

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

September 21, 2021 3:00 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on September 21, 2021 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Jill Cranney, Commissioner; Tom McDonald, Commissioner; Andrea Leal, Executive Director; Dale Coburn, Board Attorney. Brandon Pinder, Secretary/Treasurer was on the phone.

A motion was made by Commissioner McDonald, seconded by Commissioner Cranney and passed unanimously to allow Commissioner Pinder to participate via phone.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Joshua Kogut, Director of Aerial Operations; Michael Behrend, Director of Human Resources; Chad Huff, PEIO; Chrissy Bloxom, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None.

Community Input: None.

Approval of Agenda: The agenda was *unanimously* approved by the Board. *A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously to approve the consent agenda.*

Attorney's Report: Dale Coburn, Board Attorney, advised the Board that he has worked with staff to put together a Code of Conduct resolution that will be presented for approval. Mr. Coburn will submit a report to the Board concerning the cyber-attack insurance claim at a later date.

Director's Report: Andrea Leal, Executive Director, reported that there was one case of West Nile mosquito-borne disease reported in Miami-Dade County. She discussed FKMCD Operations, Community Outreach/Education programs and Human Resources.

Items for Board Discussion:

9a.) Overview of Prescription Plan – Michael Behrend, Director of Human Resources, provided an overview of the Cigna prescription plan. He discussed the District's cost for generic prescription medication. Mr. Behrend discussed putting together an informational sheet on prescription drug costs and distributing it to staff. Chairman Goodman discussed different costs he could obtain by using his prescription card versus various other prescription discount cards. Mr. Behrend will educate staff further during open enrollment in November. Director Leal discussed the importance of educating staff and retirees to reduce cost to the District. Chairman Goodman would like Mr. Behrend to look into other pharmacy alternatives and report back to the Board.

9b.) Resolution 2021-01 OPEB Funding Resolution – Chairman Goodman presented the proposed OPEB Funding resolution, with the previously discussed revisions. With no additional changes, Chairman Goodman will present that resolution to the Retiree Healthcare Trust Committee in October.

Items for Board Review and Action:

10a.) Financial Reports – Bruce Holden, Director of Finance, discussed year-to-year comparisons and expenditures. Commissioner McDonald discussed the state fund account's high balance, and

Mr. Holden stated that a large portion of that would be transferred to the local account at the end of the fiscal year. *A motion was by Commissioner Cranney, seconded by Commissioner McDonald and passed unanimously* to accept the financial reports for August 2021.

10b.) Resolution 2021-02 Decorum Policy for Community Input – Chairman Goodman presented to the Board Resolution 2021-02 Decorum Policy for Community Input. Dale Coburn, Board Attorney, explained the content of the policy and the importance of having a policy established. Mr. Coburn suggested notifying the public by posting the Resolution on the website and have printed copies at the meetings; the Board agreed. *A motion was made by Commissioner Zuba, seconded by Commissioner Pinder and passed unanimously* to approve Resolution 2021-02 Decorum Policy for Community Input.

Good of the Order:

- Chairman Goodman discussed the next month’s meeting schedule. There will be a Retiree Healthcare Trust Meeting and a Regular Meeting held on October 19, 2021. An Audit Committee Meeting was discussed when it was decided to hold a kick off meeting in November.
- Director Leal discussed the financial reports and the Board decided to continue placing the reports in the Board Review and Action.
- Chairman Goodman discussed the changes in mosquito control operations over the years. He discussed the graph report provided to him by Bruce Holden, Director of Finance, in reference to costs.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer