

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office

503 107th Street

Marathon, FL 33050

February 18, 2020 1:30 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on February 18, 2020 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stan Zuba, Vice-Chair, Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney-Gage, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

Employees Present Were: Bruce Holden, Finance Director; Joshua Kogut, Director of Aerial Operations; Chad Huff, PEIO; Michael Behrend, Human Resources/Insurance; Chrissy Bloxom, Executive Assistant; Jody Davis, Office Coordinator; Tony Nunez, IT Specialist.

Invited Guests Present: None

Community Input: None

Approval of Agenda: Chairman Goodman amended the agenda to move item 9a to 8b. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage and passed unanimously* to amend the agenda. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously* to approve the agenda as amended. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Zuba and passed unanimously* to approve the consent agenda.

Attorney's Report: Dirk Smits, Board Attorney, attended the Florida Keys day in Tallahassee and updated the Board on the progress of the bill to amend the enabling legislation. Mr. Smits stated that it is progressing through the session with no objections.

Director's Report: Executive Director Leal addressed the Board on the FKMCD Operations. She discussed the meeting for the Leadership Monroe Tour that was held in the FKMCD Marathon location. Director Leal was a speaker for the meeting. Director Leal advised the Board that several staff members were in Mississippi to pick up one of the new helicopters. A press release will be issued when the helicopter arrives at FKMCD Marathon location.

Items for Board Discussion:

8a.) Operational Safety Practices – Director Leal addressed the Board on the Operational Safety Practices demonstrated by the District. She stated that all employees have access to safety material from their phones and first aid basics. Director Leal discussed the changes in the loading procedures for the aircraft support staff. She talked about quarterly inspections of the buildings with increased proactive safety initiatives and that random safety inspections are performed on all of the trucks using an extensive checklist as well as inventory inspections that are done to make sure the products are labeled correctly. Storage inspections are done routinely.

8b.) Final Budget Hearing Wording - Director Leal discussed the importance of making changes to the wording used during the final budget hearing. Chairman Goodman discussed the changes he would like to make to the wording. Chrissy will work with Chairman Goodman and make the changes as discussed.

Items for Board Review and Action:

9a.) Airbus Maintenance Support Contract – *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Pinder and passed unanimously* to approve signing the Airbus maintenance support contract. Director Leal described the new color scheme and explained that the helicopters will be quieter than the ones currently being used to adulticide and larvicide.

Good of the Order:

- Chairman Goodman discussed the March meeting schedule. After some discussion, an Audit Meeting will be held first; starting at 1pm, followed by the Strategic Plan Workshop and Regular Meeting.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.