

Budget Workshop Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

June 15, 2021 1:30 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held a Budget Workshop on June 15, 2021, at the FKMCD Marathon Office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Joshua Kogut, Director of Aerial Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources Chad Huff, Public Education Information Officer; Chrissy Bloxom, Executive Assistant.

Invited Guests Present:

Approval of Agenda: The agenda was *unanimously* approved by the Board

Community Input: None

Chairman Goodman stated that this workshop has been called to discuss the Budget for the Fiscal Year 2020-2021.

Discussion: Bruce Holden, Director of Finance, advised the Board that this first workshop will show the worst case scenario. Mr. Holden explained the color codes he placed in the detailed work plan budget for 2020-2021.

Mr. Holden discussed Centennial Bank's lower interest rate that is in effect due to market conditions.

Mr. Holden discussed potential changes in salaries. Michael Behrend, Director of Human Resources is working on a salary survey to present to the Board during an upcoming meeting. Mr. Behrend discussed employee workforce incentives that are being offered by other organizations. Mr. Holden further discussed potential additional savings for health insurance, OPEB funding, IT support, Marathon property rent and the repair and maintenance. Mr. Holden further explained the costs associated with the Lower Keys building maintenance.

Chairman Goodman discussed the rising costs to treat areas for mosquitoes. Director Leal discussed increasing the budget to accommodate rising costs. She further discussed the responsibility of mosquito control and the importance in treating to prevent mosquito borne diseases.

Mr. Holden discussed monies intended for building improvements for the Marathon office, District leased trucks, contingency amounts and reserves.

Mr. Holden presented the Board with a Cash Flow Analysis for FY 2021-2022 report and the preliminary Millage Rate Chart.

Chairman Goodman discussed the cost of chemicals and other additional expenses. At this time, Dirk Smits, Board Attorney, and Michael Behrend, Director of HR, explained the delay in receiving the insurance reimbursement, for the ransomware attack, on the District computers. Mr. Holden discussed the requirement for setting the maximum millage during the July meeting. The Board requested using the lower rate, at the next workshop, with the option to change it before it is approved. Discussion was held on funding OPEB. Chairman Goodman recommended to keep the OPEB funding in the budget for further discussion in July. Commissioner Cranney requested to see salary adjustments. Michael Behrend will prepare and submit at the next month's meeting.

Good of the Order: None

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.