

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

June 18, 2019 2:30 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on June 18, 2019 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stan Zuba, Vice-Chair, Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney-Gage, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Joshua Kogut, Director of Aerial Operations; Bruce Holden, Finance Director; Chrissy Bloxom, Executive Assistant; Beth Ranson, PEIO; Tony Nunez, Network IT Specialist; Josh Clemente, IT Coordinator.

Invited Guests Present: None

Community Input: None

Approval of Agenda: Chairman Goodman announced that the Board Discussion item 8a presentation would be held right after the Approval of Agenda. Director Leal requested to remove Action Item 9a from the agenda. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Zuba and passed unanimously* to amend the agenda. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Zuba and passed unanimously* to approve the Consent Agenda.

Items for Board Discussion:

a.) Preferred TIPS Safety Award Presentation – Director Leal welcomed Chris Kittleson, Director of Loss Control Technical Services, Public Underwriters of Florida, Inc. and Juliana Waldrop, FKMCD Safety Coordinator, to present a \$5,000.00 safety TIPS award, to the FKMCD Board. The safety check awarded was used to purchase communication equipment for the aviation department.

Attorney's Report: Dirk Smits, Board Attorney, advised the Board that Airbus has sent him the build contract for the lease of the two helicopters. He explained that there will be additional changes made in the contract. Mr. Smits suggested a Special Meeting to approve the contract after it is modified. After some discussion the Board agreed to hold a Special Meeting Friday, June 21 at 12:00pm to approve the modified contract.

Director's Report: Executive Director Andrea Leal addressed the Board on the FKMCD Operations and the Research Projects. Chairman Goodman recognized Director Leal's position as the President of the Florida Mosquito Control Association.

Items for Board Review and Action:

9a.) Repair of Helicopter N173MS – Director Leal stated that the helicopter is currently being repaired as a part of an insurance claim. Two checks have been received for the repair work. The repair work will cost \$453,547.79. A deposit of 50% has been paid by the insurance company. FKMCD has a \$25,000.00 deductible. Director Leal asked the Board to approve the additional \$214,273.89 for repair; this amount does not account for any additional monies that will be paid by the insurance company. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously* to approve the repair of the helicopter N173MS. Director Leal will send a follow up email to the Board.

9b.) Ratification of Emergency Purchase: T/R Hub Assembly Overhaul and T/R Blades for N175MS - Director Leal explained that due to the situations as previously discussed it was critical to get N175MS back up and running. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage and passed unanimously* to approve the ratification of the emergency purchase in the amount of \$26,219.00

Good of the Order:

- Bruce Holden, Finance Director, discussed an email that he has received in regards to iguanas. Chairman Goodman suggested to discuss it further during the July Budget Workshop.
- Director Leal discussed setting the times for the July meetings. A Retiree Healthcare meeting will be held at 1pm with the Budget Workshop and Regular Meeting to immediately follow.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.