

## Regular Meeting Minutes

### Florida Keys Mosquito Control District

Marathon Office  
503 107<sup>th</sup> Street  
Marathon, FL 33050

**October 20, 2020 3:00 pm (approximate)**

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on October 20, 2020 via virtual meeting at the FKMCD Marathon office.

**Present Were:** Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney-Gage, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

**Employees Present Were:** Mikki Coss, Director of Operations; Bruce Holden, Finance Director; Joshua Kogut, Director of Aerial Operations; Chad Huff, PEIO; Michael Behrend, Director of Human Resources; Chrissy Bloxom, Executive Assistant; Tony Nunez, Chief Technology Officer.

**Invited Guests Present:** None.

**Community Input:** None.

**Approval of Agenda:** The agenda was *unanimously* approved by the Board. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed *unanimously* to approve the Consent Agenda.

**Attorney's Report:** Dirk Smits, Board Attorney, gave a brief update on the status of the ongoing negotiations between the FKMCD and the City of Key West.

**Director's Report:** Executive Director Andrea Leal gave an update on locally acquired dengue cases. She discussed the Key West sweep, the development of an upcoming community survey that will be distributed and the upcoming Oxitec webinars. Chairman Goodman held discussion on mosquito traps and expenditures.

#### **Items for Board Discussion:**

**8a.) 12<sup>th</sup> Edition to Robert's Rule of Order** – Chairman Goodman discussed the administrative procedure changes recently revised in the new publication of the 12<sup>th</sup> Edition of Robert's Rule of Order.

**8b.) Contingency Categories and Funding** – Director Leal recapped the historical contingency totals and outlined potential upcoming expenses. She discussed the urgency to adjust the current totals. She will submit the proposed adjustments to the Board in the upcoming months.

**(At this time, Commissioner Cranney-Gage left the virtual meeting.)**

**Items for Board Review and Action:**

**9a.) Resolution 2020-05: Requirements for Holding Meetings** – Chairman Goodman discussed the red line edits that were provided to the Board prior to the meeting. *A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and motion carried with a majority vote of 4 (Commissioner Cranney-Gage was absent) to adopt Resolution 2020-05 as written with the red line edits incorporated into the resolution*

**Good of the Order:**

- Chairman Goodman discussed the November meeting schedule. There will be an Audit Meeting, Regular Meeting and potentially a workshop beginning at 2pm on November 10, 2020. The meetings will be held at the office located at 503 107<sup>th</sup> Street, Marathon, FL.

There being no further business to come before the Board the meeting was adjourned.

*Respectfully submitted,*

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*Andrea Leal, Executive Director*

*Board of Commissioners  
Florida Keys Mosquito Control District*

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*Phillip L. Goodman, Chairman*

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*Brandon Pinder, Secretary-Treasurer*