

**REGULAR MEETING**

**JANUARY 17, 2023**



# 2023 CALENDAR

January-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

February-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

April-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

August-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December-2023						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Holidays
  Meetings
  Conferences

## Regular Meeting Agenda

Florida Keys Mosquito Control District  
Marathon Office  
503 107<sup>TH</sup> Street, Marathon, FL

**January 17, 2023 3:00 pm (approximate)**

**1.) Call to Order**

**2.) Roll Call**

**3.) Swearing in of Chairman Goodman and Commissioner McDonald**

**4.) Community Input:**

Community Input shall be heard prior to each specified agenda item.

The Board adheres to, and conducts each meeting in accordance with, Robert's Rules of Order. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to any Commissioner, the Executive Director, Executive Assistant, or any other District employee during a Board meeting will be placed into the record but will not additionally be read into the record at the meeting.

The Board welcomes public input but also must maintain order. Thus, community input is not a time for open dialogue between the Board and the speaker. Speakers should direct their comments to the Board and not to District staff or other audience members. Speakers should not expect Commissioners or staff to answer or respond to questions during community input. If appropriate, the Board may request the issue be added as a discussion item at a future District Board meeting. Furthermore, all speakers agree to abide by FKMCD's Code of Conduct Policy and Procedures Governing Meetings, Hearings, and Community Input, as adopted through Resolution 2021-02.

Any person who wishes to make public comment during this meeting may be heard by the Board, through the Board Chair, on any proposition before the Board by either (1) complete and provide the supplied community input card or inform the Clerk/Executive Assistant to the Board, specifying the agenda item; or (2) when remote means for input is allowed by the Board, calling 305-292-7190 or emailing the Clerk/Executive Assistant (currently [ddarias@keysmosquito.org](mailto:ddarias@keysmosquito.org)) no later than 11:00 am on January 17, 2023. If attending remotely, you must remain available by phone from the hours of 1:00pm to 3:00pm.

**5.) Consent Agenda**

All items listed as Consent Agenda items are considered routine and non-controversial by the FKMCD Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

**a.) Minutes of the December 16, 2022 Audit Committee Meeting Pg. 5**

**b.) Minutes of the December 16, 2022 Regular Meeting Pg. 6-8**

6.) Approval of Agenda

7.) Treasurer's Report

8.) Attorney's Report

9.) Director's Report Pgs. 12-24

10.) 2023 Election of FKMCD Board Officers

11.) Items for Board Discussion

a.) Operational Review (Leal)

12.) Items for Board Review and Action:

a.) Financial Reports (Holden)

I. Budget Analysis Pgs. 28-32

II. District Finances Pg. 33

III. Cash Disbursements through November 2022 Pgs. 34-37

b.) Resolution 2023-01: Budget Amendment #3 (Holden) Pgs. 39-40

c.) Resolution 2023-02: Budget Amendment #4 (Holden) Pgs. 41-42

d.) Resolution 2023-03: Addition of Juneteenth, Federal Holiday, to FKMCD Holiday Policy (Cranney) Pgs. 43-44

13.) Good of the Order

14.) Meeting Adjourned



**Audit Committee Meeting Minutes**

**Florida Keys Mosquito Control District**

Marathon Office  
503 107<sup>th</sup> Street Marathon, FL 33050

**December 16, 2022 10:08 am**

The Board of Commissioners of the Florida Keys Mosquito Control District held an Audit Committee Meeting on December 16, 2022 at the FKMCD Marathon office.

**Present Were:** Phillip Goodman, Commissioner; Dr. Stanley Zuba, Commissioner; Tom McDonald, Secretary/Treasurer; Andrea Leal, Executive Director; Dirk Smits, Board Attorney; Dale Coburn, Board Attorney. Brandon Pinder, Commissioner, and Jill Cranney, Chairman, were present via the telephone.

**Employees Present Were:** Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Chad Huff, Public Education & Information Officer; Robert Lee, Director of Aircraft Maintenance; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

**Invited Guests Present:** None.

**Community Input:** None.

**Approval of Agenda:** A motion was made by Commissioner Zuba, seconded by Commissioner McDonald and passed unanimously to approve Chairman Cranney and Commissioner Pinder to participate in the Audit Committee Meeting via telephone. Commissioner Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was unanimously approved.

**Items for Board Discussion:**

**6a.) 2021-2022 Audit Presentation** – Chairman Cranney advised the committee the documents needed to begin the audit have been uploaded to the portal by Bruce Holden, Director of Finance. Oropeza & Parks is expecting to begin testing in the next few weeks and she believes we are on track. Chairman Cranney stated Jim Hill, CPA will be attending the January meeting to give an in-person update to the committee.

**Items for Board Review and Action:** None.

**Good of the Order:** Commissioner Goodman discussed the next audit committee meeting date which will be in January.

There being no further business to come before the Board the meeting was adjourned.

*Respectfully submitted,*

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*Andrea Leal, Executive Director*

*Board of Commissioners  
Florida Keys Mosquito Control District*

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*Jill Cranney, Chairman*

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*Thomas McDonald, Secretary-Treasurer*

*For additional information, please refer to [www.keysmosquito.org](http://www.keysmosquito.org).*

## Regular Meeting Minutes

### Florida Keys Mosquito Control District

Marathon Office

503 107<sup>th</sup> Street Marathon, FL 33050

**December 16, 2022 10:20 am**

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on December 16, 2022 at the FKMCD Marathon office.

**Present Were:** Phillip Goodman, Chairman; Tom McDonald, Secretary/Treasurer; Dr. Stanley Zuba, Vice-Chair; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney; Dale Coburn, Board Attorney. Brandon Pinder, Commissioner was present via the telephone.

**Employees Present Were:** Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Chad Huff, Public Education & Information Officer; Robert Lee, Director of Aircraft Maintenance; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

**Invited Guests Present:** None.

**Community Input:** None.

**Approval of Consent Agenda:** A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously to approve Commissioner Pinder to participate in the Regular Meeting via telephone. Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved.

**Approval of Agenda:** Commissioner Cranney requested to amend the agenda by adding item 10g; Holiday Leave. A motion was made by Commissioner Zuba, seconded by Commissioner Cranney, and passed unanimously to amend the agenda as described. The meeting agenda was unanimously approved by the Board. A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously to approve the amended agenda. The amended agenda was unanimously approved by the Board.

**Treasurer's Report:** Tom McDonald, Secretary/Treasurer, advised he will meet Bruce Holden, Director of Finance, in January of 2023 to discuss presenting the financial statements in a format that will be displayed departmentally.

**Attorney's Report:** Dale Coburn, Board Attorney, discussed going towards written resolutions in place of oral motions for the Board moving forward; he also stated his office would provide a template to FKMCD staff before the end of the year. Dirk Smits, Board Attorney announced that Dale Coburn is leaving Vernis & Bowling at the end of 2022 and everyone thanked Dale for his service.

**Director's Report:** Andrea Leal, Executive Director, gave the Board an update on the Mosquito-Borne Diseases in the area, with the Dengue travel-related cases at a record number of 750 in South Florida. The District is watching these numbers closely and continuing to monitor the *Aedes aegypti* population. Miami-Dade, Broward, and Volusia counties are under a mosquito-borne illness alert due to the Dengue virus. Director Leal then summarized the information in the operations report. The FMCA Annual Meeting was a great success and the District gave five (5) talks throughout the conference and Chairman Goodman had a good turnout in the Commissioners section. Director Leal met with the FMCA Legislative and Regulatory Committee in November and gave the Board an update on the outcome of the meeting. She then touched on her meeting with Anastasia Mosquito Control District SIT Discussion and updated the Board on different SIT techniques we use and are looking at using in the future.

Director Leal had Bruce Holden, Director of Finance give the Board an update on our investments into FLCLASS and the interest earned in the last month.

**Items for Board Discussion:**

**9a.) Performance Audit Review** – Andrea Leal, Executive Director, provided an update to the Board that Mark Latham will have his report completed by the end of the year and he will be attending the Performance Review Workshop during the January Board meeting. Director Leal advised she has not heard any further details on the State Mandated Audit but hopes to hear something in January. Chairman Goodman and Chad Huff, our PEIO (Public Education & Information Officer) are on a special committee with the FMCA working to assist the special districts with this process.

**Items for Board Review and Action:**

**10a.) Financial Reports** – Bruce Holden, Director of Finance, discussed the monthly budget analysis and the year-on year variances for the District and advised we are moving in the right direction and maintaining cost. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney, and passed unanimously*, confirming the Board received the financial information from November of 2022 and the Board requests it be submitted for audit at the appropriate time.

**10b.) Adjust May/November 2023 Meeting Dates** – Andrea Leal, Executive Director, discussed the 2023 meeting dates and the Board adjusted meeting dates to May 23<sup>rd</sup> and November 7<sup>th</sup> for the 2023 year.

**10c.) Surplus Property** – Bruce Holden, Finance Director, asked the Board for approval for destruction and/or disposal of the Surplus Property of furniture that was damaged in the fire event. *A motion was made by Commissioner Cranney, seconded by Commissioner McDonald and passed unanimously* to approve the surplus property disposition of six (6) Executive Desks. After a roll call vote, it was unanimously approved.

**10d.) Surplus Property** – Bruce Holden, Finance Director, asked the Board for approval for destruction and/or disposal of the Surplus Property once it is determined that no other county or district engaged in arthropod control has need for the equipment. *A motion was made by Commissioner Zuba, seconded by Commissioner Cranney and passed unanimously* to approve the surplus property disposition of items listed. After a roll call vote, it was unanimously approved.

**10e.) Revision of Standby Pay for Hourly On-Call Pilots** – Andrea Leal, Executive Director, asked the Board to allow On-Call Pilots to exceed the \$100.00 per day maximum with advanced written approval from the Executive Director. *A motion was made by Commissioner Cranney, seconded by Commissioner McDonald, and passed unanimously* to accept the changes to the policy for the On-call Pilots pay as stated. After a roll call vote, it was unanimously approved.

**10f.) Resolution 2022-07 Repealing, Restating, and Adopting FKMCD Administrative Policies Manual** - Andrea Leal, Executive Director, presented the Administrative Policies Manual as a resolution for approval. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously* to approve Resolution 2022-07 as stated. After a roll call vote, it was unanimously approved.

**10g.) Holiday Leave** - Commissioner Cranney requested adding Friday, December 23<sup>rd</sup> and Friday, December 30<sup>th</sup> as a paid holiday in addition to December 26<sup>th</sup> and January 2<sup>nd</sup> for the District Staff. *A motion was made by Commissioner Cranney, seconded by Commissioner McDonald and passed unanimously* to add Friday, December 23<sup>rd</sup> and Friday, January 2<sup>nd</sup>, as paid holidays for District staff in 2022.

**Good of the Order:**

- Chairman Goodman advised the Board we will have the Retiree Healthcare Trust Meeting, Audit Committee Meeting, Performance Review Workshop and Regular Meeting on January 17<sup>th</sup> at 1:00pm.

There being no further business to come before the Board the meeting was adjourned.

*Respectfully submitted,*

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*Andrea Leal  
Executive Director*

*Board of Commissioners  
Florida Keys Mosquito Control District*

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*Phillip L. Goodman, Chairman*

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*Thomas McDonald, Secretary-Treasurer*

*For additional information, please refer to [www.keysmosquito.org](http://www.keysmosquito.org).*

DRAFT

# *Item 7*

## Treasurer's Report

# *Item 8*

## Attorney's Report

# *Item 9*

## Director's Report

# January 2023 Director's Report

## Employee of the Quarter

### State of Florida Mosquito-Borne Disease Update (as of 01/07/2023)

1. Monroe County
  - a. 2022: Dengue: 0 local, 4 travel-related, 2023: 0 cases
2. All of Florida (2022)
  - a. Dengue: 65 local (Miami-Dade, 61; Broward, 2; Volusia and Collier, 1), 830 travel-related (Miami-Dade, 551)
  - b. Zika: 0 local, 0 travel-related
  - c. Chikungunya: 0 local, 0 travel-related
  - d. West Nile Virus: 6 human cases
  - e. Eastern Equine Encephalitis: 0 human cases
  - f. Malaria: 57 travel-related
3. All of Florida (2023)
  - a. Dengue: 0 local, 7 travel-related
  - b. Zika: 0 local, 0 travel-related
  - c. Chikungunya: 0 local, 0 travel-related
  - d. West Nile Virus: 1 human case
  - e. Eastern Equine Encephalitis: 0 human cases
  - f. Malaria: 0 travel-related
4. Miami-Dade is under a mosquito-borne illness alert; Walton County is under a mosquito-borne illness advisory.

## Operations Summary

1. Adult Mosquitoes
  - a. Salt Marsh mosquito numbers higher than historical average throughout the Keys in December.
  - b. No aerial adulticide missions were conducted in December.
    - i. **A total of 45,324 acres were aeri ally adulticided in 2022, significantly lower than our 10-year average of 115,447 acres.**
  - c. Five (5) truck adulticide missions were conducted in December throughout the Keys, treating approximately 1,200 acres.
    - i. **A total of 117,832 acres were ground adulticided in 2022, significantly lower than our 10-year average of 273,183 acres.**
  - d. *Aedes aegypti* numbers did not exceed our adulticide action thresholds throughout the Keys in December.
2. Larval Mosquitoes
  - a. Fourteen (14) aerial granular larvicide missions were completed in December, treating approximately 5,000 acres; this is above the historical average for December.
    - i. **A total of 62,764 acres were aeri ally granular larvicided in 2022, similar to our 10-year average of 66,337 acres.**
  - b. No aerial liquid larvicide missions were conducted in December.
    - i. **A total of 17,043 acres were aeri ally liquid larvicided in 2022, similar to our 7-year average of 21,377 acres.**
  - c. One (1) ground liquid larvicide missions was conducted, treating approximately 200 acres in the Lower Keys; just under 20,000 acres were treated in 2022.
3. Service Requests received (161) were above the historical average for December, majority of which requesting a fog truck or inspection.



