

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

May 21, 2019 1:30 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on May 21, 2019 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stan Zuba, Vice-Chair, Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney-Gage, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Joshua Kogut, Director of Aerial Operations; Bruce Holden, Finance Director; Chrissy Bloxom, Executive Assistant; Beth Ranson, PEIO; Tony Nunez, Network IT Specialist; Josh Clemente, IT Coordinator.

Invited Guests Present: None

Community Input: None

Approval of Agenda: Chairman Goodman announced that a request was made to modify the agenda, adding an item 9a, to include the Emergency purchase/installation of ADS-B for the N173MS helicopter. *A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously* to amend the agenda. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Pinder and passed unanimously* to approve the agenda as amended. *A motion was made by Commissioner Zuba, seconded by Commissioner Cranney-Gage and passed unanimously* to approve the Consent Agenda.

Attorney's Report: Dirk Smits, Board Attorney, advised the Board that during the May 13 hearing, the courts have approved the bond validation. Mr. Smits stated that there is a 30 day appellate period, after June 13 the bond validation process should be officially complete.

Director's Report: Executive Director Andrea Leal addressed the Board on the FKMCD Operations, travel to Washington DC, Workshops, Training, Human Resources and the Districts visitors from Lee County Mosquito Control. Chairman Goodman talked about turnover in employees. Bruce Holden stated the he will send the Board an email showing the rate of turnover for our agency, as well as other government agencies.

Items for Board Discussion:

8a.) Lower Keys Operational Facility Flag Pole – Director Leal advised the Board that the flagpole is in place and completed at the Lower Keys Office Facility. The flag is taken down each night until a light can be installed. The cost of the installation and the flag was \$8,000.00.

8b.) FKMCD Usage of Trail Cameras – Director Leal advised the Board that the FKMCD has been increasing the usage of cameras in the last couple of years. Mikki Coss, Director of Operations, gave a presentation to the Board about the use and benefits of the Spypoint Link-EVO cameras. She explained where the cameras are located, the cost of the cameras and the savings to the District with the use of the cameras. The District currently has 18 cameras. Ms. Coss and additional personnel are able to monitor and set up the cameras through the website www.myspypoint.com.

Items for Board Review and Action:

9a.) Emergency Purchase/Installation of ADS-B - Director Leal explained to the Board that the Long Ranger N173MS helicopter is currently in the shop having repair work completed. She explained that she would like to move forward with the mandated FAA avionics compliance work that is due on the helicopter. *A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously* to approve the emergency purchase ADS-B system for helicopter N173MS.

Good of the Order:

- Chairman Goodman recommended to put into place a procedure for the budget process. The Board agreed with Commissioner Goodman. Bruce Holden will prepare a budget procedure and submit it to the Board.
- Chairman Goodman discussed the schedule for next month's meetings. After the discussion, it was decided to schedule the Audit Committee Meeting at 1pm followed by the Budget Workshop and Regular Meeting.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.