

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

March 14, 2023 2:45 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on March 14, 2023 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Tom McDonald, Secretary/Treasurer; Brandon Pinder, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Janette Smith, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Robert Lee, Director of Aircraft Maintenance; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Consent Agenda: A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously to approve the consent agenda.

Approval of Agenda: Commissioner Goodman asked the Board if there were any corrections or additions to the agenda, having none, a motion was made by Commissioner Cranney, seconded by Commissioner Zuba and passed unanimously to approve the agenda.

Treasurer's Report: Tom McDonald, Secretary/Treasurer, advised he has been looking into the Government Financial Officers Association and he feels it would be beneficial to himself and Bruce Holden, the Director of Finance to be members and take online courses. Chairman Goodman asked Commissioner McDonald when he would like to have his workshop, and it was decided that May would suit him best.

Attorney's Report: The Marathon City Council was voting that night on a resolution supporting FKMCD, according to Board Attorney Janette Smith. Along with the Monroe County Commission, the City of Marathon is a locally elected body that has publicly backed FKMCD throughout the recent time of Florida State Legislature inquiry.

Director's Report: Andrea Leal, Executive Director, gave her monthly report. She began by informing the board that more instances of Dengue associated with travel continued to be recorded in Miami-Dade. No local instances have been detected since January, according to her, but the FKMCD is nonetheless on high alert. Andrea informed the board that although there were not many *Aedes aegypti* in the area, there were pockets of activity throughout the Florida Keys caused by tidal action, particularly in the upper keys. Andrea informed the board that the FKMCD-Oxitec Mosquito Project was becoming more active, with the first seasonal educational webinar set for March 30.

Several staff members had just returned from a "very cold" American Mosquito Control Association Conference in Reno, Nevada, Andrea reported to the Board. According to Andrea, the group's idea-sharing and camaraderie served to reenergize the employees and give them direction for the upcoming busy season. A new adulticide product, resistance testing, and topographical mapping using drones and Lidar were among the subjects that Andrea then reported as having been discussed at the meeting.

Andrea also mentioned how important presentations were made at the conference by her, Larry, and Catherine. The Tallahassee Days event, which will take place later this month, was then announced by Andrea to the Board. She emphasized that a special news conference had been planned to commemorate the association's 100th birthday. The timing is noteworthy because it aligns with the association's initiatives to better inform lawmakers about Florida's need for and benefits from mosquito control.

Items for Board Discussion:

9a.) Performance Review, The Balmoral Group - The Balmoral Group, which is undertaking the legally required operational evaluation of Florida's mosquito control organizations, was discussed in relation to current district dealings with Andrea Leal, the Executive Director. Andrea informed the Board that a phone conversation with Balmoral had gone extremely well and that staff members were ready for the March 23 "on site" visit. Andrea informed the Board that a significant portion of the conversation with Balmoral focused on characteristics of mosquito management in the Florida Keys that set FKMCD apart from other organizations.

Items for Board Review and Action:

10a.) Financial Reports – The fire and insurance payments caused some unexpected financial activity, according to Bruce Holden, Director of Finance, but overall the district's financial situation was a touch better than it was at this time last year. *A motion was made by Commissioner Cranney, seconded by Commissioner McDonald, and passed unanimously, confirming the Board received the financial information from February of 2023 and the Board requests it be submitted for audit at the appropriate time.*

10b.) Resolution 2023-04: RFP 2023-02 Mosquito Control Adulticides & Larvicides - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, APPROVING THE AWARD OF RFP 2023-02 TO TARGET SPECIALTY PRODUCTS FOR PERMETHRIN PRODUCT PERMANONE, AND TO ADAPCO FOR VECTOBAC GS AND VECTOBAC WDG; AUTHORIZING THE PURCHASE OF THE PRODUCTS AT THE RATES PROVIDED IN RESPONSE TO RFP 2023-02; AND PROVIDING AN EFFECTIVE DATE. *A motion was made by Commissioner Zuba, seconded by Commissioner McDonald, and passed unanimously to adopt Resolution 2023-04 as written.*

10c.) Resolution 2023-05: ITB 2023-03 Jet A Fuel - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, APPROVING THE AWARD OF ITB 2023-03 TO CAMPBELL OIL COMPANY; AUTHORIZING THE PURCHASE OF JET FUEL AT THE RATES PROVIDED IN RESPONSE TO ITB 2023-03; AND PROVIDING AN EFFECTIVE DATE. *A motion was made by Commissioner McDonald, seconded by Commissioner Pinder, and passed unanimously to adopt Resolution 2023-05 as written.*

10d.) Resolution 2023-06: ITB 2023-04 Unleaded Gasoline - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, APPROVING THE AWARD OF ITB 2023-04 TO DION FUELS LLC COMPANY; AUTHORIZING THE PURCHASE OF UNLEADED GASOLINE AT THE RATES PROVIDED IN RESPONSE TO ITB 2023-04; AND PROVIDING AN EFFECTIVE DATE. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2023-06 as written.*

10e.) Resolution 2023-07: ITN 2022-06 Helicopter Services Inc. Contract - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, APPROVING AN AGREEMENT BETWEEN THE DISTRICT AND HELICOPTER SERVICES, INC. CONTRACTING IN AN AMOUNT NOT TO EXCEED \$759,868.59 FOR THE AIRBUS H125 FACTORY NEW HELICOPTER RETROFIT; AUTHORIZING THE DISTRICT'S CHAIR TO EXECUTE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE. *A motion was made by Commissioner Pinder, seconded by Commissioner Cranney, and passed unanimously to adopt Resolution 2023-07 as written.*

Good of the Order:

- Chairman Goodman discussed the next meeting of the Board to be held on April 25, 2023 at 1pm, and advised the Board there would be an OPEB Meeting, Audit Committee Meeting, Regular Meeting and *Aedes aegypti* Workshop.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phillip L. Goodman, Chairman



Thomas McDonald, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.