

## Regular Meeting Minutes

Florida Keys Mosquito Control District  
Marathon Office  
503 107<sup>th</sup> Street Marathon, FL 33050

May 23, 2023 1:55 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on May 23, 2023 at the FKMCD Marathon office.

**Present Were:** Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Tom McDonald, Secretary/Treasurer; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Jill Cranney, Commissioner was absent.

**Employees Present Were:** Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

**Invited Guests Present:** None

**Community Input:** None

**Approval of Consent Agenda:** A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously to approve the consent agenda.

**Approval of Agenda:** Chairman Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was unanimously approved.

**Treasurer's Report:** Tom McDonald, Secretary/Treasurer, advised he had nothing to discuss.

**Attorney's Report:** The Board was informed by Board Attorney Dirk Smits that they must submit Form 1, which will be sent to each of them by Joyce Griffins. The implementation of House Bill 199, which mandates that all board members complete ethics training every year, is scheduled for July 1st, 2023. The subject will be raised once more at the following meeting after they explored the choices for taking the training with Dirk.

**Director's Report:** Executive Director Andrea Leal began with her monthly update on district operations. She informed the board that no locally acquired diseases transmitted by mosquitoes have been observed in the Keys. Due to rain and west winds, Salt March mosquito levels in April were the highest we've seen in a decade. Due to these figures, the FKMCD treated about 11,000 acres by means of three (3) aerial adulticide missions in the Upper Keys and twenty-eight (28) truck adulticide missions throughout the Keys. For the month of April, service requests for fog trucks and inspections were also higher than usual, as were aerial granular larvicide missions. She further advised that we try to clean up troublesome areas with the assistance of the Monroe County Health Department. Director Leal was asked by Chairman Goodman to inform the commissioners of the five (5) problem areas they will be concentrating on.

Neil McMichael, who had served as the ULV Coordinator for 8 years, was acknowledged by Director Leal on his recent retirement. Both ULV truck operators and this position are being actively recruited for. Edgar Delacerda is working with us part-time until mid-July when he joins us full-time in the position of Director of Aerial Operations.

The District participated in Washington Days and had productive meetings with Congressmen Gimenez and Congressmen Bilirakis. Bruce Holden, director of finance, gave a brief report on the FL Class account, which had a yield of 4.99 percent in April and a balance of \$9.127 million. Director Leal remarked that Roberto, Bob, Bob, and Joe—our complete team of auto mechanics—had collaborated to earn the District the National Institute for Automotive Service Excellence's Blue Seal of Excellence.

**Items for Board Discussion:**

**9a.) Performance Review, The Balmoral Group** - Andrea Leal, Executive Director, advised she turned in all of their information requested and we have not had any further updates. She is hoping to be able to review the draft report before June 12<sup>th</sup>.

**9b.) Legislative Update** - Dirk Smits, Board Attorney covered this matter during his Attorney report.

**9c.) Stability of Public Funds** - Bruce Holden, Director of Finance reviewed house bill 280.17 with the Board and the rating of FL Class. Chairman Goodman requested that Bruce let them know at the next meeting if FL Class is a certified depositor.

**Items for Board Review and Action:**

**10a.) Financial Reports** – The Director of Finance, Bruce Holden, delivered an update on the monthly budget analysis and reviewed the state and local accounts. *A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously*, confirming the Board received the financial information from April of 2023 and the Board requests it be submitted for audit at the appropriate time.

**10b.) Set the Tentative Budget and Final Budget Hearing Dates** - Bruce Holden, Director of Finance, discussed the budget hearing dates set by the Monroe County School Board and Monroe County government. After some discussion, the FKMCD tentative budget hearing was scheduled for September 5, 2023 at 5:05pm. The FKMCD final budget hearing was scheduled for September 19, 2023 at 5:05pm. *A motion was made by Commissioner Zuba and seconded by Commissioner McDonald, and passed unanimously* to approve the hearing dates.

**Good of the Order:**

- Chairman Goodman discussed the next meeting of the Board to be held on June 20, 2023 at 1pm, and advised the Board there would be an Audit Committee Meeting, Regular Meeting and Budget Workshop.

There being no further business to come before the Board the meeting was adjourned.

*Respectfully submitted,*

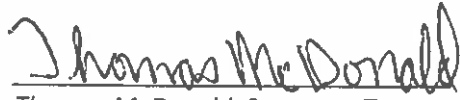


*Andrea Leal*  
*Executive Director*

*Board of Commissioners*  
*Florida Keys Mosquito Control District*



*Phillip L. Goodman, Chairman*



*Thomas McDonald, Secretary-Treasurer*

*For additional information, please refer to [www.keysmosquito.org](http://www.keysmosquito.org).*