

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

November 13, 2019 1:30 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on November 13, 2019 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney-Gage, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Joshua Kogut, Director of Aerial Operations; Bruce Holden, Finance Director; Beth Ranson, PEIO; Chrissy Bloxom, Executive Assistant; Robert Lee, Director of Maintenance; Tony Nunez, IT Specialist.

Invited Guests Present: None

Community Input: None

Approval of Agenda: Hearing no changes the agenda was unanimously approved. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously* to approve the Consent Agenda.

Attorney's Report: Dirk Smits, Board Attorney, did not have any items to report.

Director's Report: Director Leal gave an update on the FKMCD operations. Director Leal announced that Chad Huff has been hired as the new Public Education & Information Officer. Mr. Huff will begin with the District in December. Director Leal gave an update on training, travel plans, operations on MCSB property and aerial larviciding and adulticiding.

Items for Board Discussion: none

Items for Board Review and Action:

9a.) RFP 2019-06 Main Rotor Assembly Overhaul/Exchange – Bruce Holden, Finance Director, stated that the District has received 4 bids and recommended to move forward with AOG Heliservices, Inc. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Zuba and passed unanimously* to move forward with AOG Heliservices, Inc. at a cost of \$1,543.79 and a not to exceed of \$30,000.

9b.) RFP 2019-07 Surplus Equipment – Bruce Holden, Finance Director, explained that no bids were received and recommended to allow the Director to dispose of them at her discretion. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously* to allow the Director to dispose at her discretion.

9c.) Vernis & Bowling Contract – Dirk Smits, Board Attorney, explained that there was a modest increase in the retainer rate. *A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously* to approve the contract as written.

Good of the Order:

- Director Leal began the discussion of travel options available for the Board members. Executive Assistant, Chrissy Bloxom will send an email to all members with more detailed information and revisit in December.
- Chrissy Bloxom announced that the December meeting would be held December 13th at 10am and immediately following will be the Christmas luncheon that is sponsored by the Commissioners, Director and Board Attorney.

- Chairman Goodman asked for an update on the live streaming new camera. Beth Ranson, PEIO, responded that the project is ongoing within the IT Department.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.