

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

July 16, 2019 2:30 pm (approximate)

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on July 16, 2019 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stan Zuba, Vice-Chair,; Tom McDonald, Commissioner; Jill Cranney-Gage, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Brandon Pinder, Secretary/Treasurer was absent.

Employees Present Were: Mikki Coss, Director of Operations; Joshua Kogut, Director of Aerial Operations; Bruce Holden, Finance Director; Chrissy Bloxom, Executive Assistant; Beth Ranson, PEIO; Josh Clemente, IT Coordinator.

Invited Guests Present: None

Community Input: One guest spoke on Infectious Diseases

Approval of Agenda: Hearing no objections the agenda was approved. *A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously* to approve the Consent Agenda.

Attorney's Report: Dirk Smits, Board Attorney, advised the Board that the first payment was made for the helicopter lease. Mr. Smits stated that the process of leasing vehicles for the FKMCD will be less complicated moving forward; FKMCD must remain under the amount of \$1,000,000 dollars.

Director's Report: Executive Director Andrea Leal recognized the Lower Keys Field Inspector, Patti Sprague, as the Employee of the Quarter. Director Leal addressed the Board on the FKMCD Operations, the security of the FKMCD data and how the FKMCD would respond when notified by the Monroe County Health Department of potential mosquito-borne diseases. Director Leal addressed the FKMCD mosquito pool testing procedures.

Items for Board Discussion:

Items for Board Review and Action:

9a.) Bill Back Main Rotor Transmission N90097 – Director Leal gave an explanation of the bill back process. *A motion was made by Commissioner Zuba, seconded by Commissioner McDonald and passed unanimously* to approve the bill back main rotor transmission for N90097.

9b.) Surplus Equipment - Bruce Holden, Finance Director, advised the Board that there are two (2) assets he recommends for disposal. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously* to dispose of the surplus equipment.

9c.) Set Maximum Millage – Bruce Holden, Finance Director, recommended a millage rate of .5012. *A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously* to approve the maximum millage rate .5012.

Good of the Order:

- Chairman Goodman discussed the meeting schedule for August 20, 2019. After some discussion, there will be a Budget Workshop beginning at 1pm and the Regular Meeting to immediately follow.
- Chairman Goodman discussed video and audio live streaming during the FKMCD meetings.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Brandon Pinder, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.