

Budget Workshop Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street
Marathon, FL 33050

June 20, 2023 1:26 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Budget Workshop on June 20, 2023, at the FKMCD Marathon Office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Tom McDonald, Secretary/Treasurer; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Brandon Pinder, Commissioner was present via telephone.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: Jim Hill, Oropeza & Parks

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved. A roll call was taken and passed unanimously to approve Commissioner Pinder to participate in the Budget Workshop via telephone.

Community Input: None

Chairman Goodman stated that this workshop has been called to discuss the Budget for the Fiscal Year 2023-2024.

Discussion: The Executive Director, Andrea Leal, presented the budget for the fiscal year 2023–2024 and informed the Board that this was just the first of many workshops and that this was the largest budget they would see during the planning process. From this point on, the budget will be reduced.

The precise work plan budget will be reviewed, according to Director of Finance Bruce Holden, who also described the color codes he used in the plan. Mr. Holden went over the key revenue-generating elements as well as the significant rise in interest income brought on by FLClass and the sale of our two aircraft. The performance compensation, according to Mr. Holden, is competitive with the county; however, this will be assessed throughout the summer as they look at what other businesses are doing with incentives in the present market. The Director of Human Resources, Michael Behrend, explained the rise in life and health insurance premiums and indicated they budgeted for a 10% increase but they are aiming for a 5% increase. Mr. Holden questioned Commissioner McDonald about keeping the performance audit in the budget since it was completed the previous year. To produce an infrastructure analysis on our capital assets, Commissioner McDonald advocated keeping this money in the budget. He wanted an itemized report of any sizable projects the District might undertake in the future. Mr. Holden briefly discussed the lease program for our vehicles and said that we should consider buying some specialty vehicles this coming year and evaluate the lease agreement to determine how well it serves us. The Tavernero Airport is no longer being utilized by the District as a landing area, hence that line item is zero. That line item may alter as we continue to bargain with the Marathon

Airport over our property rent. On the insurance-related topics, he is collaborating with Michael Behrend, and they will be updated as new pricing becomes available. Smart purchasing improved the chemical budget from last year's figures by a few hundred thousand dollars. If we decide to use the new adulticide product from Valent, it has a similar cost to what we would be replacing, according to Director Leal. The funds allocated for building renovations for the Marathon office, including the new roof for the hangar, were then discussed by Director Leal. She informed the board that she would begin gathering quotes from contractors and confirming the replacement's steps. She also mentioned the contingency plan, and she believes that with the funds allocated to this area, we are in a good place. The reserve money are placed aside for upcoming initiatives, including \$1,000,000 for a future helicopter and building upkeep for a potential new structure in Big Coppitt. When Chairman Goodman questioned when the fourth helicopter would be purchased, Director Leal replied that, assuming all went according to plan with the sale of the plane and older helicopters, it would happen within the next two years.

A cash flow analysis for the fiscal year 2023–2024 as well as a tentative millage rate chart were provided to the board by Mr. Holden.

Good of the Order: None

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phillip L. Goodman, Chairman



Thomas McDonald, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.