

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

October 22, 2019 2:00 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on October 22, 2019 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Andrea Leal, Executive Director; Dale Coburn, Board Attorney. Commissioner Jill Cranney-Gage was absent.

Employees Present Were: Mikki Coss, Director of Operations; Joshua Kogut, Director of Aerial Operations; Bruce Holden, Finance Director; Beth Ranson, PEIO; Michael Behrend, Insurance/Human Resources; Robert Lee, Director of Maintenance; Tony Nunez, IT Specialist.

Invited Guests Present: None

Community Input: None

Approval of Agenda: Chairman Goodman amended the agenda to change item 9a. to read RFP 2019-04A. He also included item 9e. Vote on the reimbursement of additional fees charged by Oropeza & Parks. A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously to amend the agenda. A motion was made by Commissioner Pinder, seconded by Commissioner Zuba and passed unanimously to approve the amended agenda. A motion was made by Commissioner Pinder, seconded by Commissioner Zuba and passed unanimously to approve the Consent Agenda.

Attorney's Report: Dale Coburn, Board Attorney, gave the Board an update on the progress of the amendment to the enabling legislation.

Director's Report: Director Leal gave an update on mosquito borne disease cases and FKMCD operations. Director Leal presented a video demonstrating staff loading product onto a helicopter using the new loader that was developed by the aviation department of the FKMCD.

Items for Board Discussion:

Items for Board Review and Action:

9a.) RFP 2019-04A Re-Surface of FKMCD Hangar Floor – Bruce Holden, Finance Director, explained that no bids were received for RFP 2019-04. It was re-bid as RFP 2019-04A. The District received five (5) bids and recommends moving forward with IFC, LLC. A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously to move forward with IFC, LLC at a cost of \$130,702.11.

9b.) RFP 2019-05 Truck Mount Electric ULV Sprayers – Bruce Holden, Finance Director, explained that only one (1) bid, from Clarke, was received for this RFP and the District recommends moving forward with Clarke. A motion was made by Commissioner Pinder, seconded by Commissioner McDonald and passed unanimously to approve the purchase of six (6) ULV Sprayers, from Clarke, for a total cost of \$87,030.00.

9c.) Airbus Purchase Agreement – Andrea Leal, Executive Director, explained the additional expenses of \$49,302.000 that were expected for each helicopter. A motion was made by Commissioner Pinder, seconded by Commissioner Zuba and passed unanimously to approve the additional fees.

9d.) Resolution 2019-07: Signing Authority – Bruce Holden, Finance Director, discussed the annual resolution of signing authority on behalf of the District. A motion was made by Commissioner Pinder, seconded by Commissioner McDonald and passed unanimously to approve the resolution.

9e.) *Vote on the reimbursement of additional fees charged by Oropeza & Parks* – Chairman Goodman requested a motion to approve the additional fees for the 2018-2019 audit process for a total cost of \$31,000.00. *A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously* to approve the increase in payment to Oropeza & Parks.

Good of the Order:

- Chairman Goodman requested a live stream update and the written procedure for the budget process at the November meeting.
- Chairman Goodman requested to have an Audit Committee & Regular Meeting for November beginning at 1pm.
- Commissioner McDonald thanked the staff members for rescheduling the October board meeting in order to accommodate his schedule.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer