

## Audit Committee Meeting Minutes

### Florida Keys Mosquito Control District

Marathon Office  
503 107<sup>th</sup> Street  
Marathon, FL 33050

**May 19, 2020 1:00 pm**

The Board of Commissioners of the Florida Keys Mosquito Control District held an Audit Committee Meeting on May 19, 2020 via virtual meeting at the FKMCD Marathon office.

***Present Were:*** Jill Cranney-Gage, Chairman; Phillip Goodman, Commissioner; Brandon Pinder, Commissioner; Tom McDonald, Commissioner; Dr. Stanley Zuba, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

***Employees Present Were:*** Mikki Coss, Director of Operations; Bruce Holden, Finance Director; Joshua Kogut, Director of Aerial Operations; Michael Behrend, Director of Human Resources; Chrissy Bloxom, Executive Assistant; Tony Nunez; Chief Technology Officer .

***Invited Guests Present:*** Jim Hill, Oropeza & Parks, on the phone

***Community Input:*** None

***Approval of Agenda:*** A motion was made by Commissioner Goodman, seconded by Commissioner McDonald and passed unanimously to approve the agenda.

***Items for Board Discussion:***

***Items for Board Action & Review:***

**7a.) 2019-2020 Audit Planning** – Chairman Cranney-Gage announced that the purpose of the meeting is to begin discussing next year’s timelines and plans. Chairman Cranney-Gage held discussion on the due dates for various reports. Commissioner Goodman discussed lessons learned and procedures that could be done differently. Mr. Hill discussed proposed procedures to assist the process. Director Leal recommended continuing the open line of communication between FKMCD Staff and the auditors.

***Good of the Order: None***

There being no further business to come before the Committee, *it was approved unanimously* to adjourn the meeting.

*Respectfully submitted,*

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*Andrea Leal*  
*Executive Director*

*Board of Commissioners  
Florida Keys Mosquito Control District*

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*Jill Cranney-Gage, Chairman*

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*Brandon Pinder, Secretary-Treasurer*

*For additional information please refer to [www.keysmosquito.org](http://www.keysmosquito.org).*