

## Regular Meeting Minutes

### Florida Keys Mosquito Control District

Marathon Office

503 107<sup>th</sup> Street

Marathon, FL 33050

**February 19, 2019 1:30 am (approximate)**

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on February 19, 2019 at the FKMCD Marathon office.

**Present Were:** Phillip Goodman, Chairman; Dr. Stan Zuba, Vice-Chairs, Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Jill Cranney-Gage, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney.

**Employees Present Were:** Mikki Coss, Director of Operations; Joshua Kogut, Director of Aerial Operations; Bruce Holden, Finance Director; Chrissy Bloxom, Executive Assistant; Michael Behrend, Insurance and Human Resource Coordinator; Josh Clemente, Network IT Coordinator.

**Invited Guests Present:** None

**Community Input:** None

**Approval of Agenda:** *Hearing no amendments to the agenda, the agenda was approved. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously to approve the Consent Agenda.*

**Attorney's Report:** Dirk Smits, Board Attorney, addressed the Board giving an update on the bond validation process. Mr. Smits was hopeful that by the next meeting there would be a scheduled hearing date. He mentioned the possibility of a closed session to seek advice if there were any further setbacks. Mr. Smits felt that the FKMCD could possibly order the helicopters before June or July. Joshua Kogut, Director of Aerial Operations, discussed with the Board the possibility of changes, from the manufacturer, that could happen at that point in time.

**Director's Report:** Executive Director Leal addressed the Board with the FKMCD Operations, Travel/Training and Monroe County's Emergency Management Communication Tower. At this time, Jocelyn Clemente, Network IT Coordinator, discussed additional options available.

**Items for Board Discussion:**

**Items for Board Review and Action:**

**9a.) RFP 2018-05 Surplus Equipment** – Bruce Holden stated that he did not receive any bids and recommends that the asset be sold or disposed of at the Director's discretion. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage and passed unanimously to dispose of this at the Director's discretion.*

**9b.) RFP 2018-06 LK Operations Facility Lawn Maintenance** - Bruce Holden stated that the lawn care services were put out to bid and only (1) one company submitted a bid. After some discussion, the Board agreed to only sign a one year contract with Low Cut Lawn Care for \$1600.00 a month. *A motion was made by Commissioner Zuba, seconded by Commissioner Cranney-Gage to agree to a one year contract.*

**Good of the Order:**

- Chrissy Bloxom mentioned that Commissioner Cranney-Gage will be unable to attend the Tallahassee Days in March. Commissioner Zuba expressed interest in attending and will confirm later if his schedule will allow him to attend. Director Leal explained what they could expect during the Tallahassee Days.
- Chairman Goodman confirmed his attendance for the AMCA Annual Conference. After some discussion of the agenda, he will check into the hotel on Monday instead of Sunday.

- Commissioner McDonald spoke of his attendance at the DODD training and looks forward to the additional courses to be offered for next year.
- Chairman Goodman mentioned that the March meeting will consist of a Strategic Plan Workshop. Director Leal also included the Audit Committee, a closed session, the Retiree Healthcare Meeting, a Strategic Plan Workshop and the Regular Meeting. It was decided to start the meetings at 11am.

There being no further business to come before the Board the meeting was adjourned.

*For additional information, please refer to [www.keysmosquito.org](http://www.keysmosquito.org).*