

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office

503 107th Street

Marathon, FL 33050

March 26, 2019 2:30 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on March 26, 2019 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stan Zuba, Vice-Chairs, Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney-Gage, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Joshua Kogut, Director of Aerial Operations; Bruce Holden, Finance Director; Chrissy Bloxom, Executive Assistant; Beth Ranson, PEIO; Tony Nunez, Network IT Specialist.

Invited Guests Present: None

Community Input: None

Approval of Agenda: A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously to approve the agenda. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Zuba to approve the Consent Agenda.

Attorney's Report: Dirk Smits, Board Attorney, addressed the Board concerning the bond validation process. Mr. Smits mentioned that the State's Attorney's office has agreed to the stipulations. He is waiting for a confirmed meeting date in May to hold the hearing. Mr. Smits anticipates, at the end of June, this process should be complete and mosquito control can order the helicopters. Joshua Kogut, Director of Aerial Operations, did state that we will be billed the 2019 pricing. He further discussed the current condition of the fleet.

Director's Report: Executive Director Andrea Leal addressed the Board on the FKMCD Operations, Travel and Training, the Community Outreach and the resignation of the Chief Pilot. Director Leal advised the Board that all of the employee evaluations have now been completed.

Items for Board Discussion:

Items for Board Review and Action:

9a.) RFP 2019-01 Mosquito Control Adulticides – Bruce Holden, Finance Director, held a bid opening for adulticides. A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously to approve the recommendation of the Bid Committee and award the Dibrom and Permethrin contracts to Adapco.

9b.) Emergency Purchase of Helicopter Parts – Director Leal explained, to the Board, during a 2 year inspection of one of the helicopters; additional parts needed to be repaired. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Pinder and passed unanimously to ratify the emergency purchase in the amount of \$28,000.00.

9c.) Enterprise Fleet Contract – Director Leal and Bruce Holden discussed all of the benefits and savings to the District, leasing 11 vehicles from Enterprise Fleet. A motion was made by Commissioner Zuba, seconded by Commissioner Cranney-Gage and passed unanimously to accept the Enterprise Fleet contract as written.

Good of the Order:

- Commissioner McDonald stated the he has received many compliments for the professionalism displayed and the courtesy shown by the staff members of FKMCD, while in the communities. Commissioner Cranney-Gage mentioned the compliments she has received from the community.
- Chairman Goodman asked if the Board would like to schedule a workshop for next month, after some discussion it was decided to not have a workshop in April.
- Chairman Goodman mentioned that Monroe County will be scheduling a communication meeting. Director Leal advised the Board that FKMCD staff members are working to implement a plan, for the District, prior to the hurricane season. She mentioned that staff members will also work with the county officials on their plan.
- Chairman Goodman asked if the Board members were scheduling a time to meet with Director Leal to discuss her review. A summary will be on the April agenda.

There being no further business to come before the Board the meeting was adjourned.

For additional information, please refer to www.keysmosquito.org.