

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

November 10, 2020 1:30 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on November 10, 2020 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney-Gage, Commissioner was absent; Andrea Leal, Executive Director; Dale Coburn, Board Attorney.

Employees Present Were: Bruce Holden, Finance Director; Joshua Kogut, Director of Aerial Operations; Chad Huff, PEIO; Chrissy Bloxom, Executive Assistant; Tony Nunez, Chief Technology Officer; Paul Pignataro, Pilot.

Invited Guests Present: None.

Community Input: None.

Approval of Agenda: The agenda was *unanimously* approved by the Board. Chairman Goodman advised the Board the minutes from October were removed from the Consent Agenda; they will be submitted in December. *A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously* to approve the Consent Agenda as proposed.

Attorney's Report: Dale Coburn, Board Attorney, updated the Board on the status of the current negotiation involving the City of Key West. Mr. Coburn stated that mediation could take place before the end of the year.

Director's Report: Executive Director Andrea Leal presented Paul Pignataro, FKMCD Pilot, with the Employee of the Quarter for the 3rd Quarter in 2020. Director Leal updated the Board on the ransomware attack at FKMCD. She discussed the current Key West Sweeps, progress of the community survey that is currently in development and FKMCD Operations. Director Leal mentioned the selection process for potential release sites being considered for the Oxitec project.

Items for Board Discussion: None

Items for Board Review and Action:

9a.) Vernis & Bowling of the Florida Keys, P.A. Contract –Dale Coburn, Board Attorney, advised the Board that there was an increase in fees. *A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously* to approve the contract as written.

9b.) Surplus Equipment – Andrea Leal, Executive Director, advised the Board that staff would like to move forward to surplus the Bell 206B helicopters. *A motion was made by Commissioner Zuba, seconded by Commissioner McDonald, and passed unanimously* to begin the process to surplus the helicopters.

9c.) Resolution 2020-06 Dept. of Financial Services Authorized Signatures – Bruce Holden, Finance Director, advised the Board that his and Director Leal's signatures had to be approved for signing purposes for the District. *A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously* to approve Resolution 2020-06.

Good of the Order:

- Chairman Goodman discussed the December meeting schedule. There will be an Audit Committee Meeting, Regular Meeting and the potential of a personnel manual workshop. The meeting will be held on Friday, December 11, 2020 at 1pm.
- Chairman Goodman discussed public comment participation.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.