- a. **A total of 3,295 service requests were received in 2022, similar to our 10-year average of 3,550 requests.**

## Community Outreach/Education

1. Community Events/Outreach/Speaking Engagements
  - a. Key West Seafood Festival: January 14 & 15, 2023
  - b. Marathon Rotary: January 25, 2023
  - c. Marathon Seafood Festival: March 2023
  - d. Airshow at NAS, Key West: April 2023
2. Media
  - a. Keys Citizen Article (1/12/23): Tire Amnesty Drop-Off Scheduled for January 20 and 21
  - b. Pro-Sieben (German Documentary Crew- Interviews in February)
  - c. Weekly Radio, US 1
3. News Releases
  - a. FKMCD Announces Used Tire Drop Off. Distributed Friday, January 6, 2023
4. Hot Topics:
  - a. Ongoing Quest for Temporary LZ's in Key Largo
  - b. District Accountability Task Force
  - c. NEW SIGNS at MAP and KW
  - d. Website Upgrades

## Human Resources

1. Current Openings
  - a. Upper Keys Supervisor: conducting interviews
  - b. Director of Aerial Operations: currently on hold
  - c. ULV Coordinator: accepting applications
  - d. Middle Keys Inspector: accepting applications

## Other Items

1. Travel/Training
  - a. All Staff CPR/First Aid Training: January 2023
  - b. Aviation Staff Spray System/Fuel Farm Annual Training: 1/09/2023
  - c. Dodd Introductory Course (Virtual): 1/23/23 – 1/27/23
  - d. Dodd Short Courses (Gainesville, FL): 1/30/23 –2/3/23
2. Annual Research Publication Summary (2022):

Boehmler, M. (2022). *Aedeomyia (Aedeomyia) Squamipennis*—New Genus and Species County Record for Monroe County, Florida, USA. *Journal of the American Mosquito Control Association*, 38(4), 280-282.

Boehmler, M., & Hribar, L. J. (2022). *Aedes pertinax*, A Lost and Found New Species Record for Monroe County, Florida. *Journal of the American Mosquito Control Association*, 38(4), 283-285.

Boehmler, M. B. (2022). *Culex coronator*: A New Species Record For Monroe County, Florida. *Journal of the American Mosquito Control Association*, 38(2), 96-98.

Hribar, L.J. 2022. Why did *Culex bahamensis* replace *Aedes taeniorhynchus* on No Name Key in 2007? *Fly Times*, 68: 27-33.

Hribar, L.J. 2022. Additional records of ectosymbionts from the Ovenbird (*Seiurus aurocapilla*) on Vaca Key, Florida. *Florida Field Naturalist*, 50: 14-16.

Hribar, L.J. 2022. A December record for *Lactura pupula* (Lacturidae). Southern Lepidopterists' News, 44: 51-52.

Hribar, L.J. 2022. A tale of three leaf tiers (Gelechiidae) from the Florida Keys (Monroe County). Southern Lepidopterists' News, 44: 205-207.

Hribar, L.J. 2022. A parasitic mite larva (Erythraeoidea: Erythraeidae) taken from a blastobasid moth (Gelechioidea: Blastobasidae) from Vaca Key, Florida. Southern Lepidopterists' News, 44: 259-261.

Hribar, L.J., M.B. Boehmler, H.L. Murray, C.A. Pruszynski, and A.L. Leal. 2022. Mosquito surveillance and insecticide resistance monitoring conducted by the Florida Keys Mosquito Control District, Monroe County, Florida, USA. Insects, 13(927): 1-20. <https://doi.org/10.3390/insects13100927>

Murray, Heidi L. 2022. Florida Keys Mosquito Control District mosquito trapping data between Vaca Key and Lower Matecumbe Key, 2018-2021. Research Ideas and Outcomes 8:e96714. <https://doi.org/10.3897/rio.8.e96714>

Pruszynski, CA. 2022. Dataset for *Aedes aegypti* (Diptera: Culicidae) and *Culex quinquefasciatus* (Diptera: Culicidae) collections from Key West, Florida, USA, 2010-2020. Data in Brief: 41(107907).

Pruszynski, CA. 2022. Laboratory Bioassays to Determine Methoprene Susceptibility in *Aedes aegypti* Populations in the Florida Keys, 2021. Arthropod Management Tests: 47(1).

Pruszynski, C., M. Boehmler, and H. Murray. 2022. Releasing Oxitec mosquitoes in the Florida Keys. Wing Beats 33(1): 40-41; 43-44.

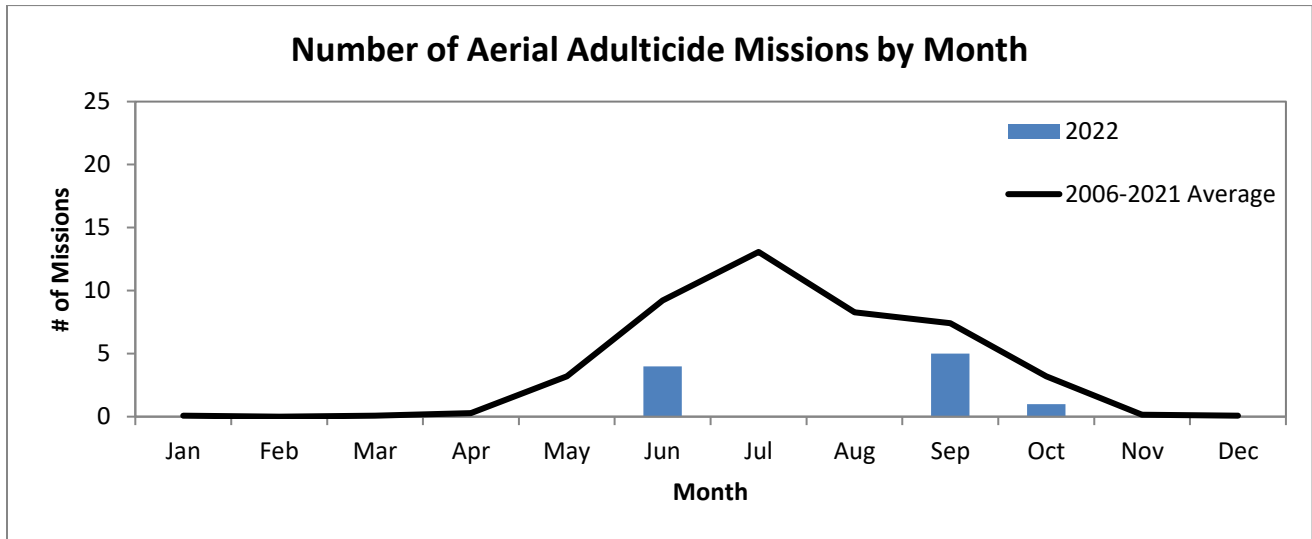
Short, S., V. Dos Santos, and L.J. Hribar. 2022. Range expansion of *Aedes bahamensis* (Diptera: Culicidae) into the Florida Keys. Journal of Vector Ecology, 47: 128-129.

3. FMCA UAS Working Group Meeting: 12/21/22
4. Investment Update
5. After Action Items/Future Board Items
  - a. Benefit Utilization Discussion, February 2023
  - b. Audit Committee Charter and Annual Review, September 2023
  - c. Procedure for Audit Committee for Budget and Operations Review, September 2023
  - d. Administrative Policy Manual Annual Review, December 2023

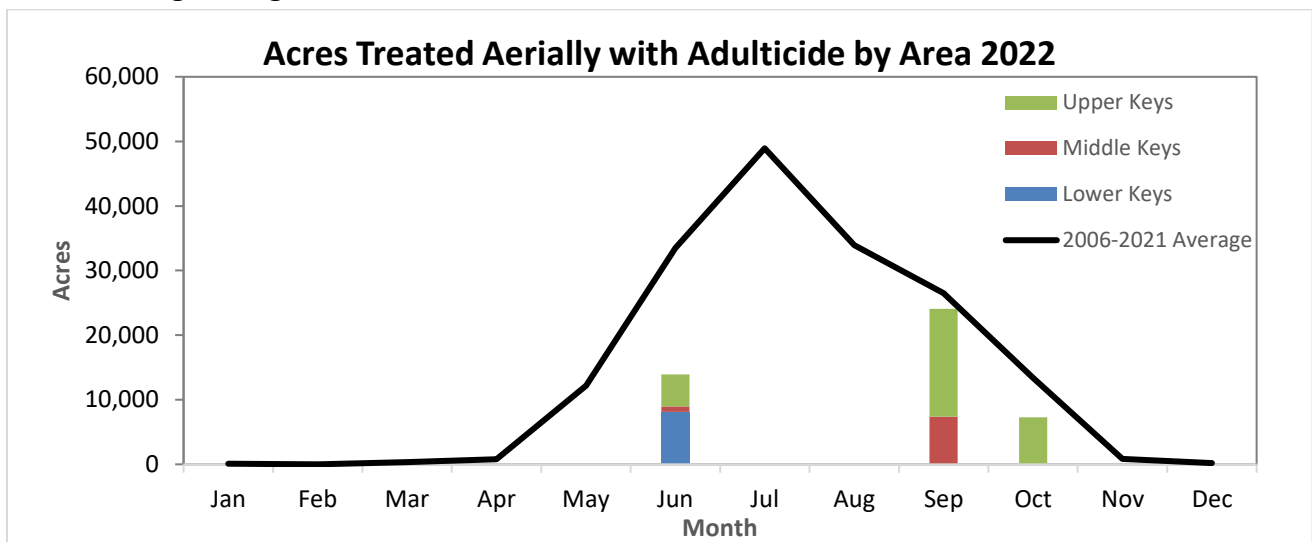
# Florida Keys Mosquito Control Operations Report

(Adjusted through December 31, 2022)

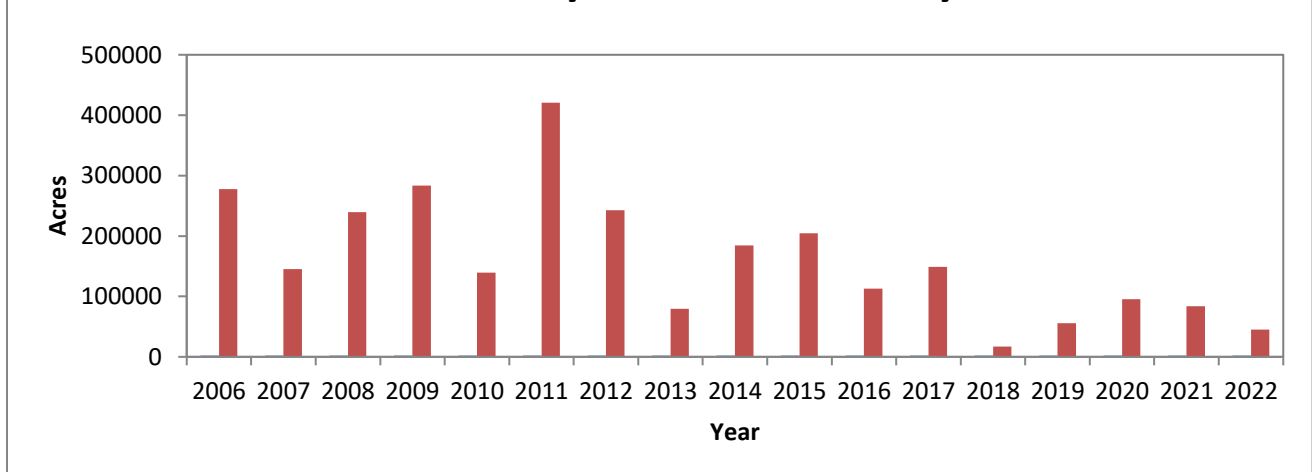
## Aerial Adulticiding Missions in December 2022: 0



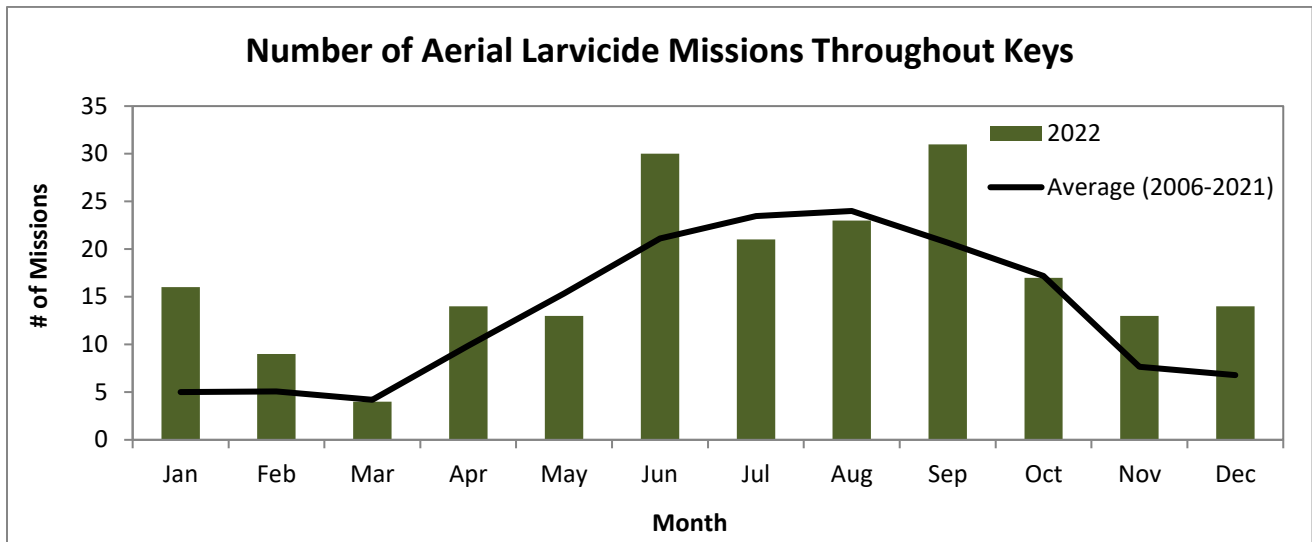
## Aerial Adulticiding Acreage in December 2022: 0



