

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office

503 107th Street

Marathon, FL 33050

April 21, 2020 2:00 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on April 21, 2020 via virtual meeting at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair, Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney-Gage, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Finance Director; Joshua Kogut, Director of Aerial Operations; Chad Huff, PEIO; Michael Behrend, Director of Human Resources; Chrissy Bloxom, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Agenda: Chairman Goodman amended the agenda to include item 9b and item 9c. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously to amend the agenda. A motion was made by Commissioner Zuba, seconded by Commissioner McDonald and passed unanimously to approve the agenda as amended. A motion was made by Commissioner Pinder, seconded by Commissioner McDonald and passed unanimously to approve the consent agenda after removing the Budget Analysis. After some discussion, A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously to approve the Budget Analysis.

Attorney's Report: Dirk Smits, Board Attorney, updated the Board that the changes in enabling legislation are currently sitting on the Governor's desk. Mr. Smits is confident that it will be signed into law.

Director's Report: Executive Director Leal addressed the Board on the one locally-acquired case of Dengue, FKMCD Operations, FKMCD Helicopters & Airplanes, Community Outreach and Education, Human Resources and Operations at the Navy base.

Items for Board Discussion:

8a.) Covid-19 Response – Director Leal advised the Board that most of the administrative staff are working from home, aircraft mechanics are working on a split shift, as well as coming in as needed and District Field Inspectors are rotating shifts and “On Duty at Home” inspectors are coming in as needed. All employees that are “On Duty at Home” are participating in job-related training courses. Director Leal stated that all District employees are essential personnel and they have been assured that they are secure in their positions during this pandemic period.

Items for Board Review and Action:

9a.) Approval of OPEB Buyout Option – Bruce Holden, Finance Director, explained the options previously approved by the Board to buyout a policy from a retired employee. A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously to approve the buyout option to the retired employee.

9b.) Safron Support by the Hour Agreement – Joshua Kogut, Director of Aerial Operations, gave a brief explanation of the engine and transmission agreement. A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously to approve the Safron Support by the Hour Agreement.

9c.) Appointment of Retiree Representative – William Shaw – Michael Behrend – Director of Human Resources mentioned there were no other interested candidates for the position. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously to approve Mr. Shaw as the Retiree Representative.

Good of the Order:

- Chairman Goodman inquired about a workshop for next month. Director Leal stated she will have a workshop on the Operational Use of Liquid Larvicide.
- Chairman Goodman discussed the meetings for May. After some discussion, it was decided to have an Audit Committee Meeting, Operational Use of Liquid Larvicide Workshop and a Regular Meeting beginning at 1pm.
- Michael Behrend, Director of Human Resources, announced the District will be going out to bid for employee benefits package. It will be presented to the Board in August. ITN will be going out in early May.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.