

## Regular Meeting Minutes

### Florida Keys Mosquito Control District

Marathon Office  
503 107<sup>th</sup> Street  
Marathon, FL 33050

**June 15, 2021 2:30 pm (approximate)**

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on June 15, 2021 at the FKMCD Marathon office.

**Present Were:** Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

**Employees Present Were:** Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Chad Huff, PEIO; Chrissy Bloxom, Executive Assistant; Michael Behrend, Director of Human Resources; Tony Nunez, Chief Technology Officer.

**Invited Guests Present:** None.

**Community Input:** None.

**Approval of Agenda:** The agenda was *unanimously* approved by the Board. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney and passed unanimously* to approve the Consent Agenda.

**Attorney's Report:** Dirk Smits, Board Attorney, updated the Board on the current status on the pending public records request litigation.

**Director's Report:** Andrea Leal, Executive Director, reported that there are no changes in Mosquito-Borne Diseases in Florida. Director Leal discussed the challenges faced by FKMCD operations with the heavy rainfall and high winds. Chairman Goodman discussed the benefits of the use of GMO technology. Director Leal discussed FKMCD community outreach, human resources, and the trainings/meetings she attended as an invited speaker. She advised the Board that FKMCD workers compensation rating has been lowered by 11%.

**Items for Board Discussion:** None

**Items for Board Review and Action:**

**9a.) Financial Reports** - Bruce Holden, Director of Finance, discussed the savings in the local and state accounts. Mr. Holden advised the Board that the District is currently \$270,213.62 ahead of last year in the local account and \$62,682.44, ahead of last year in the state account. Mr. Holden discussed potential weather events, which could potentially change the saving totals, if they were to occur. Director Leal addressed the Board on whether to continue placing the financial reports under "Board Review and Action". The Board recommended to continue placing the reports, in the "Board Review and Action" section, through the 2021-2022 budget season. *A motion was*

*made by Commissioner Cranney, seconded by Commissioner Zuba and passed unanimously to accept the Financial Reports for the month of May 2021.*

**9b.) Set Maximum/Minimum Reserve Amount** – Andrea Leal, Executive Director, advised the Board, that in response to the last meeting discussions and her conversations with Bruce Holden, Director of Finance, they recommend that the Board set a minimum amount of reserves adequate for the District. Director Leal suggested to maintain \$2.7 million as a minimum reserve amount. She did not recommend setting the maximum amount. Chairman Goodman recommended to set reserve amount at \$3 million. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba and passed unanimously to set the minimum reserves at \$3 million.*

**9c.) Approval of the 2019-2020 Audit** – With no further discussion, *a motion was made by Commissioner McDonald, seconded by Commissioner Cranny and passed unanimously to approve the 2019-2020 Audit.*

**9d.) Surplus Items** – Bruce Holden, Director of Finance, with the assistance of staff, compiled a list of assets that are no longer of value to the District. *A motion was made by Commissioner Zuba, seconded by Commissioner Pinder and passed unanimously to surplus the items as requested.*

**Good of the Order:**

- Chairman Goodman discussed the July meeting schedule. After some discussion, a Retiree Healthcare Meeting, Budget Workshop and the Regular Meeting were scheduled for July 20, 2021 beginning at 1:00pm.
- Chairman Goodman recommended reading a book called the “The Mosquito: A Human History of Our Deadliest Predator”.

There being no further business to come before the Board the meeting was adjourned.

*Respectfully submitted,*

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*Andrea Leal  
Executive Director*

*Board of Commissioners  
Florida Keys Mosquito Control District*

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*Phillip L. Goodman, Chairman*

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*Brandon Pinder, Secretary-Treasurer*

*For additional information, please refer to [www.keysmosquito.org](http://www.keysmosquito.org).*