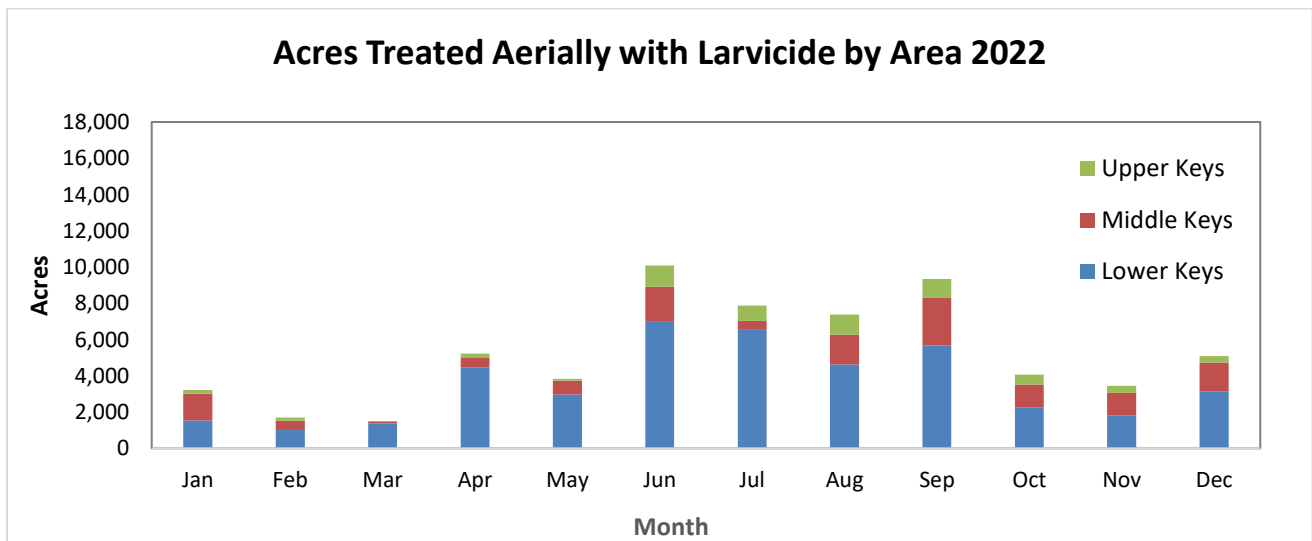
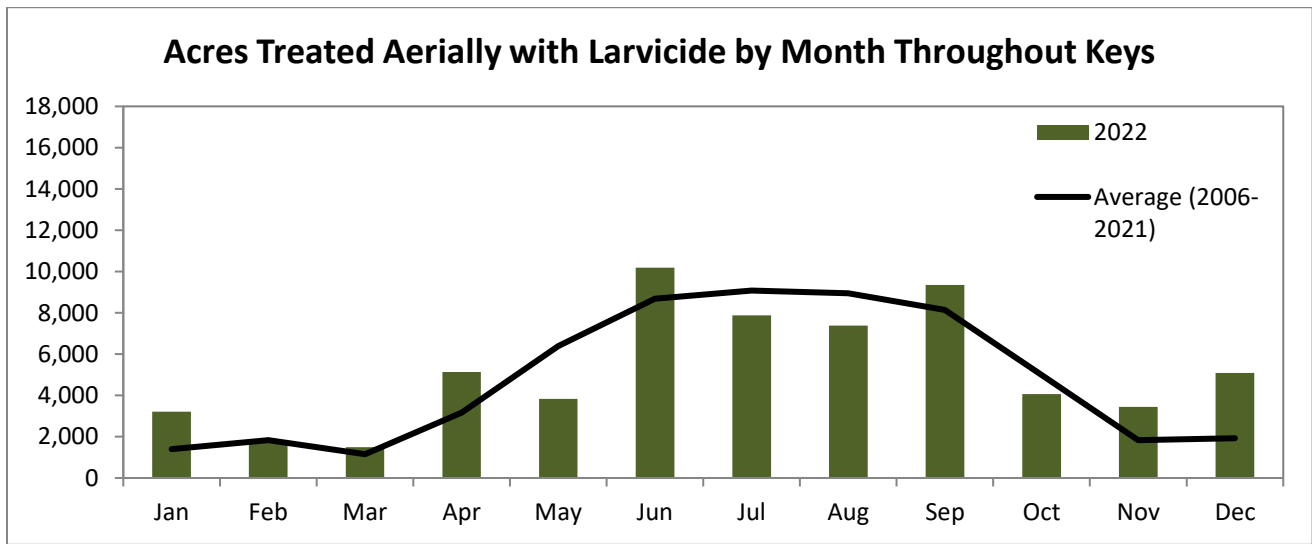
## Acres Treated Aerially with Adulticide by Year



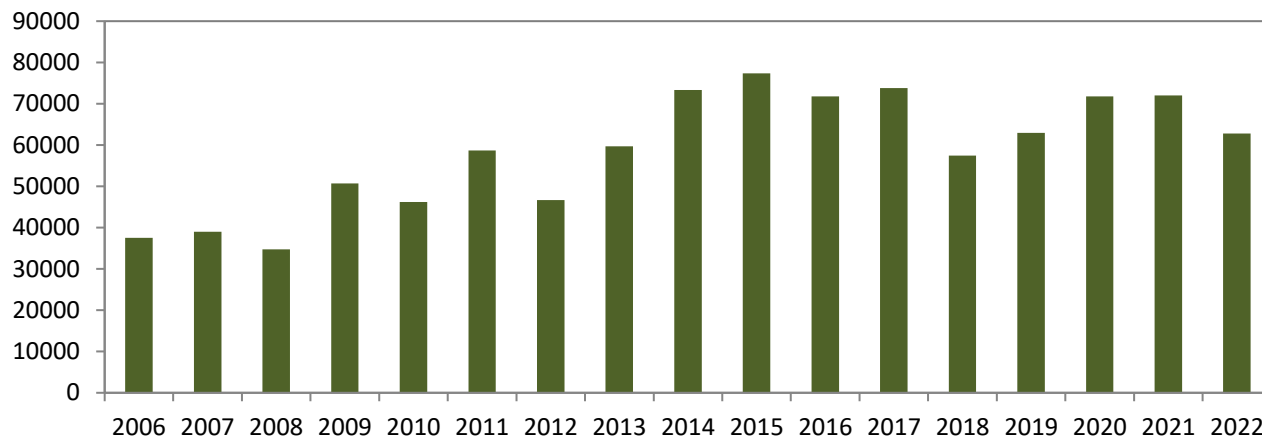
**Aerial Granular Larviciding Missions in December 2022: 14**



**Aerial Granular Larviciding Acreage in December 2022: 5,096**

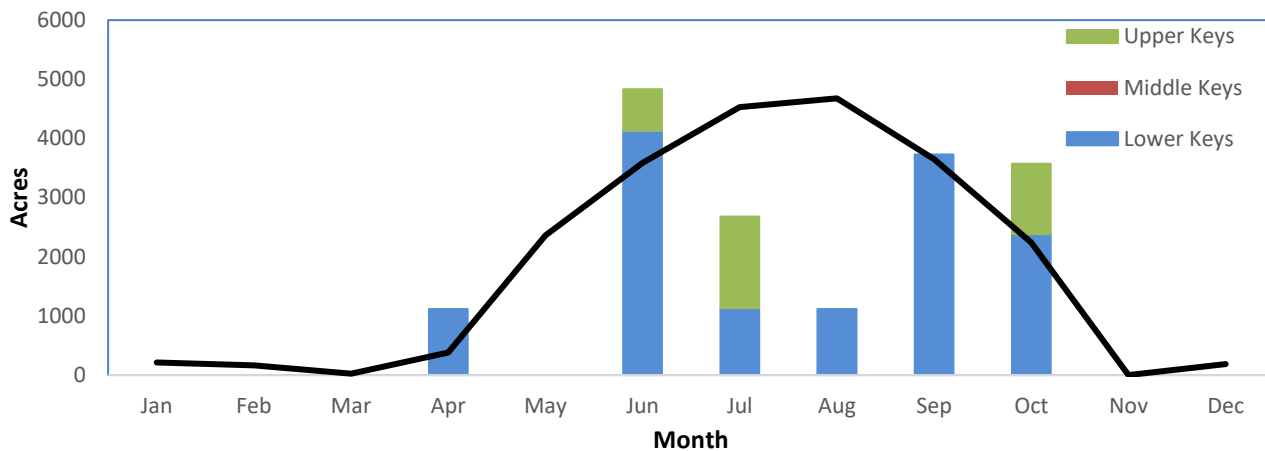


**Acres Treated Aerially with Larvicide by Year**

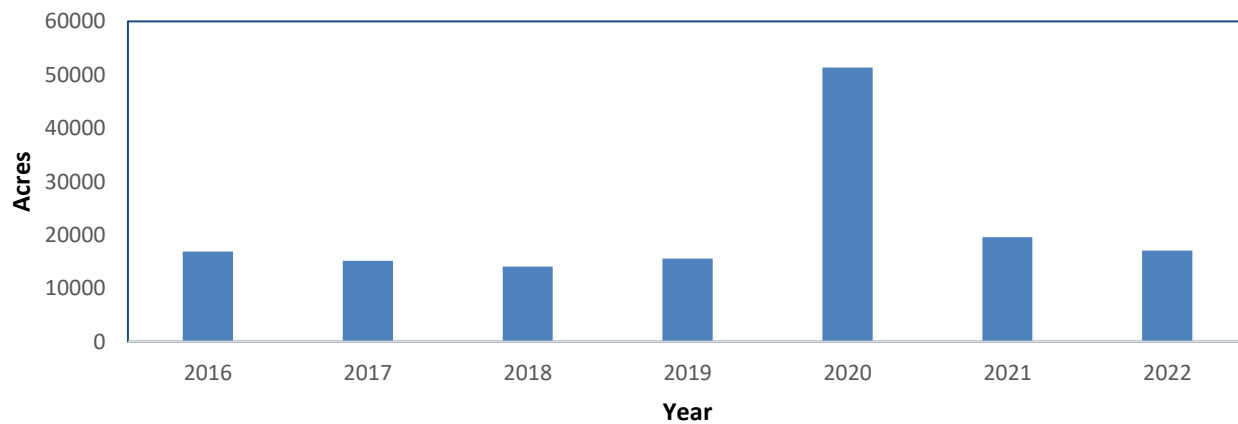


**Number of Aerial Liquid Larviciding Missions in December 2022: 0**

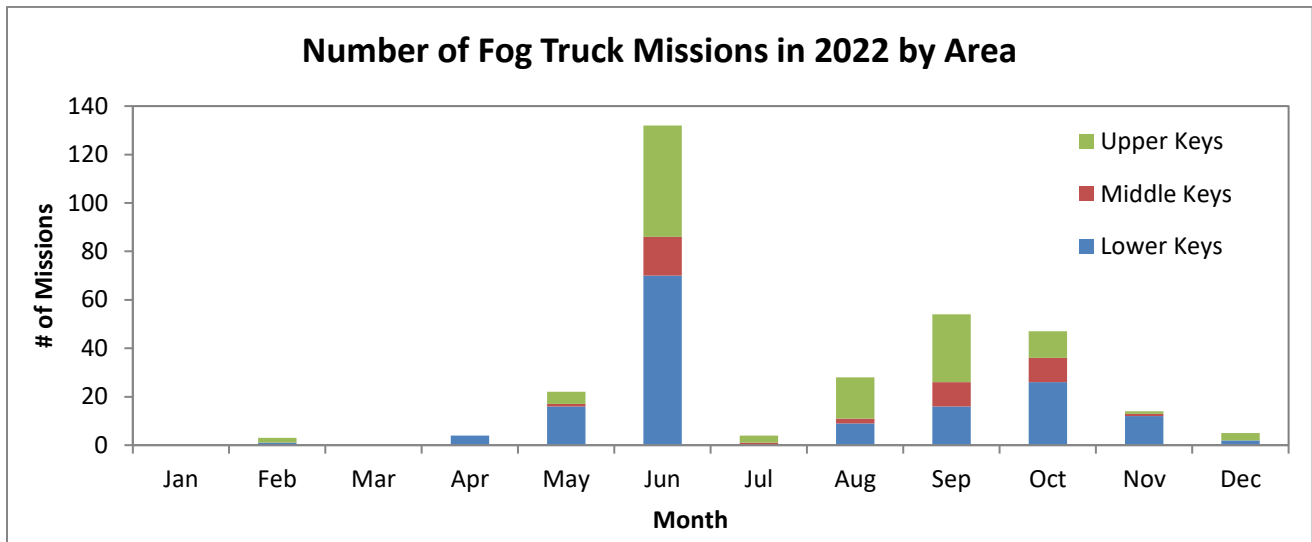
**Aerial Liquid Larvicide Missions**



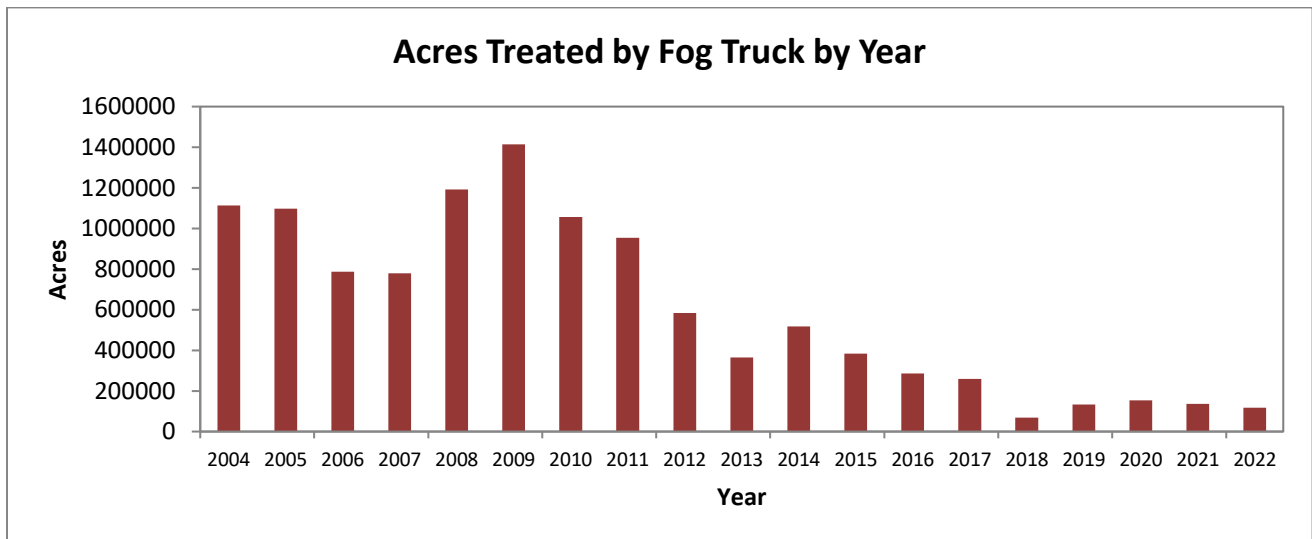
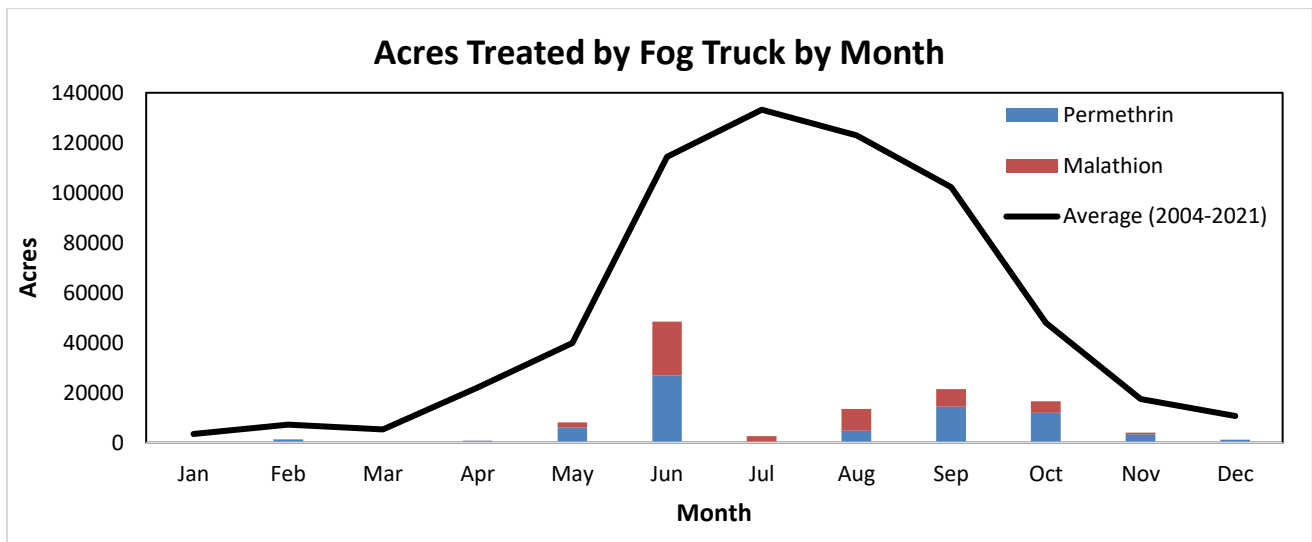
**Acres treated with Liquid Larvicide Aerially by Year**



