

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

May 18, 2021 1:30 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on May 18, 2021 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Chad Huff, PEIO; Chrissy Bloxom, Executive Assistant; Robert Lee, Director of Aerial Maintenance; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None.

Community Input: None.

Approval of Agenda: Chairman Goodman requested to amend the agenda to include item 9d: Approval of IT Position. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba and passed unanimously* to amend the agenda as requested. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney and passed unanimously* to approve the agenda as amended. *A motion was made by Commissioner Pinder, seconded by Commissioner Zuba and passed unanimously* to approve the Consent Agenda.

Attorney's Report: Dirk Smits, Board Attorney, updated the Board on the pending public records request litigation.

Director's Report: Andrea Leal, Executive Director, gave an update on Mosquito-Borne Diseases in Florida and FKMCD Operations. Director Leal discussed the EPA's Webinar that was held on May 5, 2021, for the FKMCD-Oxitec project. The EPA's webinar will be available on their website. Director Leal will notify the Board when it is available. Director Leal discussed the all staff training for "Defusing a Tense Situation" provided by the Sheriff's Department. She discussed the virtually held AMCA Annual Washington Conference.

Director Leal advised the Board that Oxitec will have an additional Public Education Webinar on May 25, 2021 at 5:00pm.

Items for Board Discussion: None

Items for Board Review and Action:

9a.) Financial Reports - Bruce Holden, Director of Finance, detailed the local and state fund accounts. Mr. Holden discussed the year-to-date expenses paid out. He provided the Board with the monthly graphs, district finances and cash disbursement report. *A motion was made by Commissioner Pinder,*

seconded by Commissioner Cranney and passed unanimously to accept the Financial Reports for the month of April 2021.

9b.) Set the Tentative Budget and Final Budget Hearing Dates – Bruce Holden, Director of Finance, discussed the budget hearing dates set by the Monroe County School Board and Monroe County government. After some discussion, the FKMCD tentative budget hearing was scheduled for September 14, 2021 at 5:05pm. FKMCD final budget hearing was scheduled for September 21, 2021 at 5:05pm. *A motion was made by Commissioner Cranney and seconded by Commissioner Zuba, and passed unanimously to approve the hearing dates.*

9c.) Telephonic Community Input – Andrea Leal, Executive Director, consulted with Dirk Smits, Board Attorney, on the legality of telephonic community input. Mr. Smits advised the Board that the District is permitted to allow telephonic community input. *A motion was made by Commissioner Cranney, seconded by Commissioner Pinder and passed unanimously to continue telephonic community input until further notice.*

9d.) IT Position – Andrea Leal, Executive Director, discussed how the District moving to contractual services was difficult to operate efficiently. Director Leal requested to hire an additional IT position. She advised the Board that this position will be a full-time entry level and the position currently exists in our pay structure. After further discussion on security, cost and benefits, *a motion was made by Commissioner Cranney, seconded by Commissioner Zuba and passed unanimously to add a budgeted IT position.*

Good of the Order:

- Chairman Goodman discussed the June meetings. There will be an Audit committee Meeting, Budget Workshop and the Regular Meeting beginning at 1:00pm.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.