

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon City Hall
9805 Overseas Hwy, Marathon, FL

January 16, 2024 1:35 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on January 16, 2024 at the Marathon City Hall.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Bette Brown, Secretary/Treasurer; Brandon Pinder, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Roget Bryan, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Chad Huff, PEIO; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None.

Approval of Consent Agenda: A motion was made by Commissioner Cranney, seconded by Commissioner Pinder and passed unanimously to approve the consent agenda.

Approval of Agenda: Chairman Goodman requested to amend the agenda by adding items 11c and 11d to approve the Ratification of Emergency Purchase: AAA American Restoration and the Ratification of Emergency Purchase: GA Contractors. A motion was made by Commissioner Cranney, seconded by Commissioner Brown, and passed unanimously to amend the agenda as described. The meeting agenda was unanimously approved by the Board. A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously to approve the amended agenda.

Treasurer's Report: Commissioner Cranney said that she had nothing else to add to the responsibilities of Secretary/Treasurer when Chairman Goodman asked. According to Bruce Holden, he could not recommend any online courses at this time.

Attorney's Report: Board Attorney Roget Bryan informed the Board of pending legislation pertaining to special districts and mosquito control. Legal is keeping a close eye on this and will furnish the Board with an update on the outcome as soon as it becomes available, Bryan said.

Director's Report: The Executive Director, Andrea Leal, declared Deanna Darias the recipient of the Employee of the Quarter award. Deanna assists many of the employees with their daily tasks and is active in a number of projects. Director Leal looked over the reports on annual operations. Early in January, the District went to the Upper Keys Historical Preservation Society and the Key West Seafood Festival. In addition to attending Tallahassee Days, a few staff members, Chairman Goodman, and Commissioner Zuba have scheduled many meetings with our state representatives to discuss House Bill 7013 and Senate Bill 1058. At the end of the month, we'll also be at the DODD classes in Gainesville, Florida. The district staff met with the local emergency management team in regards to El Nino Hazards and Impacts to the Keys. Bruce Holden, Director of Finance gave the Board an update on our investments into FLCLASS and the interest earned in the last month.

2024 Election of FKMCD Officers:

Commissioner Cranney nominated Chairman Goodman, seconded by Commissioner Pinder, as Board Chair, with no other nominations Chairman Goodman moved that nominations be closed. After a roll call vote, it was unanimously approved.

Chairman Goodman nominated Commissioner Zuba as Vice-Chair, seconded by Commissioner Cranney, with no other nominations, Chairman Goodman moved that nominations be closed. After a roll call vote, it was unanimously approved.

Commissioner Zuba nominated Commissioner Brown as Secretary/ Treasurer, seconded by Chairman Goodman, with no other nominations, Chairman Goodman moved that nominations be closed. After a roll call vote, it was unanimously approved.

Items for Board Discussion:

10a.) "The Vectorial Capacity of the Aedes aegypti mosquito for Dengue-1 virus in the Florida Keys"– Dr. Catherine Pruszynski, research biologist, was introduced by Executive Director Andrea Leal. She then gave a detailed presentation about her PhD thesis, which was on the *Aedes aegypti* mosquito in the Florida Keys.

10b.) February Meeting Date & Time – Andrea Leal talked about potential scheduling difficulties at the upcoming February Meeting. It was decided that, barring completion of the board room at our building, the meeting will take place at Marathon City Hall on February 20 at 5:30 p.m.

Items for Board Review and Action:

11a.) Financial Reports – Bruce Holden, Director of Finance, discussed the State and Local accounts and reviewed the spending and year-to-year comparisons and stated that overall we are in a good place with the budget. *A motion was made by Commissioner Pinder, seconded by Commissioner Cranney, and passed unanimously, confirming the Board received the financial information from December of 2023 and the Board requests it be submitted for audit at the appropriate time.*

11b.) Resolution 2024-01; Amending Administrative Policy Manual: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AMENDING THE DISTRICT'S ADMINISTRATIVE POLICY MANUAL; ADOPTING REVISIONS TO CERTAIN ADMINISTRATIVE POLICIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Cranney, seconded by Commissioner Pinder, and passed unanimously to adopt Resolution 2024-01 as written. After a roll call vote, it was unanimously adopted.

11c.) Ratification of Emergency Purchase: AAA American Restoration – Andrea Leal, Executive Director, asked the Board to ratify the presented emergency purchase. *A motion was made by Commissioner Pinder, seconded by Commissioner Cranney, and passed unanimously to approve the Ratification of Emergency Purchase: AAA American Restoration as stated and provide authority to sign the formal contract. After a roll call vote, it was unanimously approved.*

11d.) Ratification of Emergency Purchase: GA Contractors - Andrea Leal, Executive Director, asked the Board to ratify the presented emergency purchase. *A motion was made by Commissioner Cranney, seconded by Commissioner Pinder, and passed unanimously to approve the Ratification of Emergency Purchase: GA Contractors as stated and provide authority to sign the formal contract. After a roll call vote, it was unanimously approved.*

Good of the Order:

- Chairman Goodman discussed the next meeting of the Board to be held on February 20, 2024 at 5:30pm and advised the Board there would be an Audit Committee Meeting, Regular Meeting and a workshop.

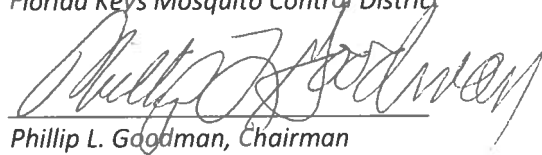
There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phillip L. Goodman, Chairman



Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.