

**Regular Meeting Minutes**  
**Florida Keys Mosquito Control District**  
Marathon Office  
503 107<sup>th</sup> Street Marathon, FL 33050

**October 10, 2023 2:33 pm**

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on October 10, 2023 at the FKMCD Marathon office.

**Present Were:** Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair, Tom McDonald, Secretary-Treasurer; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Jill Cranney, Commissioner was absent.

**Employees Present Were:** Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Edgar Delacerda, Director of Aerial Operations; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

**Invited Guests Present:** None

**Community Input:** None

**Approval of Consent Agenda:** After roll call the consent agenda was approved as written and passed unanimously.

**Approval of Agenda:** Chairman Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was approved.

**Treasurer's Report:** None

**Attorney's Report:** Dirk Smits, Board Attorney confirmed that we carry liability insurance for all positions on the OPEB Trust.

**Director's Report:** Director Leal began by updating the commissioners on the rise in mosquito-borne illnesses in Florida and noted that the Keys have only had five (5) travel-related dengue cases and Miami Dade has just under 50 locally acquired cases, and the travel-related cases continue to rise. One of her biggest concerns is the multiple serotypes of Dengue circulating in Miami-Dade, which will result in continued cases. Director Leal reviewed the operations report and noted that September saw a lower than average number of salt marsh mosquitoes and we had fewer service requests than usual, and no aerial adulticide flights. We are in the middle of our annual Key West Sweep, have already visited 5,000 properties, and will continue into next week. She then recognized Dr. Larry Hribar for being an invited speaker to the Society of Vector Ecology Annual Meeting in Charleston, SC. The 5% COLA increase was processed on October 1<sup>st</sup>. She will be speaking at the Key West City Commission Meeting on November 9<sup>th</sup> to give them an update on our operations. The memorandum of understanding for the two (2) landing sites in the upper keys should be presented to the board for approval at the next board meeting. Director Leal gave a quick update on the status of the Safran engine rental for one of the H-125 helicopters.

**Items for Board Discussion:**

**9a.) Performance Review, The Balmoral Group** - Director Leal advised the final report has been turned into the legislature, and she will let the board know if she hears anything further. Overall, it was a very positive report, and we received a lot of great feedback in the community.

**Items for Board Review and Action:**

**10a.) Financial Reports** – The Director of Finance, Bruce Holden, delivered an update on the monthly budget analysis and reviewed the state and local accounts. *A motion was made by Commissioner McDonald, seconded by Commissioner Zuba, and passed unanimously, confirming the Board received the financial information from September of 2023 and the Board requests it be submitted for audit at the appropriate time.*

**10b.) Resolution 2023-24: Enterprise Lease Agreement** - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, APPROVING THE MASTER EQUITY LEASE AGREEMENT AND ADDENDUM WITH ENTERPRISE FLEET MANAGEMENT FOR THE DISTRICT'S VEHICLE OPERATIONS FLEET; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner McDonald, seconded by Commissioner Pinder, and passed unanimously to adopt Resolution 2023-24 as written.*

**10c.) Resolution 2023-25: Budget Amendment #1** - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA AMENDING THE DISTRICT'S BUDGET FOR FISCAL YEAR 2023-2024; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2023-25 as written.*

**10d.) Resolution 2023-26: Budget Amendment #2** - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA AMENDING THE DISTRICT'S BUDGET FOR FISCAL YEAR 2023-2024; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2023-26 as written.*

**10e.) Resolution 2023-27: Voluntary Employee Leave Distribution** - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT TO AUTHORIZE LIMITED BUYOUT OF ACCRUED EMPLOYEE LEAVE IN FISCAL YEAR 2023-2024. *A motion was made by Commissioner Zuba, seconded by Commissioner Pinder, and passed unanimously to adopt Resolution 2023-27 as written.*

**Good of the Order:**

- Chairman Goodman discussed the next meeting of the Board to be held on November 7th, 2023, at 1pm, and advised the Board there would be an Audit Committee Meeting, Regular Meeting and a BTI Workshop. He mentioned that next year will be our 75th anniversary and that he would like to plan something with the community.

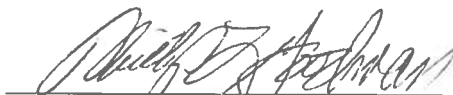
There being no further business to come before the Board the meeting was adjourned.

*Respectfully submitted,*

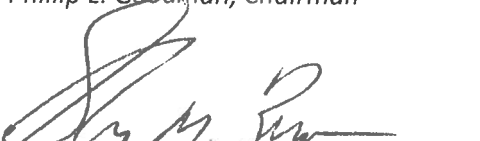


*Andrea Leal*  
Executive Director

Board of Commissioners  
Florida Keys Mosquito Control District



*Phillip L. Goodman, Chairman*



*Thomas McDonald, Secretary-Treasurer*

*For additional information, please refer to [www.keysmosquito.org](http://www.keysmosquito.org).*