

Audit Committee Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

January 19, 2021 1:00 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held an Audit Committee Meeting on January 19, 2021 at the FKMCD Marathon office.

Present Were: Jill Cranney, Chairman; Brandon Pinder, Secretary/Treasurer; Phillip Goodman, Commissioner; Dr. Stanley Zuba, Commissioner; Tom McDonald, Commissioner; Andrea Leal, Executive Director; Dale Coburn, Board Attorney.

Employees Present Were: Bruce Holden, Director of Finance; Chad Huff, PEIO; Chrissy Bloxom, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present:

Community Input: None.

Approval of Agenda: A motion was made by Commissioner Goodman, seconded by Commissioner Zuba and passed unanimously to approve the Agenda.

2021 Election of Officers: Commissioner McDonald nominated Chairman Cranney, seconded by Commissioner Zuba as Board Chair with no other nominations Chairman Cranney moved to close the nominations. Commissioner Cranney was unanimously approved.

Items for Board Discussion:

5a.) 2019-2020 Audit Planning – Chairman Cranney advised the committee that she keeps an open line of communication with Oropeza & Parks, CPA. Chairman Cranney briefly updated the committee on the fourteen items that are still needed by the auditors. Bruce Holden, Director of Finance, stated the items will be to the auditor by the end of January. Mr. Holden stated that it is possible to close in February and present in March. Chairman Cranney discussed previous communication between FKMCD staff and Oropeza & Parks, CPA. Commissioner McDonald discussed the budget amendment.

Items for Board Review and Action: None

Good of the Order:

- Commissioner Goodman discussed the next meeting date. Chairman Cranny requested to have a meeting in February.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

Andrea Leal, Executive Director

*Board of Commissioners
Florida Keys Mosquito Control District*

Jill Cranney, Chairman

Brandon Pinder, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.