

Regular Meeting Minutes
Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

November 7, 2023 3:05 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on November 7, 2023 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair, Jill Cranney, Commissioner; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Tom McDonald, Secretary-Treasurer was absent.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Chad Huff, Public Education & Information Officer; Edgar Delacerda, Director of Aerial Operations; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: Tina Wyatt, FBMC; Eugene Martinez, Cigna.

Community Input: None

Approval of Consent Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved.

Approval of Agenda: Chairman Goodman requested to amend the agenda by adding item 10i; Alternate signatory for the District's bank - Centennial Bank. A motion was made by Commissioner Cranney, seconded by Commissioner Pinder, and passed unanimously to amend the agenda as described. A motion was made by Commissioner Zuba, seconded by Commissioner Cranney, and passed unanimously to approve the amended agenda. The amended agenda was unanimously approved by the Board.

Treasurer's Report: None

Attorney's Report: Board Attorney Dirk Smits talked about the handout he gave the Board about the Balmoral recommendations, which included four (4) separate Florida statutes that came about as a result of the state audit: 403.7095, 388.261, 420.5087, and 420.5087. After that, he went over Florida Statute 668.6076, which deals with Florida's Public Records Laws and how our website and email addresses are affected by it. After a lengthy discussion it was decided the email disclaimer will be brought back to the board as an action item next month.

Director's Report: In her opening statement, Director Leal gave the commissioners an update on the spread of mosquito-borne illnesses in Florida. She pointed out that Miami Dade now has 98 locally acquired cases of dengue, while the Keys have only five (5) travel-related cases. Director Leal looked over the operations report and found that there were no aerial adulticide missions in October, fewer service requests than usual, and fewer salt marsh mosquitoes than typical. We finished treating 3,200 acres with seven (7) truck adulticide missions in October. The Key West Sweep was finished with success. The district took part in a couple of community activities, such as the Summerland Airport Fly-in and Marathon Airport Open House. She informed them that open enrollment will begin on November 8 and would need to be finished by November 17. Subsequently, Andrea informed the board that the district had just received a third Airbus H125 helicopter, which was brought in from a Houston, Texas, equipment installation facility. Subsequently, Andrea informed the Board that negotiations were still in progress with the Navy on the extension of the district's agreement for mosquito management services. Any future arrangement with the base, she said,

might take the shape of a strategic partnership, which could eventually take the place of a normal contract that is more frequently renewed. Director Leal will be presenting to the Key West City Commission on November 9th and the city of Islamorada in December regarding the MOU for the landing site. Bruce Holden, Director of Finance, reviewed the FLCLASS account summary and account statement and noted that in the month of October, we generated an average interest rate of 5.5% and earned \$20,991.20. We moved \$200,000 back into our Centennial account to pay invoices last month, which left an ending balance of \$4.2 million. Once we receive the tax payments in November, he will do one large wire transfer into the account.

Items for Board Discussion:

9a.) Audit Committee Charter – This was supposed to be a yearly review document; however, the board determined that there was currently nothing that needed to be updated.

9b.) Commissioner Travel Plans for 2024 - Andrea Leal, Executive Director, discussed the upcoming events that the District will be attending and asked if any of the Commissioners have interest in attending. The Board discussed each event and decided the following; Commissioner Zuba and Chairman Goodman will attend DODD; Chairman Goodman will attend Tallahassee Days; Commissioner Pinder will attend Washington Days; and Chairman Goodman will attend FMCA.

Items for Board Review and Action:

10a.) Financial Reports – The Director of Finance, Bruce Holden, delivered an update on the monthly budget analysis and reviewed the state and local accounts. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously, confirming the Board received the financial information from October of 2023 and the Board requests it be submitted for audit at the appropriate time.*

10b.) Schedule 2024 Meeting Dates - Andrea Leal, Executive Director, discussed the 2024 meeting dates and the Board adjusted meeting dates to their schedules.

10c.) Resolution 2023-28: Department of Financial Services Authorized Signatures - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, ADOPTING THE DEPARTMENT OF FINANCIAL SERVICES AUTHORIZED SIGNATURE CERTIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Pinder, seconded by Commissioner Cranney, and passed unanimously to adopt Resolution 2023-28 as written.*

10d.) Resolution 2023-29: Declaring Surplus Equipment - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, DECLARING CERTAIN EQUIPMENT OWNED BY THE DISTRICT TO BE EITHER SURPLUS; AUTHORIZING SURPLUS EQUIPMENT TO BE SOLD AT A PUBLIC NOTICED SALE OR DETERMINED TO BE OBSOLETE AND DISPOSED; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2023-29 as written.*

10e.) Resolution 2023-30: Vernis & Bowling Contract- A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING A TWO-YEAR EXTENSION TO THE CONTRACT FOR LEGAL SERVICES WITH DIRK M. SMITS, B.C.S. AND VERNIS & BOWLING OF THE FLORIDA KEYS, P.A. DATED NOVEMBER 10, 2020; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Zuba, seconded by Commissioner Cranney, and passed unanimously to adopt Resolution 2023-30 as written.*

10f.) Resolution 2023-31: Memorandum of Understanding – Islamorada Village of Islands- A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING AN INTERLOCAL AGREEMENT WITH ISLAMORADA VILLAGE OF ISLANDS; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Pinder, seconded by Commissioner Cranney, and passed unanimously to adopt Resolution 2023-31 as written.*

10g.) Resolution 2023-32: Memorandum of Understanding – Island Community Church- A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING A MEMORANDUM OF UNDERSTANDING WITH ISLAND COMMUNITY CHURCH; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE. A motion was made by Commissioner Zuba, seconded by Commissioner Cranney, and passed unanimously to adopt Resolution 2023-32 as written.

10h.) Resolution 2023-33: Cigna Dental Proposal- A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT APPROVING AND AUTHORIZING A CHANGE IN DENTAL INSURANCE COVERAGE PROVIDERS FOR PLAN YEAR 2024. A motion was made by Commissioner Cranney, seconded by Commissioner Pinder, and passed unanimously to adopt Resolution 2023-33 as written.

10i.) Alternate signatory for FKMCD Bank – Centennial Bank - Director Leal asked the board to assign Commissioner Pinder as an alternate signatory for the District’s bank – Centennial Bank should we need it in the future. A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously to approve to add Commissioner Pinder as an alternate signatory for the bank. After roll call it was unanimously approved.

Good of the Order:

- Commissioner Zuba asked that we all keep Commissioner McDonald in our prayers.
- Chairman Goodman discussed the next meeting of the Board to be held on December 15th, 2023, at 10am, and advised the Board there would be an Audit Committee Meeting, Regular Meeting and a Commissioner Vision Workshop. The meeting will be followed by our Holiday Luncheon at Faro Blanco Resort.

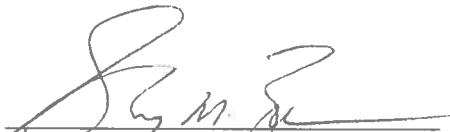
There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District


Phillip L. Goodman, Chairman
Stanley Zuba, Vice Chairman

For additional information, please refer to www.keysmosquito.org.