

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

September 17, 2019 3:00 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on September 17, 2019 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stan Zuba, Vice-Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney-Gage, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Joshua Kogut, Director of Aerial Operations; Bruce Holden, Finance Director; Chrissy Bloxom, Executive Assistant; Beth Ranson, PEIO; Tony Nunez, IT Specialist.

Invited Guests Present: None

Community Input: Two residents spoke on GM mosquitoes.

Approval of Agenda: Chairman Goodman requested to amend the agenda to include 10F. Ratification of Emergency Purchase for repair work to helicopter N90097. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously* to amend the agenda. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Pinder and passed unanimously* to approve the amended agenda. *A motion was made by Commissioner Pinder, seconded by Commissioner Cranney-Gage and passed unanimously* to approve the Consent Agenda.

Attorney's Report: Dirk Smits, Board Attorney, discussed the progress on the Resolution to the FKMCD enabling legislation.

Director's Report: Director Leal updated the Board on mosquito borne disease cases, travel, FKMCD operations, training, human resources and the EPA public comment period. Director Leal discussed the differences in larviciding vs. adulticiding and the cost associated with the missions.

Items for Board Discussion:

9a.) FKMCD Personnel Manual Administrative Practice – Director Leal explained that there are historical administrative policies in place that currently state incorrect information. She is requesting to correct the administrative information without Board approval. Michael Behrend, HR and Insurance, explained that the policies, as written, would not change. The Board agreed that they do not have to approve these administrative changes.

Items for Board Review and Action:

10a.) FKMCD 2020 Healthcare Renewal – Michael Behrend, HR and Insurance, requested approval from the Board to move forward with the healthcare renewal. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage and passed unanimously* to approve the healthcare renewal.

10b.) Personal Time Off Policy – Michael Behrend, HR and Insurance, requested to allow part time employees the ability to accrue PTO. *A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously* to approve part time employees accruing personal time off.

10c.) Holiday Policy Amendment - Michael Behrend, HR and Insurance, requested to make several changes in the current holiday policy to include the part time employees. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Pinder and passed unanimously* to approve the changes in the policy.

10d.) Surplus Equipment – Bruce Holden, Finance Director, requested permission to dispose of 11 additional items owned by the District. A motion was made by Commissioner Pinder, seconded by Commissioner Zuba and passed unanimously to dispose of the items.

10e.) Resolution 2019-03 Amendment to enabling legislation deleting borrowing caps, and allowing FKMCD to borrow in accordance with Florida Law – Dirk Smits, Board Attorney, discussed the proposed amendment to the borrowing limits of the FKMCD. A motion was made by Commissioner Zuba, seconded by Commissioner Pinder and passed unanimously to approve Resolution 2019-03.

10f.) Emergency Purchase – Executive Director, Andrea Leal, stated that during an inspection of helicopter N90097 additional repairs were necessary for the operation of the helicopter. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Pinder and passed unanimously to approve the emergency purchase.

Good of the Order:

- Commissioner Zuba mentioned that Director Leal and PEIO Beth Ranson will be scheduling an appointment with US. Representative Debbie Mucarsel-Powell to tour the FKMCD facility.
- Commissioner Zuba expressed his own opinions and corrected some incorrect statements that were made by the speakers. He also spoke on the importance of mosquito control in the Florida Keys.
- Chairman Goodman expressed his interest in attending the FMCA Annual Conference this year. After some discussion, it was decided that Chairman Goodman would attend.
- Chairman Goodman discussed the October meeting schedule. A Retiree Healthcare Meeting will begin at 1:00pm, with the Audit Meeting and Regular Meeting immediately following.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer