

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

September 17th, 2024 3:00 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on September 17th, 2024 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Jill Cranney, Commissioner; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Shauna Morris, Board Attorney. Bette Brown, Secretary/Treasurer was absent.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Chad Huff, Public Education & Information Officer; Robert Lee, Director of Aircraft Maintenance; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Consent Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the consent agenda, hearing none, the consent agenda was unanimously approved

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Treasurer's Report: None

Attorney's Report: Board Attorney Shauna Morris informed the board about an incident that occurred in Monroe County that led to the Grand Jury's recommendations, which should be adhered to by all local governments and special districts. As of right now, we are following these suggestions.

Director's Report: Billy Ryan, a Lower Keys Field Inspector, was honored by Director Leal with a Certificate of Achievement for his 20 years of outstanding service. Over the years, Billy has managed every challenging domestic area, including Sugarloaf Key and Stock Island. We are appreciative of his presence on the team. In her update on mosquito-borne illnesses, Director Leal said that although dengue fever infections have been under control locally, over the past week, there have been a few new cases in Miami-Dade. We are keeping an eye on the growing number of Oropouche travel-related cases, which now total 48. Since there haven't been any new instances of dengue in Monroe County since June, our mosquito-borne illness alert should be about to expire. Since late June, we have not conducted an aerial adulticide mission. Although there have been a few isolated places that required treatment, *Aedes aegypti* and salt marsh mosquito populations are under good control. The number of *Aedes aegypti* has decreased in part because to an increase of liquid larvicide operations.

On September 21, FKMCD will take part in Girls in Aviation Day at the Marathon airport, where our pilot Shalena will display our Airbus H125 helicopter. On October 1st, Dr. Carla Fry and her colleagues from the Florida Department of Health will tour and observe our operations at our Marathon facility. We are reviewing our emergency response plan through an Emergency Tabletop Exercise that our aviation insurance company is providing. Director Leal would like to eventually conduct an Emergency Tabletop Exercise with the Emergency Operations Center and all of Monroe County that may need to respond to an emergency involving Mosquito Control. This is an ongoing effort with the staff.

Bruce Holden provided an update on our FLClass account, showing an average yield of 5.38% for the month of August. We did utilize \$900,000 for operations in the month of August, which was expected. The account balance is currently around \$10.35 million. We will use 2-3 million in the month of September.

Items for Board Discussion:

10a.) 75th Anniversary Update – The public education and information officer, Chad Huff, provided an update on the 75th anniversary celebrations, stating that the Open House preparations are going well. He added that the local community has been invited via email and that we are collaborating with the schools to send out invitations. Next week, he'll be doing a press release, posting on social media to mark the countdown to the Open House, and placing ads in local publications.

Items for Board Review and Action:

11a.) Financial Reports – In his annual report, Bruce Holden, the Director of Finance, stated that our net income will be added to our reserves, which as of August will total \$5.2 million. Thanks to the grant we were awarded, we have surpassed our expectations by \$1.2 million. A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously, confirming the Board received the financial information from August of 2024 and the Board requests it be submitted for audit at the appropriate time.

11b.) Resolution 2024-18: RFP 2024-06 Auditor – A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2024-06 EVALUATION COMMITTEE FOR AUDITING SERVICES TO MAULDIN & JENKINS; AND PROVIDING FOR AN EFFECTIVE DATE. A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2024-18 as written. After a roll call vote, it was unanimously accepted.

11c.) Resolution 2024-21: Accept the grant award for the FDACS Contract – A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, ACCEPTING A SUBRECIPIENT GRANT AWARD FROM THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES; APPROVING SUBRECIPIENT CONTRACT NO. 02017 FOR ELC GRANT FUNDING. A motion was made by Commissioner Cranney, seconded by Commissioner Pinder, and passed unanimously to adopt Resolution 2024-21 as written. After a roll call vote, it was unanimously accepted.

11d.) Resolution 2024-22: Amending the Pay Plan & Service Milestone Program – A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AMENDING THE DISTRICT'S PERSONNEL MANUAL; ADOPTING REVISIONS TO CERTAIN POLICIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. A motion was made by Commissioner Zuba, seconded by Commissioner Cranney, and passed unanimously to adopt Resolution 2024-22 as written. After a roll call vote, it was unanimously accepted.

Good of the Order:

Chairman Goodman discussed the next meeting of the Board to be held on October 8th, we will have the Retiree Healthcare Trust Meeting at 12pm followed by the Regular Meeting.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District


Phillip L. Goodman, Chairman
Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.