

RETIREE HEALTHCARE TRUST MEETING

MARCH 26, 2019



OPENEB CALENDAR

January-2019						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
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27	28	29	30	31		

March-2019						
SUN	MON	TUES	WED	THUR	FRI	SAT
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May-2019						
SUN	MON	TUES	WED	THUR	FRI	SAT
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July-2019						
SUN	MON	TUES	WED	THUR	FRI	SAT
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September-2019						
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November-2019						
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February-2019						
SUN	MON	TUES	WED	THUR	FRI	SAT
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April-2019						
SUN	MON	TUES	WED	THUR	FRI	SAT
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June-2019						
SUN	MON	TUES	WED	THUR	FRI	SAT
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August-2019						
SUN	MON	TUES	WED	THUR	FRI	SAT
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October-2019						
SUN	MON	TUES	WED	THUR	FRI	SAT
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December-2019						
SUN	MON	TUES	WED	THUR	FRI	SAT
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29	30	31				

 Holidays
 Meetings
 Conferences

Retiree Healthcare Trust Meeting Agenda

Florida Keys Mosquito Control District
Marathon Office
503 107TH Street
Marathon, FL

March 26, 2019
11:00 am

1. Call to Order

2. Invocation and Salute to Flag

3. Roll Call

4. Community Input:

Community Input shall be heard prior to each specified agenda item.

The Board adheres to, and conducts each meeting in accordance with Robert's Rules of Order. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to any Commissioner, the Executive Director, Executive Assistant, or any other District employee during a Board meeting will be placed into the record but will not additionally be read into the record at the meeting.

The Board welcomes public input but also must maintain order. Thus, community input is not a time for open dialogue between the Board and the speaker. Speakers should direct their comments to the Board and not to the District Staff or any other audience members. Speakers should not expect Commissioners or staff to answer or respond to questions during community input. If appropriate, the Board may request the issue be added as a discussion item at a future District Board Meeting.

Any person who wishes to be heard shall complete and provide the supplied Community Input Card or inform the Clerk/Executive Assistant to the Board, specifying the agenda item on which he or she wishes to be heard. Once public input begins on an agenda item, there will be no further speaker cards or speakers allowed on that specific agenda item or subject.

5. Approval of Agenda

6. Approval of Minutes of the Retiree Healthcare Trust Meeting held on October 16, 2018 and January 15, 2019.

7. Items for Discussion:

a.) Investment Review (DeMoss)

8. Items for Committee Review and Action:

a.) Current Year Investment Decision (DeMoss)

9. Good of the Order

10. Meeting Adjourned

Item 6

Approval of Minutes

**Retiree Healthcare Trust Meeting Minutes
Florida Keys Mosquito Control District
503 107TH Street
Marathon, FL**

October 16, 2018 2:00pm

The Board of Trustees of the Florida Keys Mosquito Control District Retiree Healthcare Trust Fund held a meeting on Tuesday, October 16, 2018 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Brandon Pinder, Dr. Stan Zuba, William Shaw, Jill Cranney-Gage and Tom McDonald.

Guest Present Were: Andrea Leal, Dale Coburn, Mikki Coss, Bruce Holden, Joshua Kogut, Michael Behrend, Beth Ranson and Chrissy Bloxom

Invited Guest: Marlo DeMoss, DeMoss Financial, Elizabeth Frampton was on the phone

Community Input: None

Approval of Agenda: Chairman Shaw amended the agenda to move Discussion item 7a to Review/Action item 8b. He also included the minutes of the September 12, 2018 OPEB Workgroup discussion in the Approval of Minutes. *Hearing no objection; the amended agenda was approved.*

Approval of Minutes: *A motion was made by Mr. McDonald, seconded by Mr. Goodman and passed unanimously to approve the minutes of the April 17, 2018 Retiree Healthcare Meeting and the September 12, 2018 OPEB Workgroup Discussion minutes.*

Items for Board Discussion:

Items for Board Review and Action:

8a.) Appointment of Employee Representative – Michael Behrend, HR/Insurance Coordinator, advised the Board that he only received one letter of interest from Elizabeth Frampton, for the position of employee representative. *A motion was made by Mr. McDonald, seconded by Mr. Goodman and passed unanimously to appoint Elizabeth Frampton as the employee representative.*

8b.) Investment Review – Marlo DeMoss, DeMoss Financials, advised the Board that there are two (2) Certificates of Deposit that are close to maturing. Ms. DeMoss stated that one will mature on October 26, 2018 and the other on November 30, 2018, both for \$250,000.00. *A motion was made by Dr. Zuba, seconded by Mr. McDonald and passed unanimously to renew them with the Bond Ladder program, which Ms. DeMoss proposed earlier in the meeting.*

Good of the Order: Mr. Goodman inquired if there was any interest in the employee buyout offer. Bruce Holden, Finance Director, stated that there was one person interested. Mr. Holden advised the Board that the individual would be presented with a letter, to be signed, releasing the Florida Keys Mosquito Control District from all liabilities.

Meeting Adjourned: *There being no further business to come before the Board, A motion was made by Mr. McDonald, seconded by Mr. Pinder and passed unanimously to adjourn the meeting.*

Respectfully submitted,

William Shaw, Chairman of the OPEB Board

Vice-Chair of the OPEB Board

For more specific information or detail of meeting, please refer to the digital recording of the meeting at www.keysmosquito.org.

Retiree Healthcare Trust Meeting Minutes
Florida Keys Mosquito Control District
503 107TH Street
Marathon, FL

January 15, 2019 10:00am (approximate)

The Board of Trustees of the Florida Keys Mosquito Control District Retiree Healthcare Trust Fund held a meeting on Tuesday, January 15, 2019 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Brandon Pinder, Dr. Stan Zuba, William Shaw, Jill Cranney-Gage, Elizabeth Frampton and Tom McDonald.

Guest Present Were: Andrea Leal, Dirk Smits, Mikki Coss, Bruce Holden, Joshua Kogut, Michael Behrend, Beth Ranson and Chrissy Bloxom

Invited Guest:

Community Input: One retiree spoke during this time.

Approval of Agenda: Mr. Goodman asked to amend the agenda by removing items 6 and 9a. *A motion was made by Ms. Cranney-Gage, seconded by Mr. McDonald and passed unanimously* to amend the agenda as requested.

Approval of Commissioner Participation via Telephone: *A motion was made by Mr. Goodman, seconded by Ms. Cranney-Gage and passed unanimously* to accept Dr. Zuba's participation via telephone

Approval of Minutes: Removed from the agenda

2019 Election of Officers: Mr. Goodman nominated Mr. McDonald as Chairman; Mr. Shaw nominated Mr. Southcott as Chairman. After a roll call vote of 6-1, Mr. McDonald was named the Chairman of the OPEB Committee. Mr. Shaw cast the dissenting vote. Mr. Smits recommended ratifying the vote at the Board of Commissioners meeting.

Items for Board Discussion:

8a.) Update on Investment Review - Mr. Holden handed out an updated portfolio (attached to the minutes) showing the value of the OPEB Trust. Mr. Holden explained the list of items in the portfolio. Mr. Shaw suggested investing in GBAB bonds.

8b.) Update on Retiree Buyout – Mr. Holden mentioned that after consultation with the labor attorney, the offer will be submitted to the one retiree who has accepted the buyout.

Items for Board Review and Action: NONE

Good of the Order: Mr. McDonald scheduled the next OPEB meeting for March 26, 2019. Mr. Shaw stated that the good of the order should be for the good of the retirees and employees. He would like to see funds set aside each year for the trust.

Meeting Adjourned: There being no further business to come before the Committee the Chairman called to adjourn the meeting.

Respectfully submitted,

Thomas McDonald, Chairman of the OPEB Board

Vice-Chair of the OPEB Board

For more specific information or detail of meeting, please refer to the digital recording of the meeting at www.keysmosquito.org.