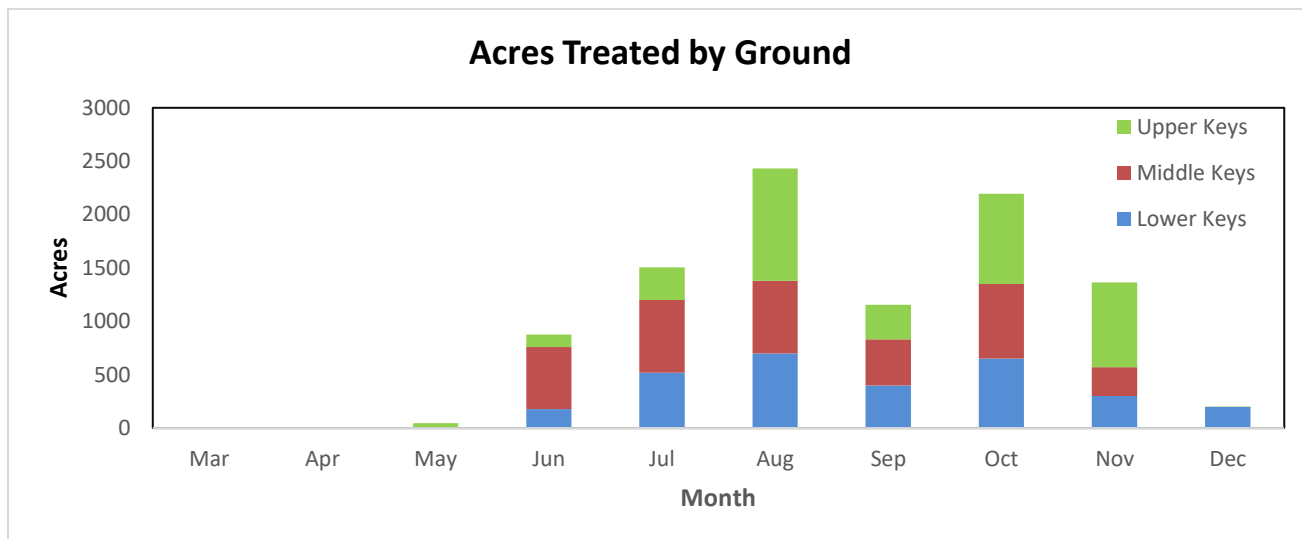
**Ground Adulticiding (Trucks) Missions in December 2022: 5**



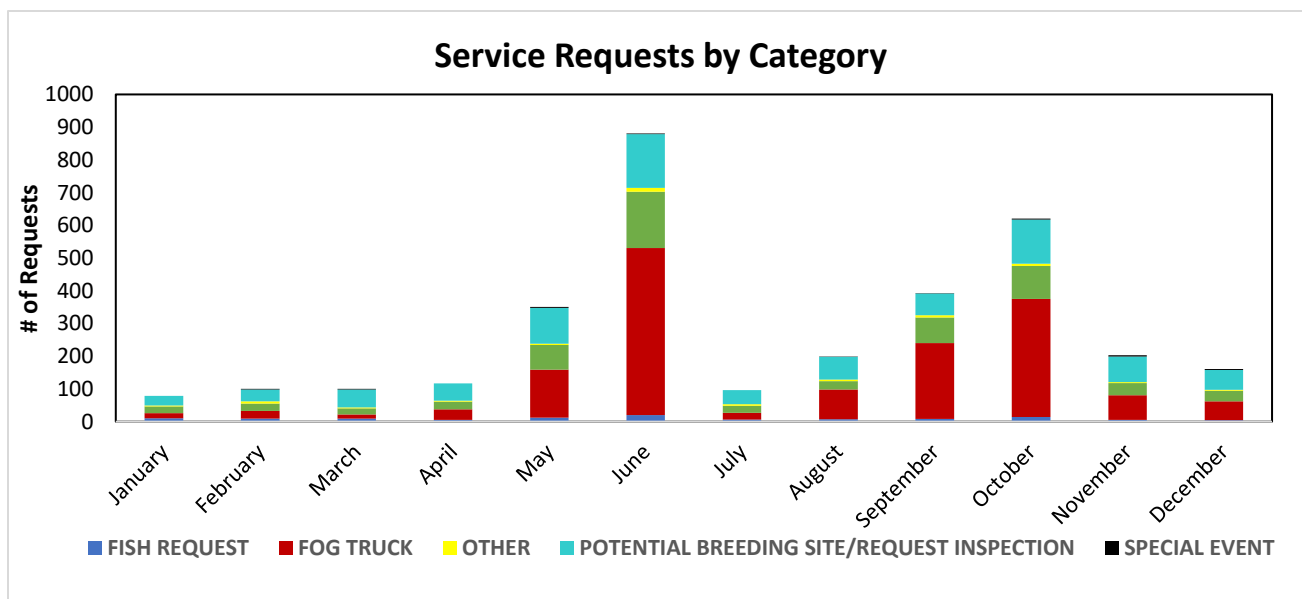
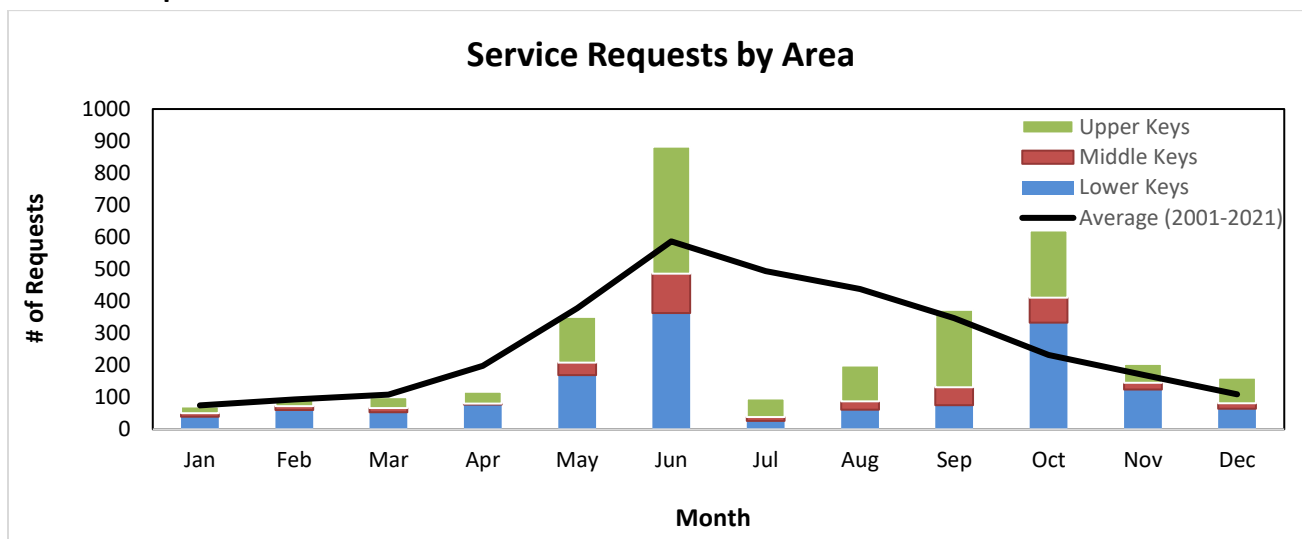
**Ground Adulticiding (Trucks) Acreage in December 2022: 1,147**



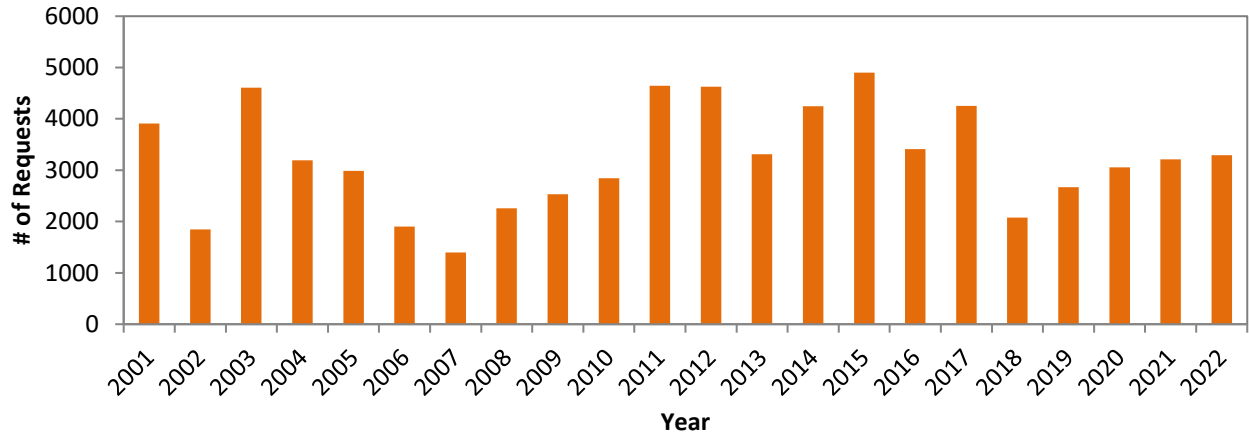
## Ground Liquid Larviciding (Trucks/Backpack) Acreage in December 2022: 201.5



## Total Service Requests for December 2022: 161



## Mosquito Service Requests by Year

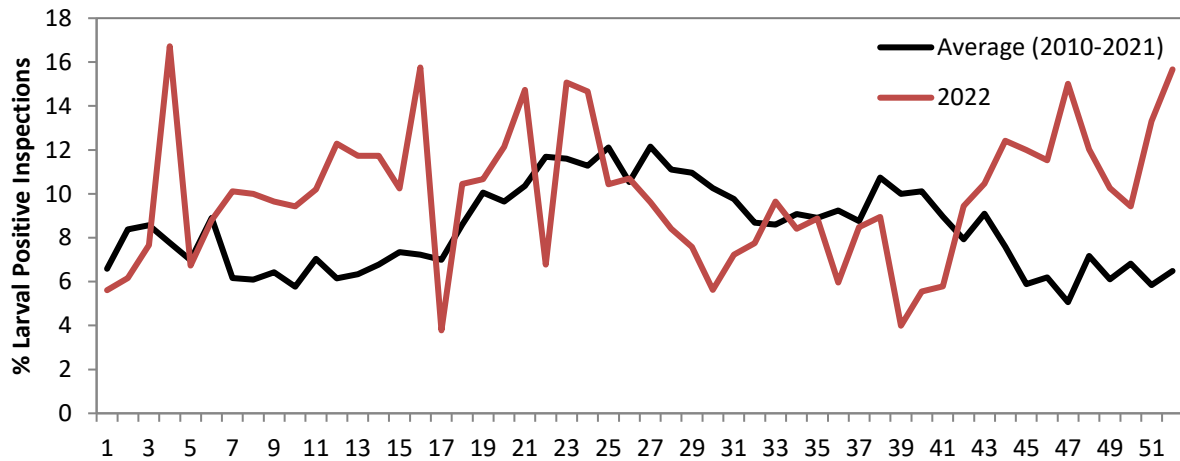


## Weekly Site Visits vs Treatments



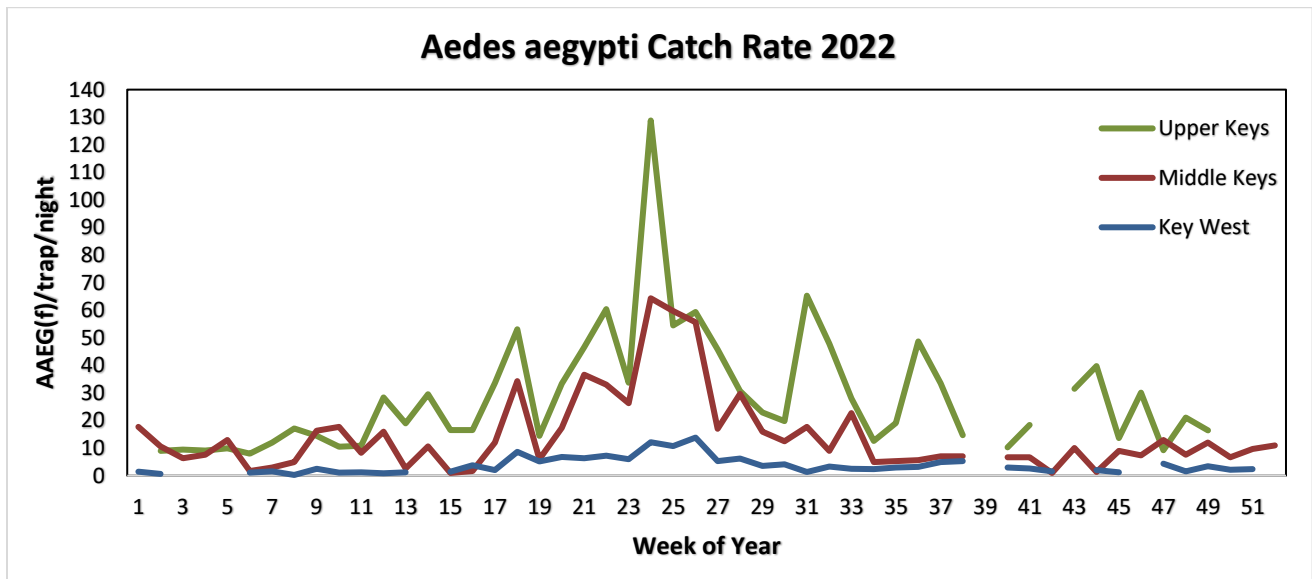
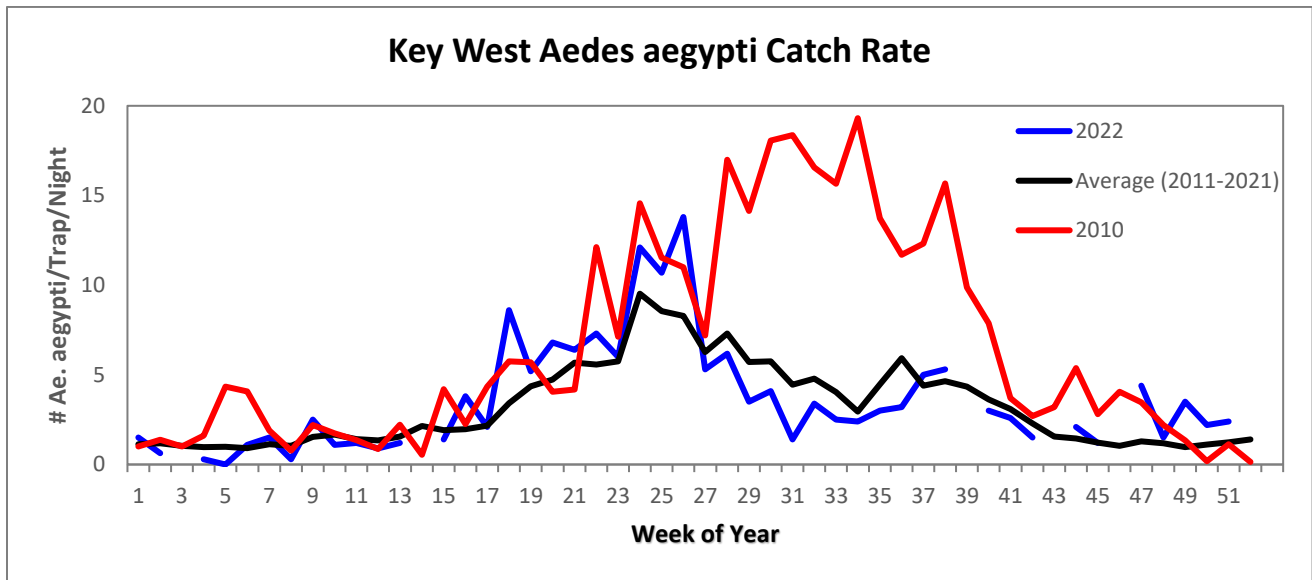
## Key West *Aedes aegypti* Larval Information:

### Key West House Indices by Week in 2022

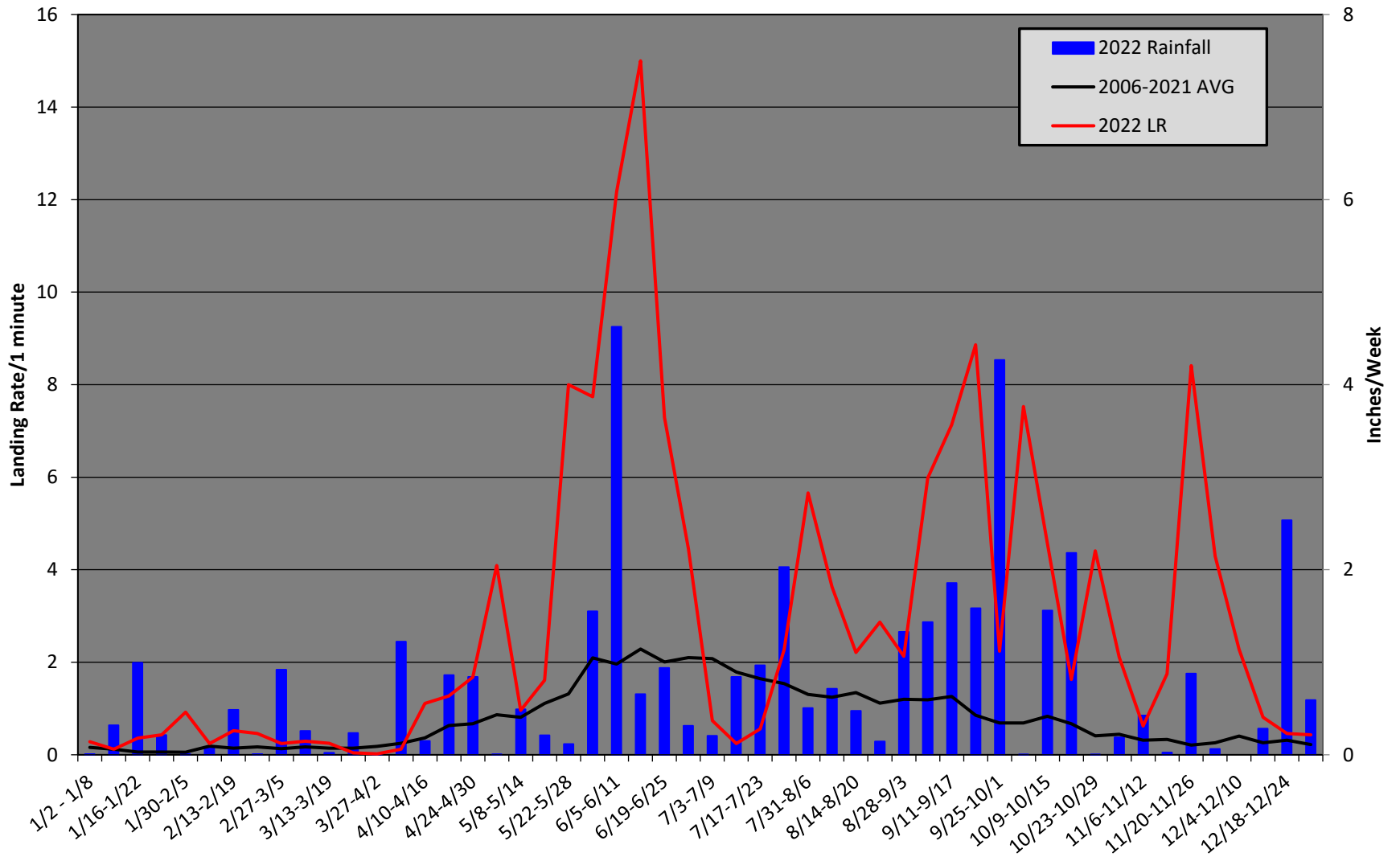




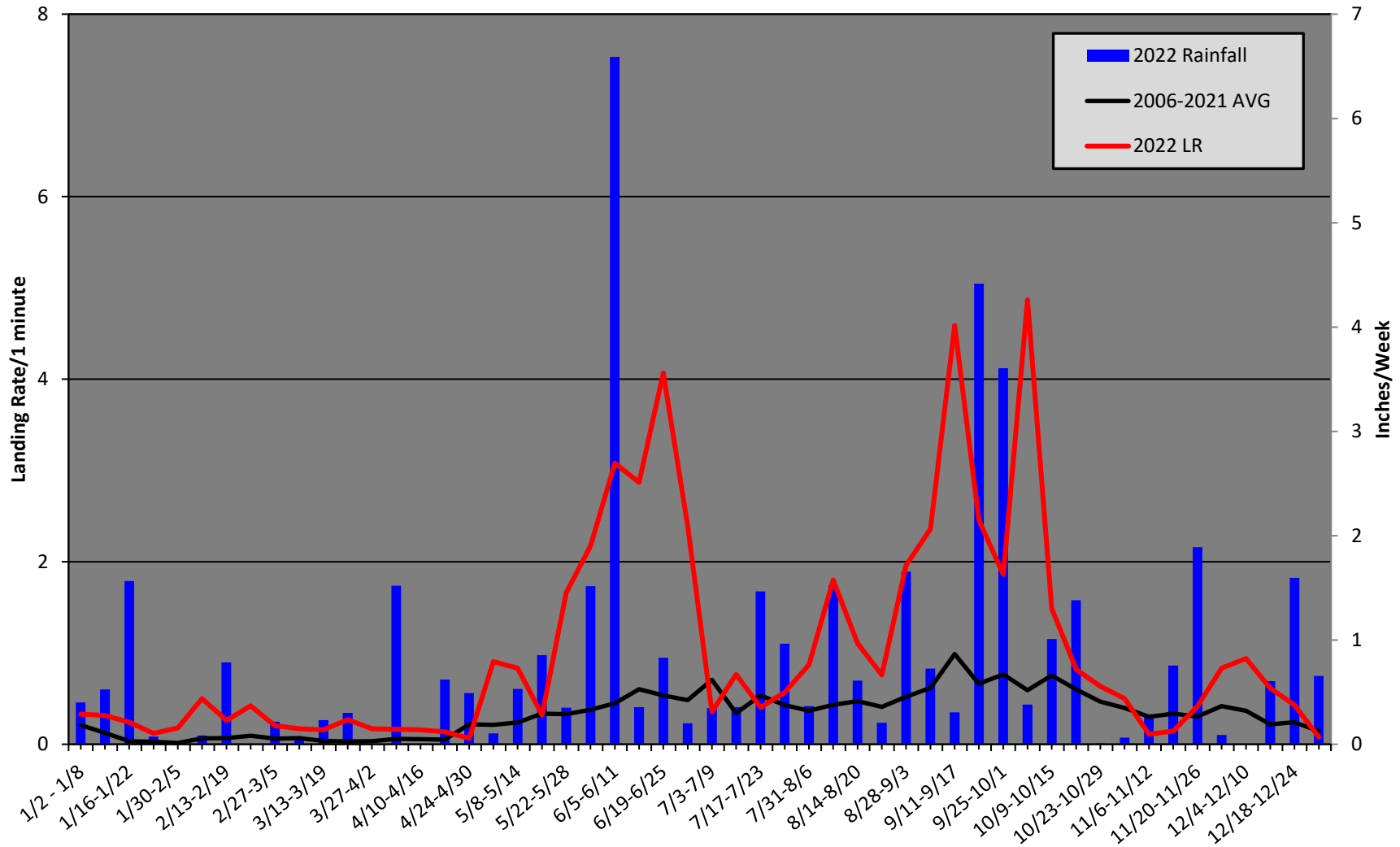
**Adult *Aedes aegypti* Catch Rate Information:**



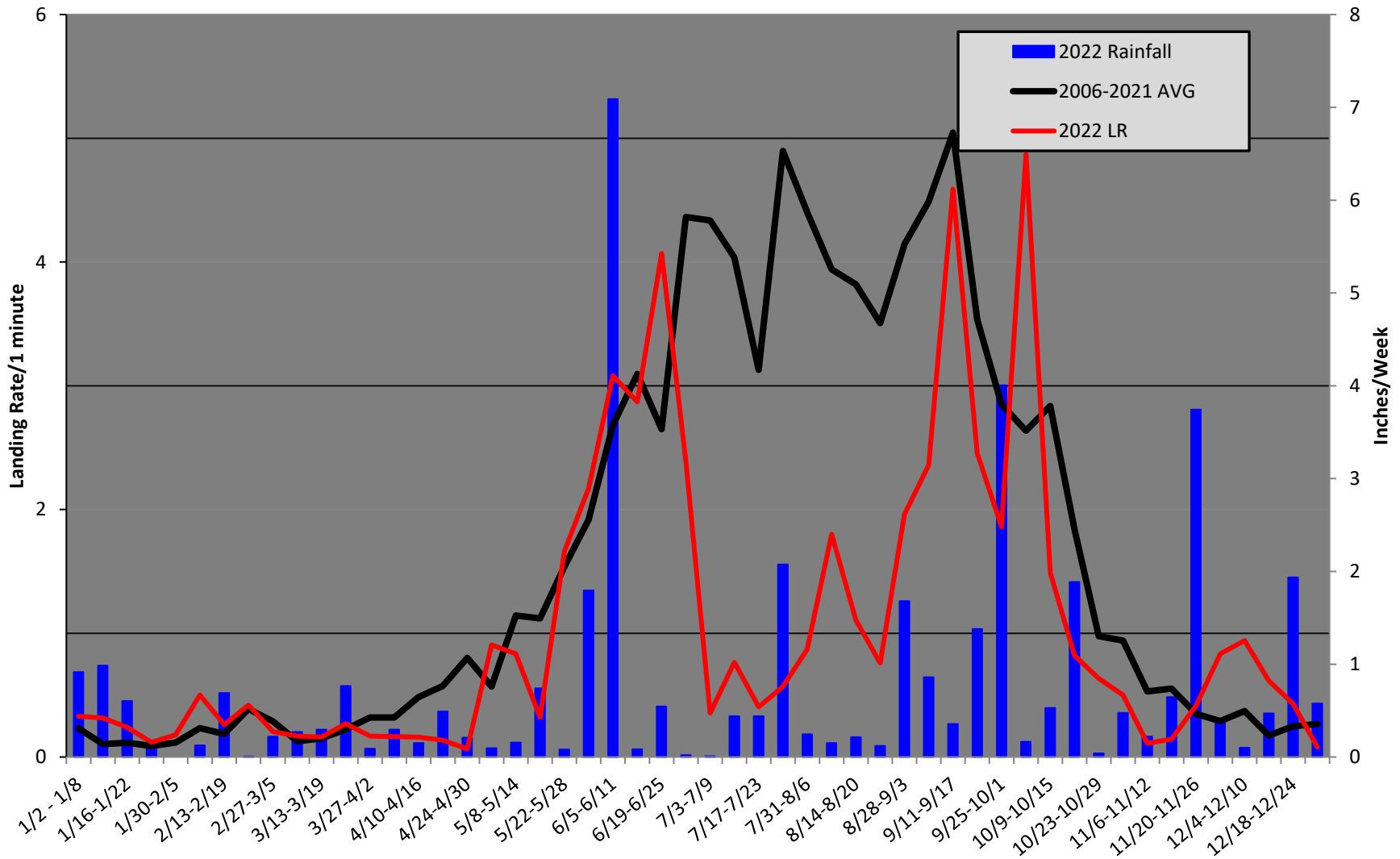
## Lower Keys: Saddlebunch to Bahia Honda Average Landing Rate Counts and Rainfall



## Middle Keys: Vaca Key to Lower Matecumbe Average Landing Rate Counts and Rainfall



## Upper Keys: Upper Matecumbe to Upper Key Largo Average Landing Rate Counts



# *Item 10*

## 2023 Election of FKMCD Board Officers

# *Item 11a*

## Operational Review

# *Item 12a*

## Financial Reports

Budget Analysis

District Finances

Cash Disbursements

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT  
MONTHLY BUDGET ANALYSIS  
FISCAL YEAR 2022-2023  
DECEMBER 2022**

**STATE FUND**

ACCT. NO	ITEM	Annual Budget	Current December Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15							
20	Personal Service Benefits 21 - 25							
30	Operating Expense 31 - 34							
40	Travel and Per Diem 40.1 - 40.3	13,635.00					13,635.00	
41	Communication Services							
42	Freight Services							
43	Utility Services							
44	Rentals and Leases							
45	Insurance							
46	Repair and Maintenance Service 46.1 - 46.6							
47	Printing/Binding							
48	Promotional Activities							
49	Other Current Charges and Obligations							
51	Office Supplies/Materials							
52.1	Gas/Oil/Lube							
52.2	Chemical/Solvents/Additives	1,100,483.09				233,812.50	1,100,483.09	(233,812.50)
52.3	Clothing and Wearing Apparel							
52.4	Miscellaneous Supplies and Incidental							
52.5	Tools and Small Implements							
54	Books, Publications, Subscriptions, Memberships							
55	Training	3,300.00	4,330.00		4,330.00		(1,030.00)	4,330.00
60	Capital Outlay 61 - 64	194,038.00					194,038.00	
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	201,980.00					201,980.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay							
0.002	Reserves - Self Insurance							
0.004	Reserves - Sick and Annual Leave							
	<b>TOTAL:</b>	1,513,436.09	4,330.00		4,330.00	233,812.50	1,509,106.09	(229,482.50)

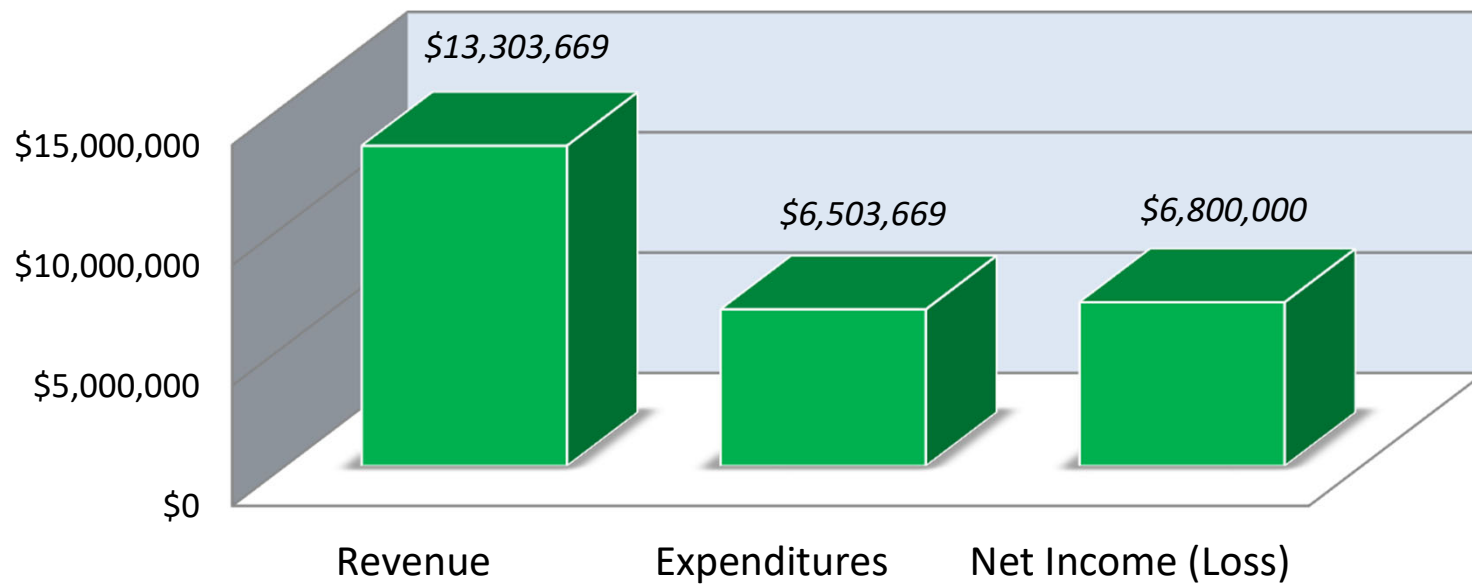


**FLORIDA KEYS MOSQUITO CONTROL DISTRICT  
MONTHLY BUDGET ANALYSIS  
FISCAL YEAR 2022-2023  
DECEMBER 2022**

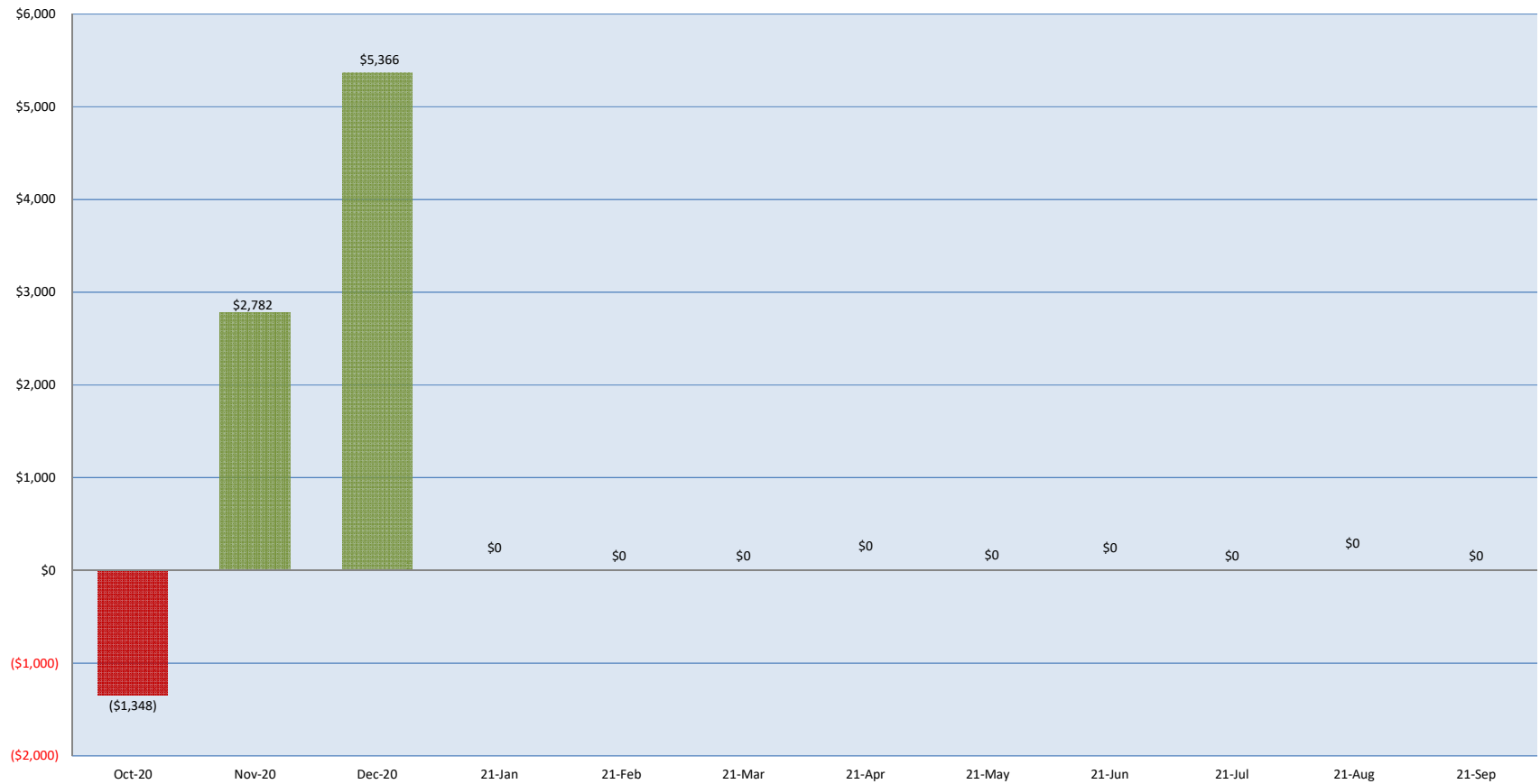
**LOCAL FUND**

ACCT. NO	ITEM	Annual Budget	Current December Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15	5,489,352.00	384,459.14	363,418.12	1,215,418.76	1,241,856.39	4,273,933.24	(26,437.63)
20	Personal Service Benefits 21 - 25	3,825,678.00	185,698.92	338,183.82	674,891.39	727,275.00	3,150,786.61	(52,383.61)
30	Operating Expense 31 - 34	1,148,993.00	372,774.53	118,088.06	541,800.91	407,247.49	607,192.09	134,553.42
40	Travel and Per Diem 40.1 - 40.3	123,985.00	12,927.23	4,501.74	22,537.15	16,921.75	101,447.85	5,615.40
41	Communication Services	100,100.00	7,903.96	11,518.33	22,946.29	19,030.53	77,153.71	3,915.76
42	Freight Services	16,500.00	899.59	3,216.91	2,495.22	4,099.77	14,004.78	(1,604.55)
43	Utility Services	162,250.00	9,597.16	8,227.91	29,794.11	27,392.56	132,455.89	2,401.55
44	Rentals and Leases	960,640.00	10,177.61	16,144.31	30,706.00	40,531.83	929,934.00	(9,825.83)
45	Insurance	797,570.00	3,339.00	85.00	(31,278.00)	2,743.70	828,848.00	(34,021.70)
46	Repair and Maintenance Service 46.1 - 46.6	858,490.00	105,428.79	101,030.94	180,360.72	149,465.08	678,129.28	30,895.64
47	Printing/Binding	6,350.00	1,778.83	418.85	4,011.84	1,458.85	2,338.16	2,552.99
48	Promotional Activities	21,000.00	190.00	0.00	3,158.00	3,969.00	17,842.00	(811.00)
49	Other Current Charges and Obligations	13,115.00	6,132.99	205.25	9,589.24	500,691.40	3,525.76	(491,102.16)
51	Office Supplies/Materials	49,411.00	727.11	3,793.43	4,907.07	10,139.12	44,503.93	(5,232.05)
52.1	Gas/Oil/Lube	325,762.00	14,852.50	18,765.80	46,946.19	48,146.63	278,815.81	(1,200.44)
52.2	Chemical/Solvents/Additives	981,028.44	5,391.04	86,436.28	155,278.35	171,278.19	825,750.09	(15,999.84)
52.3	Clothing and Wearing Apparel	41,540.00	146.78	3,157.53	775.76	3,866.87	40,764.24	(3,091.11)
52.4	Miscellaneous Supplies and Incidental	188,969.00	6,247.51	6,982.26	13,166.35	13,273.48	175,802.65	(107.13)
52.5	Tools and Small Implements	13,662.00	74.99	244.08	1,327.42	4,233.91	12,334.58	(2,906.49)
54	Books, Publications, Subscriptions, Memberships	73,541.00	1,322.51	9,311.50	8,822.56	11,701.50	64,718.44	(2,878.94)
55	Training	111,600.00	25.00	524.60	259.00	15,524.60	111,341.00	(15,265.60)
60	Capital Outlay 61 - 64	4,314,354.00	2,785,730.10	3,199.99	3,565,754.62	23,034.99	748,599.38	3,542,719.63
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	2,548,020.00					2,548,020.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay	52,530.00					52,530.00	
0.002	Reserves - Self Insurance						0.00	
0.004	Reserves - Sick and Annual Leave	250,000.00					250,000.00	
	<b>TOTAL:</b>	<b>22,474,440.44</b>	<b>3,915,825.29</b>	<b>1,097,454.71</b>	<b>6,503,668.95</b>	<b>3,443,882.64</b>	<b>15,970,771.49</b>	<b>3,059,786.31</b>

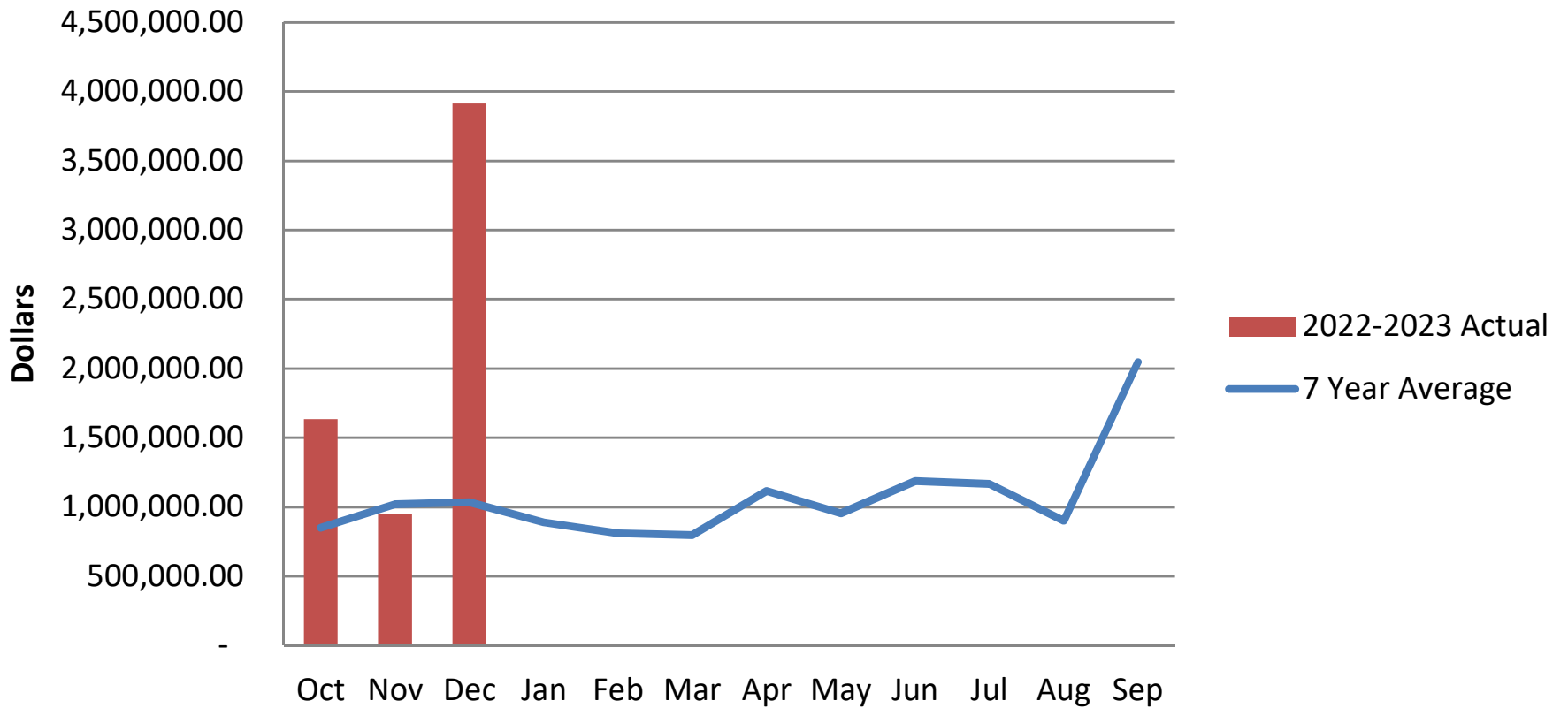
## FKMCD Local FY 2022-2023 YTD Cash Basis Net Income (Loss) through December 2022



**FKMCD Local Funds FY 2022-2023 Cash Basis Monthly Net Income (Loss) through  
December 2022  
(Thousands of Dollars)**



## Expenditure of Local Funds 2022-2023 Actual vs. Average of Last 7 Years



**LOCAL ACCOUNT FUNDS**

**CHECKING - OPERATING**

<b>Checking Account balance on December 31, 2022:</b>	\$	8,401,141.94		
<b>Plus January 2023 deposits to date:</b>		765,520.76		
<b>Total Operating Checking Account funds available:</b>			\$	9,166,662.70
<b>Less funds transferred from Operating to Payroll:</b>		(100.00)		
<b>Less funds transferred from Operating to Health:</b>		(91,207.82)		
<b>Less funds transferred from Operating to FL Class:</b>		(1,200,000.00)		
<b>Less January 2023 expenditures to date:</b>		(248,709.22)		
<b>Total Operating Checking Account funds expended/transferred to date:</b>				(1,540,017.04)
<b>Balance in Local Checking Account at present:</b>			\$	<u><u>7,626,645.66</u></u>

**CHECKING - FL CLASS**

<b>Checking Account balance on December 31, 2022:</b>	\$	4,412,094.08		
<b>Plus funds transferred from Operating Checking to FL Class Cash:</b>		1,200,000.00		
<b>Total FL Class Cash Account funds available:</b>			\$	5,612,094.08
<b>Total Net FL Class Cash expenditures to date:</b>				0.00
<b>Balance in FL Class Cash Account at present:</b>			\$	<u><u>5,612,094.08</u></u>

**CHECKING - PAYROLL**

<b>Checking Account balance on December 31, 2022:</b>	\$	5.20		
<b>Plus funds transferred from Operating Checking to Payroll Checking:</b>		100.00		
<b>Total Payroll Checking Account funds available:</b>			\$	105.20
<b>Total Net Payroll Checking expenditures to date:</b>				(100.00)
<b>Balance in Local Payroll Checking Account at present:</b>			\$	<u><u>5.20</u></u>

**HEALTH INSURANCE CLAIMS FUND ACCOUNT**

<b>Checking Account balance on December 31, 2022:</b>	\$	11.33		
<b>Plus funds transferred from Operating Checking to Health Checking:</b>		91,207.82		
<b>Total Health Checking Account funds available:</b>			\$	91,219.15
<b>Total Net Health Checking expenditures to date:</b>				(91,219.15)
<b>Balance in Local Health Checking Account at present:</b>			\$	<u><u>0.00</u></u>

<b>Plus FSA Account</b>				<u><u>24,437.12</u></u>
<b>Total Local Funds:</b>			\$	<u><u>13,263,182.06</u></u>

**STATE I ACCOUNT FUNDS**

**CHECKING - OPERATING**

<b>December 31, 2022:</b>	\$	418,503.24		
<b>Plus January 2023 deposits to date:</b>		0.00		
<b>Total Checking Account funds available:</b>			\$	418,503.24
<b>Less funds transferred to Operating Checking:</b>				
<b>Less January 2023 expenditures to date:</b>		0.00		
<b>Total State I Checking Account funds expended/transferred to date:</b>			\$	0.00
<b>Balance in State I Checking Account at present:</b>			\$	<u><u>418,503.24</u></u>

**CASH DISBURSEMENTS  
FLORIDA KEYS MOSQUITO CONTROL DISTRICT**

Honorable Board of Commissioners  
Florida Keys Mosquito Control District  
Key West, Florida 33040

Commissioners:

I herewith tender to you Cash Disbursements December 1, 2022 to December 31, 2022:

Check No.	Payment Date	Remit To	Payment Amt.
ACH	12/1/2022	EFTPS	1,578.15
ACH	12/1/2022	Centennial Bank (Payroll)	4,507.48
ACH	12/2/2022	Centennial Bank (Payroll)	58.88
ACH	12/2/2022	EFTPS	9.74
ACH	12/9/2022	Centennial Bank (Payroll)	133,609.82
ACH	12/9/2022	EFTPS	48,228.99
ACH	12/9/2022	Florida Division of Retirement	63,883.34
ACH	12/9/2022	Empower Retirement (Payroll Deductions)	5,835.11
ACH	12/9/2022	Florida State Disbursement Unit (Garnishments)	278.42
ACH	12/9/2022	Florida State Disbursement Unit (Garnishments)	209.19
ACH	12/9/2022	Florida State Disbursement Unit (Garnishments)	411.78
ACH	12/16/2022	EFTPS	9.74
ACH	12/16/2022	Centennial Bank (Payroll)	58.88
ACH	12/15/2022	CIGNA Healthcare	66,789.44
ACH	12/23/2022	Empower Retirement (Payroll Deductions)	5,860.11
ACH	12/23/2022	Florida State Disbursement Unit (Garnishments)	278.42
ACH	12/23/2022	Florida State Disbursement Unit (Garnishments)	209.19
ACH	12/23/2022	Florida State Disbursement Unit (Garnishments)	411.78
ACH	12/23/2022	Centennial Bank (Payroll)	134,316.36
ACH	12/23/2022	EFTPS	47,961.65
ACH	12/30/2022	EFTPS	1,578.15
ACH	12/30/2022	Centennial Bank	4,507.48
ACH	12/29/2022	Centennial Bank	7,664.64
ACH	12/29/2022	Centennial Bank	1,097.55
ACH	12/29/2022	Centennial Bank	3,112.14
ACH	12/29/2022	Centennial Bank	2,075.86
ACH	12/30/2022	Florida Division of Retirement	63,309.30
118098	12/1/2022	Adapco, Inc.	936.04
118099	12/1/2022	Airgas USA, LLC	1,395.00
118100	12/1/2022	American Mosquito Control Association	3,395.00
118101	12/1/2022	Amazon Capital Services	881.36
118102	12/1/2022	Michael Boehmler (Per Diem/Travel Reimbursement 10/2-7/2022)	275.00
118103	12/1/2022	Daniel Collins	2,240.00
118104	12/1/2022	DSLX.NET	3,275.00
118105	12/1/2022	Federal Express	321.05
118106	12/1/2022	Florida Keys Aqueduct Authority	297.87
118107	12/1/2022	Florida Keys Electric Coop Assn Inc	960.32
118108	12/1/2022	Keys Motors, LLC	127.86
118109	12/1/2022	Level 4 Telcom	481.10
118110	12/1/2022	Low Cut Lawn Care LLC	1,600.00
118111	12/1/2022	The N2 Company	190.00
118112	12/1/2022	NAAA	760.00
118113	12/1/2022	Smith Hamilton, Inc. (Lathe for Aviation)	12,845.00
118114	12/1/2022	Waste Management of Florida Keys	389.69

**LOCAL ACCOUNT CONTINUED**

118115	12/1/2022	Wex Bank	1,187.07
118116	12/7/2022	GA Contractors Inc. South Florida	2,550.00
118117	12/9/2022	ADSS Global	774.00
118118	12/9/2022	Airbus Helicopters, Inc	258.25
118119	12/9/2022	Airbus Helicopters, Inc	0.00
118120	12/9/2022	Aflac	1,331.24
118121	12/9/2022	Aflac	44.20
118122	12/9/2022	Amazon Capital Services	45.48
118123	12/9/2022	AutoZone, Inc.	313.07
118124	12/9/2022	Beckmann's Auto Parts	215.79
118125	12/9/2022	Colonial Life Insurance (Payroll Deductions)	63.24
118126	12/9/2022	E.M.C Oil Corp.	350.00
118127	12/9/2022	State of Florida	170.21
118128	12/9/2022	Frasco Profiles	161.51
118129	12/9/2022	GA Contractors Inc. South Florida	39,186.00
118130	12/9/2022	Genset Services, Inc	648.00
118131	12/9/2022	Home Depot Credit Services	229.51
118132	12/9/2022	Key West Auto Parts	239.67
118133	12/9/2022	Keys Auto Supply	439.63
118134	12/9/2022	Keys Energy Services	1,140.56
118135	12/9/2022	Keys Sanitary Service (RCR0208)	192.04
118136	12/9/2022	Key West Insurance	710.00
118137	12/9/2022	Marie's Cleaning	920.00
118138	12/9/2022	Monroe County Solid Waste	29.92
118139	12/9/2022	N.C. Tile & Carpet	6,000.50
118140	12/9/2022	Protection Plus (Key Largo Service Call)	473.50
118141	12/9/2022	Protection Plus (Marathon Service Call)	246.50
118142	12/9/2022	Publix Super Markets, Inc.	530.75
118143	12/9/2022	Pure Health Solutions Inc.	239.70
118144	12/9/2022	Safran Helicopter Engines USA, Inc.	3,168.00
118145	12/9/2022	Sonetics Corporation	350.00
118146	12/9/2022	Southeastern Grocer LLC.	39.23
118147	12/9/2022	Sunshine Gasoline Distributors, Inc.	5,418.46
118148	12/9/2022	Target Specialty Products	1,400.00
118149	12/9/2022	TK Elevator Corporation	541.00
118150	12/9/2022	UniFirst Corporation	1,423.12
118151	12/9/2022	United Way of the Florida Keys (Payroll Deductions)	18.00
118152	12/9/2022	Verizon Wireless	3,833.23
118153	12/9/2022	Vernis & Bowling of the Florida	1,900.00
118154	12/9/2022	Wright National Insurance Co	2,629.00
118155	12/15/2022	Advance Auto Parts	77.53
118156	12/15/2022	Amazon Capital Services	1,407.10
118157	12/15/2022	APG Media	178.80
118158	12/15/2022	John Cook (Per Diem/Travel Reimbursement 11/23-12/8/2022)	130.00
118159	12/15/2022	Mikki Coss (Per Diem/Travel Reimbursement 11/1-30/2022)	235.00
118160	12/15/2022	Danilo Diaz Perez (Per Diem/Travel Reimbursement 11/1/2022)	15.00
118161	12/15/2022	Enterprise FM Trust	65,830.79
118162	12/15/2022	FAA Aircraft Registration Branch	15.00
118163	12/15/2022	Gary's Plumbing and Fire, Inc	470.00
118164	12/15/2022	Bruce L. Holden (Per Diem/Travel Reimbursement 11/9/2022)	15.00
118165	12/15/2022	John W. Hock Company	218.44
118166	12/15/2022	Keys Consortium/Keys Mobile Medical Services	75.00
118167	12/15/2022	Marathon Garbage Service, Inc.	1,203.20
118168	12/15/2022	PPLSI (Payroll Deductions)	215.29
118169	12/15/2022	Steven Rutherford (Per Diem/Travel Reimbursement 10/28-11/23/2022)	45.00

