

## Audit Committee Meeting Minutes

### Florida Keys Mosquito Control District

Marathon Office  
503 107<sup>th</sup> Street  
Marathon, FL 33050

**March 24, 2020 1:00 pm**

The Board of Commissioners of the Florida Keys Mosquito Control District held an Audit Committee Meeting on March 24, 2020 via virtual meeting at the FKMCD Marathon office.

***Present Were:*** Jill Cranney-Gage, Chairman; Phillip Goodman, Commissioner; Brandon Pinder, Commissioner; Tom McDonald, Commissioner; Dr. Stanley Zuba, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

***Employees Present Were:*** Mikki Coss, Director of Operations; Bruce Holden, Finance Director; Joshua Kogut, Director of Aerial Operations; Michael Behrend, Human Resources/Insurance; Chrissy Bloxom, Executive Assistant; Tony Nunez, IT Specialist.

***Invited Guests Present:*** Jim Hill, Oropeza & Parks, on the phone

***Community Input:*** None

***Approval of Agenda:*** A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously.

***Items for Board Discussion:***

***Items for Board Action & Review:***

***7a.) Approval of the 2018-2019 Audit*** – Chairman Cranney-Gage introduced Jim Hill, Oropeza & Parks, who updated the Board on the completion of the 2018-2019 audit. Mr. Hill provided the Board with a draft copy of the Financial Statements for the year ending September 30, 2019. Mr. Hill went through the details of FKMCD's final revenue and expenses for the 2018-2019 year. Mr. Hill recommended new procedures that will assist in the process of future year audits. *A motion was made by Commissioner Goodman, seconded by Commissioner McDonald and passed unanimously* to approve the 2018-2019 audit.

Chairman Cranney-Gage thanked everyone for their hard work in this process.

***Good of the Order:***

- Commissioner Goodman inquired about the next date of an audit meeting. Chairman Cranney-Gage mentioned that August will be the first meeting date.

There being no further business to come before the Committee, *it was approved unanimously* to adjourn the meeting.

*Respectfully submitted,*

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*Andrea Leal*  
*Executive Director*

*Board of Commissioners*  
*Florida Keys Mosquito Control District*

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*Jill Cranney-Gage, Chairman*

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*Brandon Pinder, Secretary-Treasurer*

*For additional information please refer to [www.keysmosquito.org](http://www.keysmosquito.org).*