

Audit Committee Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office

503 107th Street

Marathon, FL 33050

October 20, 2020 2:30 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held an Audit Committee Meeting on October 20, 2020 via virtual meeting at the FKMCD Marathon office.

Present Were: Phillip Goodman, Commissioner; Dr. Stanley Zuba, Vice-Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney-Gage, Chairman; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

Employees Present Were: Bruce Holden, Finance Director; Joshua Kogut, Director of Aerial Operations; Chad Huff, PEIO; Chrissy Bloxom, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: Jim Hill, Oropeza & Parks, CPA

Community Input: None.

Approval of Agenda: A motion was made by Commissioner Goodman, seconded by Commissioner Pinder and passed unanimously to approve the Agenda.

Items for Board Discussion:

5a.) 2019-2020 Audit Planning – Chairman Cranney-Gage announced the purpose of this meeting is to discuss the upcoming audit for fiscal year 2019-2020. Jim Hill, Oropeza & Parks gave an update on the progress of the audit. Mr. Hill discussed potential dates of completion. Director Leal commented that with additional communication she anticipates it to be a good audit process. Commissioner McDonald recommended putting together policy procedures for the budget process.

Items for Board Review and Action: None

Good of the Order:

- Commissioner Goodman discussed the upcoming meeting schedule. Chairman Cranney-Gage suggested the meetings be held monthly. The next meeting will be held November 10, 2020.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

Andrea Leal, Executive Director

*Board of Commissioners
Florida Keys Mosquito Control District*

Jill Cranney-Gage, Chairman

*Brandon Pinder, Secretary-Treasurer
For additional information, please refer to www.keysmosquito.org.*