**LOCAL ACCOUNT CONTINUED**

118170	12/15/2022	Specialty Hardware Supply, Inc.	58.04
118171	12/15/2022	Alberto Ruiz (Reimbursement for Work Pants & Boots)	122.80
118172	12/15/2022	State of Florida	144.42
118173	12/15/2022	West Marine Pro	113.92
118174	12/15/2022	Xerox Corporation	778.77
118175	12/15/2022	Jill Cranney-Black (Per Diem/Travel Reimbursement Bd Mtg 12/16/2022)	77.33
118176	12/15/2022	Phillip L. Goodman (Per Diem/Travel Reimbursement Bd Mtg 12/16/2022)	54.51
118177	12/15/2022	Thomas R. McDonald (Per Diem/Travel Reimbursement Bd Mtg 12/16/2022)	68.67
118178	12/15/2022	Brandon Pinder (Per Diem/Travel Reimbursement Bd Mtg 12/16/2022)	79.20
118179	12/15/2022	Stanley Zuba (Per Diem/Travel Reimbursement Bd Mtg 12/16/2022)	64.23
118180	12/15/2022	Airbus Helicopters, Inc	2,682.60
118181	12/15/2022	Robert Svoboda (Per Diem/Travel Reimbursement 12/1/2022)	15.00
118182		VOID - PRINTER ERROR	
118183		VOID - PRINTER ERROR	
118184	12/22/2022	Airbus Helicopters, Inc (H125 Helicopter Purchase)	2,668,407.00
118185	12/22/2022	Amazon Capital Services	166.44
118186	12/22/2022	Business Aircraft Consumables, Inc.	331.41
118187	12/22/2022	BASIC Benefits (Cobra Admin Fee)	62.48
118188	12/22/2022	Campbell Oil Co Inc.	6,597.26
118189	12/22/2022	John Cook (Per Diem/Travel Reimbursement 12/8 & 19/2022)	25.00
118190	12/22/2022	Florida Keys Aqueduct Authority	693.19
118191	12/22/2022	Florida Keys Electric Coop Assn Inc	3,950.68
118192	12/22/2022	Genset Services, Inc	742.00
118193	12/22/2022	HemoStat Laboratories	37.25
118194	12/22/2022	Justin Knowles (Per Diem/Travel Reimbursement 12/6-19/2022)	140.00
118195	12/22/2022	Tom Loftus (Per Diem/Travel Reimbursement 12/20/2022)	15.00
118196	12/22/2022	United Way of the Florida Keys (Payroll Deductions)	18.00
118197	12/22/2022	Vernis & Bowling of the Florida	13,191.75
118198	12/29/2022	AAA American Restoration	90,043.98
118199	12/29/2022	Boat Services Group	78.90
118200	12/29/2022	Adapco, Inc.	4,640.00
118201	12/29/2022	AFLAC Inc	11,445.88
118202	12/29/2022	Aircraft Spruce & Specialty Co.	1,697.86
118203	12/29/2022	Amazon Capital Services	395.66
118204	12/29/2022	United States Treasury	5,858.59
118205	12/29/2022	LEAF	69.95
118206	12/29/2022	Sage Checks & Forms	90.43
118207	12/29/2022	Scott P. Russell County Property Ap	72,462.93
118208	12/29/2022	Standard Insurance Co. (Life Insurance Premiums)	4,171.54
118209	12/29/2022	Waste Management of Florida Keys	389.69
118210	12/29/2022	Wex Bank	1,707.91
		Transfer - Healthcare	39,306.57
		Transfer - FLClass	3,000,000.00
<b>Total Local Account Cash Disbursements</b>			<b>\$ 6,708,760.25</b>

Respectfully Submitted,



Bruce Holden, Finance Director/Comptroller  
 Florida Keys Mosquito Control District



**STATE I Account**

<b>Check No.</b>	<b>Payment Date</b>	<b>Remit To</b>	<b>Payment Amt.</b>
1164	12/29/2022	Florida Mosquito Control Association	4,330.00
<b>Total STATE I Account Cash Disbursements</b>			<b>\$ 4,330.00</b>

Respectfully Submitted,



Bruce Holden, Finance Director/Comptroller  
Florida Keys Mosquito Control District

*Item 12b*

Resolution  
2023-01  
Budget  
Amendment  
#3

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT  
RESOLUTION NO. 2023-01**

**A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT  
OF MONROE COUNTY, FLORIDA AMENDING THE DISTRICT'S BUDGET  
FOR FISCAL YEAR 2022-2023; PROVIDING FOR SEVERABILITY; AND  
PROVIDING FOR AN EFFECTIVE DATE.**

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**WHEREAS**, in accordance with Section 200.065, Florida Statutes, the District adopted a Budget for Fiscal Year 2022-2023 by Resolution No. 2022-03; and

**WHEREAS**, in accordance with Section 189.418(6), Florida Statutes, the District at any time within a fiscal year or within up to 60 days following the end of the fiscal year may amend a budget for that year; and

**WHEREAS**, in accordance with Section 189.418(6), Florida Statutes, the District may adopt budget amendments by resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Florida Keys Mosquito Control District of Monroe County, Florida, that:

1. That the above declarations are true and correct and incorporated herein; and
2. In accordance with Section 189.418(6), Florida Statutes, the budget amendment for Fiscal Year 2022-2023, beginning October 1, 2022, and ending September 30, 2023, attached as Exhibit "A" is approved; and
3. The provisions of this Resolution are declared to be severable and if any section, sentence, clause or phrase of this Resolution shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Resolution but they shall remain in effect, it being the legislative intent that this Resolution shall stand notwithstanding the invalidity of any part; and
4. This resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of January, 2023.

District 1 – Commissioner Jill Cranney	Yes_____	No_____
District 2 – Chair Phil Goodman	Yes_____	No_____
District 3 – Commissioner Brandon Pinder	Yes_____	No_____
District 4 – Vice Chair Stanley M. Zuba	Yes_____	No_____
District 5 – Commissioner Tom McDonald	Yes_____	No_____

**ATTEST:**

**FLORIDA KEYS MOSQUITO CONTROL  
DISTRICT**

\_\_\_\_\_  
Deanna Darias, Executive Assistant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman Phil Goodman

\_\_\_\_\_  
Date



Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

Submit to:  
Mosquito Control  
3125 Conner Blvd, Suite E

**ARTHROPOD CONTROL BUDGET AMENDMENT**

NICOLE "NIKKI" FRIED  
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.  
Telephone (850) 617-7911; Fax (850) 617-7939

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 3 Fiscal Year: 2022-2023 Date: 1/17/2022

Amending: Local Funds \_\_\_ State Funds X (Check appropriate fund account to be amended. Use a separate form for each fund). The

Board of Commissioners for Florida Keys Mosquito Control District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

**ESTIMATED RECEIPTS**

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 1,513,436.09	\$ -	\$ 1,513,436.09	\$ 1,100.00	\$ 1,100.00	\$ 1,513,436.09

NAME SOURCE OF INCREASE: (Explain Decrease) \_\_\_\_\_

**BUDGETED RECEIPTS**

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ 300.00	\$ -	\$ -	\$ 300.00
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 2,500.00	\$ 5,000.00	\$ -	\$ 7,500.00
364	Equipment and/or Other Sales	\$ 1,010,000.00	\$ -	\$ -	\$ 1,010,000.00
369	Misc./Refunds (prior yr expenditures)	\$ 280,000.00	\$ -	\$ 5,000.00	\$ 275,000.00
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>		\$ 1,292,800.00	\$ 5,000.00	\$ 5,000.00	\$ 1,292,800.00
<b>Beginning Fund Balance</b>		\$ 220,636.09	\$ -	\$ -	\$ 220,636.09
<b>Total Budgetary Receipts &amp; Balances</b>		\$ 1,513,436.09	\$ 5,000.00	\$ 5,000.00	\$ 1,513,436.09

**BUDGETED EXPENDITURES**

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ -	\$ -	\$ -	\$ -
20	Personal Services Benefits	\$ -	\$ -	\$ -	\$ -
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ 13,635.00	\$ -	\$ -	\$ 13,635.00
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ -	\$ -	\$ -	\$ -
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ -	\$ -	\$ -	\$ -
52.2	Chemicals	\$ 1,100,483.09	\$ -	\$ 1,100.00	\$ 1,099,383.09
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ -	\$ -	\$ -	\$ -
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ -	\$ -	\$ -	\$ -
55	Training	\$ 3,300.00	\$ 1,100.00	\$ -	\$ 4,400.00
60	Capital Outlay	\$ 194,038.00	\$ -	\$ -	\$ 194,038.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 201,980.00	\$ -	\$ -	\$ 201,980.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGET AND CHARGES</b>		\$ 1,513,436.09	\$ 1,100.00	\$ 1,100.00	\$ 1,513,436.09
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RESERVES</b>		\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGETARY EXPENDITURES and BALANCES</b>		\$ 1,513,436.09	\$ 1,100.00	\$ 1,100.00	\$ 1,513,436.09
<b>ENDING FUND BALANCE</b>		\$ -	\$ 3,900.00	\$ 3,900.00	\$ -

APPROVED: \_\_\_\_\_  
Chairman of the Board, or Clerk of Circuit Court

DATE \_\_\_\_\_

APPROVED: \_\_\_\_\_  
FDACS Mosquito Control Program Designee

DATE \_\_\_\_\_ 40

*Item 12c*

Resolution  
2023-02  
Budget  
Amendment  
#4





Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

Submit to:  
Mosquito Control  
3125 Conner Blvd, Suite E  
Tallahassee, FL 32399-1650

**ARTHROPOD CONTROL BUDGET AMENDMENT**

NICOLE "NIKKI" FRIED  
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.  
Telephone (850) 617-7911 Fax (850) 617-7939

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 4 Fiscal Year: 2022-2023 Date: 1/17/2022

Amending: Local Funds X State Funds    (Check appropriate fund account to be amended. Use a separate form for each fund). The

Board of Commissioners for Florida Keys Mosquito Control District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

**ESTIMATED RECEIPTS**

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 22,474,440.44	\$ 302,530.00	\$ 22,474,440.44	\$ 330,000.00	\$ -	\$ 22,804,440.44

NAME SOURCE OF INCREASE: (Explain Decrease) \_\_\_\_\_

**BUDGETED RECEIPTS**

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 16,125,712.00	\$ -	\$ -	\$ 16,125,712.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ 360,263.00	\$ -	\$ -	\$ 360,263.00
361	Interest Earnings	\$ 65,000.00	\$ 120,000.00	\$ -	\$ 185,000.00
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ 40,000.00	\$ 210,000.00	\$ -	\$ 250,000.00
389	Loans	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>		\$ 16,590,975.00	\$ 330,000.00	\$ -	\$ 16,920,975.00
Beginning Fund Balance		\$ 5,883,465.44	\$ -	\$ -	\$ 5,883,465.44
<b>Total Budgetary Receipts &amp; Balances</b>		\$ 22,474,440.44	\$ 330,000.00	\$ -	\$ 22,804,440.44

**BUDGETED EXPENDITURES**

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 5,489,352.00	\$ -	\$ -	\$ 5,489,352.00
20	Personal Services Benefits	\$ 3,825,678.00	\$ -	\$ -	\$ 3,825,678.00
30	Operating Expense	\$ 1,148,993.00	\$ -	\$ -	\$ 1,148,993.00
40	Travel & Per Diem	\$ 123,985.00	\$ -	\$ -	\$ 123,985.00
41	Communication Services	\$ 100,100.00	\$ -	\$ -	\$ 100,100.00
42	Freight Services	\$ 16,500.00	\$ -	\$ -	\$ 16,500.00
43	Utility Service	\$ 162,250.00	\$ -	\$ -	\$ 162,250.00
44	Rentals & Leases	\$ 960,640.00	\$ -	\$ -	\$ 960,640.00
45	Insurance	\$ 797,570.00	\$ -	\$ -	\$ 797,570.00
46	Repairs & Maintenance	\$ 858,490.00	\$ -	\$ -	\$ 858,490.00
47	Printing and Binding	\$ 6,350.00	\$ -	\$ -	\$ 6,350.00
48	Promotional Activities	\$ 21,000.00	\$ -	\$ -	\$ 21,000.00
49	Other Charges	\$ 13,115.00	\$ -	\$ -	\$ 13,115.00
51	Office Supplies	\$ 49,411.00	\$ -	\$ -	\$ 49,411.00
52.1	Gasoline/Oil/Lube	\$ 325,762.00	\$ -	\$ -	\$ 325,762.00
52.2	Chemicals	\$ 981,028.44	\$ 330,000.00	\$ -	\$ 1,311,028.44
52.3	Protective Clothing	\$ 41,540.00	\$ -	\$ -	\$ 41,540.00
52.4	Misc. Supplies	\$ 188,969.00	\$ -	\$ -	\$ 188,969.00
52.5	Tools & Implements	\$ 13,662.00	\$ -	\$ -	\$ 13,662.00
54	Publications & Dues	\$ 73,541.00	\$ -	\$ -	\$ 73,541.00
55	Training	\$ 111,600.00	\$ -	\$ -	\$ 111,600.00
60	Capital Outlay	\$ 4,314,354.00	\$ -	\$ -	\$ 4,314,354.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 2,548,020.00	\$ -	\$ -	\$ 2,548,020.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGET AND CHARGES</b>		\$ 22,171,910.44	\$ 330,000.00	\$ -	\$ 22,501,910.44
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ 52,530.00	\$ -	\$ -	\$ 52,530.00
0.004	Reserves - Sick and Annual Leave	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
<b>TOTAL RESERVES</b>		\$ 302,530.00	\$ -	\$ -	\$ 302,530.00
<b>TOTAL BUDGETARY EXPENDITURES and BALANCES</b>		\$ 22,474,440.44	\$ 330,000.00	\$ -	\$ 22,804,440.44
<b>ENDING FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -

APPROVED: \_\_\_\_\_  
Chairman of the Board, or Clerk of Circuit Court

DATE \_\_\_\_\_

APPROVED: \_\_\_\_\_  
FDACS Mosquito Control Program Designee

DATE \_\_\_\_\_ 43

*Item 12d*

Resolution  
2023-03

Addition of  
Juneteenth,  
Federal  
Holiday





## Section 13: Holidays

The District will observe the following holidays:

- \*New Year's Day – January 1
- Martin Luther King Day – Third Monday of January
- President's Day – Third Monday of February
- Good Friday – Friday before Easter Sunday
- Memorial Day – Last Monday in May
- Juneteenth - June 19
- Independence Day – July 4
- Labor Day – First Monday of September
- Columbus Day – Second Monday of October
- Veteran's Day – November 11
- Thanksgiving Day – Fourth Thursday of November
- Thanksgiving Friday – Fourth Friday of November
- \*\*Christmas Day – December 25

\* In years when January 1<sup>st</sup> (New Year's Day Holiday) falls on a Tuesday, Wednesday, Thursday or Friday, the District will observe a 4 hour workday on December 31<sup>st</sup> (New Year's Eve)

\*\* In years when December 25<sup>th</sup> (Christmas Day Holiday) falls on a Tuesday, Wednesday, Thursday or Friday, the District will observe December 24<sup>th</sup> (Christmas Eve) as a holiday.

### Eligibility

Full-time and part-time employees in regularly established positions will be eligible for holiday pay at their regular rate of pay if the employee is on active payroll on the date of the holiday. Employees must be working or on approved leave the entire day before and after a holiday to be compensated for the holiday.

Full-time employees will be paid 8 hours for the District observed holiday.

Part-time employees will be paid 4 hours for the District observed holiday.

### Working during Holidays

1. Each employee will observe all designated holidays, unless in the discretion of the Executive Director, discontinuing such work would cause a hardship on the District.
2. In the event that work load in any department does not permit the observance of any designated holiday, all employees required to work, travel or train on said designated holiday will receive 8 hours of holiday pay and receive their regular rate of pay for all time working, traveling and training on the holiday.