fabrication for Spray Systems	Included

ADDITIONAL AVIONICS / ELECTRICAL MODIFICATIONS		Price
24	Radar Altimeter Garmin GRA5500 to be displayed onto Garmin G500 TXi	\$16,941.68
25	Radar Altimeter Indicator / GI-205 / Garmin	Included
26	GTN HTWAS Enablement GTNx50 (Garmin)	\$9,135.74
27	AGNAV Display Unit on R/H Pilot Glareshield Incl.	Included
28	Davtron Clock M850-28V-NVG-24	\$932.00
29	Garmin GFC600H 3 Axis Auto Pilot	\$87,972.97
30	Flight Following Spidertracks	\$2,660.00
31	Flight Following to be integrated with Hourmeter & Xmsn Oil Pressure (Incl.)	Included
32	Dual USB Charging Port; Non-Lit / TA102 / Mid Continent	\$433.33

33	Re-Locate Pitot-Static System STC SR01289SE	\$2,660.00
34	Re-Locate Belly Mounted OAT Probes to Aft. Location	Included
35	Re-locate Isolair Pump On/Off Switch to Cyclic	Included
36	EFIS- Flight Display-G500H Video Display Option	\$1,993.33
AIRCRAFT RE-ASSEMBLY POST COMPLETION; PAINTING; CERTIFICATIONS AND REQUIRED FLIGHT		Price
37	Paint Dry System Hoppers to match aircraft colors and paint scheme	\$5,500.00
38	Paint DART Full Length landing gear skid tubes	\$1,500.00
39	Cabin Floor Rubber Coin Mat	\$556.20
40	DAR/DER Support for Experimental Airworthiness & 4500 Granular System FADEC testing; All Certification approvals	\$10,000.00
41	Liaison Engineering/DER Certification / Flight test	\$31,400.00
42	Completion Labor	\$76,680.00
43	Provide all required Fluid/Oil Drain Hoses for Hydraulic system; MGB, T/R G/B; Engine Oils	\$1,748.83
44	Aircraft to be delivered with "Fresh Annual" Type Inspection performed.	Included
TOTAL COMPLETION		\$759,868.59